

# POLICY

**POLICY NO.:** NH-2017  
**SECTION:** GENERAL GOVERNMENT  
**TITLE/SUBJECT:** StopGap Community Ramp Project  
**ADOPTED DATE:** DRAFT 2017

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## **REVISION DATE:**

### **Purpose**

To create awareness about barriers in our built environment by supplying free deployable entry ramps to businesses in the Township of North Huron with single stepped storefronts which prevent access to some individuals including people in wheelchairs, with mobility devices and strollers.

### **Eligibility**

A business must have a single stepped store front of 6" or lower.

### **Application Procedures**

Applications for the StopGap Community Ramp Project shall be submitted on the Application Form (Appendix A) to the Clerk's Department.

Each application shall include:

- The StopGap Community Ramp Project – Application Form
- A "Certificate of Insurance" for Commercial General Liability of not less than \$2,000,000.00 (two million dollars)
  - The policy must be written on an Occurrence Basis, Claims Made policies are not acceptable, and must include:
    - Bodily Injury
    - Property Damage
    - Contractual Liability
    - Cross Liability Clause and Severability of Interest Clause
  - The Corporation of the Township of North Huron needs to be added as an additional insured but only in respect of their interest in the operation of the Named Insured

Upon receipt of an application, the Clerk's Department will verify the information provided and upon satisfactory verification, the applicant shall be notified in writing if approved.

The Township is not responsible for the procurement of materials or coordination of the physical ramp.

The decision on whether to issue a StopGap Community Ramp rests solely with Clerk's Department based on the criteria set out in the policy.

The use of the ramp is the sole responsibility of the business owner, the ramp must only be deployed when required.

### **Administration**

- The program of materials and labour for construction of the ramps is administered through the Huron County Accessibility Advisory Committee

- Access to this program is coordinated through Huron County Accessibility Advisory Committee in consultation with the Township of North Huron
- Applications to the Township for deployment of the ramp shall be processed on a “first come – first served basis”
- Deployment of the ramp on the sidewalk without Township approval through this policy may result in penalties for owners.

Minor clarifications to this policy’s intent and workings shall be subject to the interpretation of the Clerk of the Township of North Huron. The Clerk’s Department is authorized to make minor adjustments to the Application Form and the signage attached hereto as Appendix “A” respectively and forming part of this policy.

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Appendix A  
StopGap Community Ramp Project Policy



## The Community Ramp Project- Application Form

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Owner Name: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Certificate of Insurance Attached: see reverse for details

Left Side Step Height: \_\_\_\_\_ in      Right Side Step Height: \_\_\_\_\_ in

### The Ramp Project Policy

The Ramp Project provides deployable entry ramps to businesses with single stepped storefronts which prevent access to some people. The use of the ramp is the sole responsibility of the business owner, the ramp should be deployed only when required. The Township is not responsible for the provision of materials and construction of the ramp, and is not liable for any damages or injuries resulting from the use of the ramp.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

I have read, understand and accept the Community Ramp Project Application Form.

For more information please contact:  
Township of North Huron  
(519) 357-3550

## Certificate of Insurance

Regarding the use of the StopGap Ramp, the Municipality requires that the business provide a “Certificate of Insurance” for Commercial General Liability of not less than \$2,000,000.00 (two million dollars).

Please note the following:

- the policy must be written on an Occurrence Basis (Claims Made policies are not acceptable) and must include:
  - Bodily Injury
  - Property Damage
  - Contractual Liability
  - Cross Liability Clause and Severability of Interest Clause
- The Corporation of the Township of North Huron needs to be added as an additional insured