

MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING



Date: Monday, February 6, 2017
Time: 7:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor Bill Knott

STAFF PRESENT: Sharon Chambers, CAO
Kathy Adams, Director of Corporate Services / Clerk
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
Jeff Molenhuis, Director of Public Works
Kirk Livingston, CBO/Property Standards/Zoning
Richard Al, Manager of Employee and Business Services
Laura Young, Huron County Planner

OTHERS PRESENT: Denny Scott, Citizen
Kelsey Dunbar, Advance Times
Ryan Drury, CKNX
Ryan Erb, United Way Perth-Huron
John Stadelman, Sharon Stadelman, John Hardy, Renay
Hardy, Jeffrey Drost, Ken deBoer, Jocelyn deBoer

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:00 pm.

2. CONFIRMATION OF THE AGENDA

M046/17

MOVED BY: B. Vodden

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron; accept the Agenda for the February 6, 2017 Council Meeting; as printed.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

4. CONSENT AGENDA

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held January 23, 2017

4.1.2 Minutes of the Special Council Meeting held January 27, 2017

4.1.3 Minutes of the Committee of Adjustment Meeting held January 23, 2017

4.2 Reports

4.2.1 Bills and Accounts

4.2.2 Clerk's Department Report 02-06-17 (Department Update)

4.2.3 Recreation and Facilities Report 02-06-17 (Department Update)

4.2.4 Public Works Report 02-06-17 (Department Update)

4.2.5 CAO Report 02-06-17 (Administration Activities)

4.3 Correspondence

4.3.1 2017 County of Huron Council and Committee Schedule

4.3.2 Notice of Decision - North Huron Official Plan Amendment 11

4.3.3 Patrick Brown, MPP Simcoe North - Natural Gas Expansion

4.3.4 Town of Goderich - Huron County OPP Detachment Facility

M047/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 to 4.1.3;

AND FURTHER THAT all other Consent Items be received for information.

CARRIED

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

5.1 United Way Perth-Huron - Funding Request

Ryan Erb delivered a presentation on behalf of United Way Perth-Huron, providing details of the organization and requested that Council consider a donation of \$0.50 per resident to support United Way Perth-Huron programs.

Mr. Erb was thanked and departed.

M048/17

MOVED BY: T. Seip

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby receive the presentation of United Way Perth-Huron for information purposes; AND FURTHER THAT Council consider the funding request as part of the 2017 Budget deliberations.

CARRIED

6. REPORTS

6.1 Clerks Department

6.1.1 Consent Application Report - File #B58-2016

Owner: Ken and Jocelyn deBoer, 84916 Donnybrook Line, Part West Part Lot 28, Concession 8, East Wawanosh, Township of North Huron.

Laura Young, Huron County Planner presented details of Consent Application Report - File #B58-2016.

Discussion took place regarding amending the recommended resolution to include an additional condition. The recommended resolution was amended accordingly.

M049/17**MOVED BY:** B. Knott**SECONDED BY:** Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby recommends approval of the Consent Application File #B58-2016, Owner: Ken and Jocelyn deBoer, 84916 Donnybrook Line, Part West Part Lot 28, Concession 8, East Wawanosh, Township of North Huron with the additional condition:

That the severed lands be registered in the name of Jeffrey and Stephanie Drost to the satisfaction of the County.

CARRIED**M050/17****MOVED BY:** B. Knott**SECONDED BY:** Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby recommends approval of the Consent Application File #B58-2016, Owner: Ken and Jocelyn deBoer, 84916 Donnybrook Line, Part West Part Lot 28, Concession 8, East Wawanosh, Township of North Huron with the following conditions:

Expiry Period

✓ Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of decision.

Municipal Requirements

✓ All municipal requirements be met to the satisfaction of the Township including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures, and any related requirements, financial or otherwise.

✓ The subject parcel be numbered and addressed for 911 purposes to the satisfaction of the Township.

✓ The sum of \$500 be paid to the Township as cash-in-lieu of parkland.

Survey

✓ Provide to the satisfaction of the County and the Township:

a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and

b) a reference plan based on the approved survey

Zoning

✓ Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Township.

Storm Water

✓ *Section 65 of the Drainage Act to be addressed to the satisfaction of the Township.*

Septic System Inspection

✓ *Applicant is to provide a letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land to the satisfaction of the Township.*

✓ Other

That the retained lands be registered in the name of John and Renay Hardy to the satisfaction of the County.

That the severed lands be registered in the name of Jeffrey and Stephanie Drost to the satisfaction of the County.

Note: The applicant is hereby advised that the severed parcel will be automatically rezoned to recognize the residential parcel (e.g. AG4-9) and the retained farmlands will be automatically rezoned to prohibit a new residence (e.g. AG2) in the North Huron Zoning By-law.

CARRIED

6.2 Finance Department

6.2.1 2017 Fees and Charges By-Law

M051/17

MOVED BY: B. Vodden

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby adopts the 2017 Fees and Charges as presented;

AND FURTHER THAT Council approves an exception to Section 19.1 of the Procedural By-law to allow By-Law #9-2017 to be passed at the February 6, 2017 meeting.

CARRIED

6.2.2 Interim Tax By-law

M052/17

MOVED BY: T. Seip

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby receives the report from the Director of Finance regarding the Interim Tax Levy;

AND FURTHER THAT Council approves an exception to Section 19.1 of the Procedural By-law to allow By-Law No. 11-2017 to be passed at the February 6, 2017 council meeting.

CARRIED

6.3 Recreation and Facilities Department

6.3.1 Papple Aviation Request - Richard W. LeVan Airport

M053/17

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby send a letter to Transport Canada – Civil Aviation Services, to permit Summer and Tyler Papple, operating as Papple Aviation, to utilize the Richard W. LeVan Airport as one of their bases of operation in conducting aerial crop-scouting/photography, sightseeing flights, and air taxi.

CARRIED

6.3.2 Aquatic Centre Renovation Project Funding

M054/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby approve the Aquatic Centre Renovation project to proceed in 2017 and by doing so authorize pre-budget approval in the amount of \$95,697 toward the capital project to renovate the Aquatic Centre at the North Huron Wescast Community Complex;
AND FURTHER THAT Council agree to sign the funding agreement for an Ontario 150 Grant in the amount of \$150,000 for the Aquatic Centre Renovation project;
AND FURTHER THAT Council approve an exception to Section 19.1 of the Procedural By-law to allow By-Law No. 12-2017 to be passed at the February 6, 2017 meeting.

CARRIED

6.3.3 Belgrave Community Centre Doors Capital Improvements

M055/17

MOVED BY: R. Hallahan

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby approve the door replacement project for the main doors of the Belgrave Community Centre with the provision that the new doors comply with the Ontario Accessibility Act;

AND FURTHER THAT the project is funded in full by the Belgrave Community Centre Board and includes all expenses associated with door replacement, hardware installation, automatic door opener installations, electrical requirements, and connection to the current building security system;

AND FURTHER THAT Council send correspondence to the Belgrave Community Centre Board as a reminder to comply with the lease agreement, and that all Capital improvements be approved by Council prior to execution.

CARRIED

6.3.4 Blyth Memorial Community Hall Renovation Project Funding Update February 2017

M056/17

MOVED BY: B. Knott

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby approve the increase in the Blyth Memorial Community Hall Renovation Project budget to \$4,127,901.32, which is an increase from the original budget of \$3,800,000, with the condition that the additional funds are sourced from donations and contributions from 14/19 Inc., and this increase has no impact on the North Huron budget.

CARRIED

6.4 Public Works / Utilities Department

6.4.1 Garbage and Recycling Survey Report

M057/17

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby accept the Garbage and Recycling Collection Report provided for information purposes; AND FURTHER THAT the Director of Public Works is authorized to proceed with issuing a Request for Proposal for Curbside Collection based on the information and feedback received to date.

CARRIED

6.5 Fire Department of North Huron

6.6 Building Department

6.6.1 Telecommunication Tower and Antenna Protocol

M058/17

MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby approve the amendments to the Telecommunication Towers and Antenna Protocol as presented by the Chief Building Official; AND FURTHER THAT the Clerk be instructed to prepare a by-law to adopt the Telecommunication Towers and Antenna Protocol by by-law at the February 21, 2017 Regular Council meeting.

CARRIED

6.7 CAO

6.7.1 Rescind Acknowledgement Policy

M059/17

MOVED BY: T. Seip

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby receives the report of the CAO concerning the Acknowledgement Policy for information;

AND FURTHER THAT the Human Resources Acknowledgement Policy #D-2.7 is hereby rescinded;

AND FURTHER THAT the Policy provisions for acknowledgement of birth, illness or death of family members shall remain in effect until a replacement policy has been adopted by Council;

AND FURTHER THAT the current policy concerning retirement gifts shall be honoured for any employee with a retirement date of May 31st, 2017 or earlier, provided that written confirmation of the employee's intention to retire is provided to the Human Resources Department by February 17th, 2017.

CARRIED

7. CORRESPONDENCE

7.1 Maitland Valley Conservation Authority 2017 Priorities, Work Plan and Budget

M060/17

MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby approve the Maitland Valley Conservation Authority Draft Budget and Municipal Levy for 2017;

AND FURTHER THAT the Director of Finance is directed to include the Maitland Valley Conservation Authority's 2017 Municipal Levy for the Township of North Huron in the 2017 Budget.

CARRIED

7.2 Wingham & Area Health Professionals Recruitment Committee - 2016 Financial Report and 2017 Budget

M061/17

MOVED BY: R. Hallahan

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby accept the Wingham & Area Health Professionals Recruitment Committee 2017 Budget;

AND FURTHER THAT the Director of Finance is directed to include the Township of North Huron's contribution in the 2017 Budget.

CARRIED

8. COUNCIL REPORTS

8.1 REEVE ACTIVITY REPORT

Reeve Vincent reported attending the ROMA Conference on January 29th 2017 to January 31st 2017 along with three North Huron Councilors, and the CAO. Reeve Vincent noted that Provincial policies require municipalities to submit various reports but the staff time to complete these reports is significant and largely unfunded by the Province.

Reeve Vincent acknowledged Jeff Molenhuis as the Director of Public Works for the Township of North Huron.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Vodden reported being contacted by a former Blyth firefighter who attended a fatal accident at the intersection of Highway 4 and County Road 25 in 1972. Councillor Vodden noted that he is waiting on OPP and Huron County statistics on the number of fatalities at this intersection.

Councillor Vodden commented on the effectiveness of the Minister's Forum component of the ROMA Conference noting that questions were presented with respect.

8.3 REQUESTS BY MEMBERS

9. NOTICE OF MOTION

10. BY-LAWS**10.1 By-law No. 08-2017**

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Memorandum of Understanding between the Corporation of the Township of North Huron and the Wingham and District Horticultural Society.

M062/17

MOVED BY: T. Seip

SECONDED BY: J. Campbell

THAT By-law No. 08-2017; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Memorandum of Understanding between the Corporation of the Township of North Huron and the Wingham and District Horticultural Society; be introduced, read a first, second, third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

10.2 By-law No. 09-2017

Being a by-law to establish fees and charges for the Township of North Huron.

M063/17

MOVED BY: B. Vodden

SECONDED BY: R. Hallahan

That By-law No. 09-2017; being a by-law to establish fees and charges for the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

10.3 By-law No. 10-2017

Being a by-law to authorize Civil Marriage Solemnization Services by the Township of North Huron.

M064/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT By-law No. 10-2017; being a by-law to authorize Civil Marriage Solemnization Services by the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

10.4 By-law No. 11-2017

Being a by-law to provide for Interim Tax Levies.

M065/17

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT By-law No. 11-2017; being a by-law to provide for Interim Tax Levies; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

10.5 By-law No. 12-2017

Being a by-law to authorize the designated officials to sign, on behalf of Council, an Agreement between the Ontario Trillium foundation and the Corporation of the Township of North Huron for an Ontario 150 Community Capital Program Grant.

M066/17

MOVED BY: T. Seip

SECONDED BY: J. Campbell

THAT By-law No. 12-2017; being a by-law to authorize designated officials to sign, on behalf of Council, an Agreement between the Ontario Trillium foundation and the Corporation of the Township of North Huron for an Ontario 150 Community Capital Program Grant; be introduced, read a first, second, third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

11. ANNOUNCEMENTS

12. OTHER BUSINESS

CAO Sharon Chambers reported that during the November 7, 2016 Council Meeting a resolution was passed to amend the Belgrave School Fair and Threshers invoices for tent fire inspection fees.

CAO Sharon Chambers reported that the Landfill currently shows a revenue of approximately \$200,000 and expenses of approximately \$450,000.

12.1 Fire Chief Hiring Assistance

CAO Sharon Chambers discussed consulting services to assist with the hire for a Director of Fire and Emergency Services. Phil Eagleson was the recommended consultant at a cost of \$50 per hour up to a maximum of \$3,000.

13. CLOSED SESSION AND REPORTING OUT

M067/17

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby proceeds at 9:00 pm. to an In-Camera Session (Closed to the Public) to discuss the following:

- *Personal matters about an identifiable individual, including municipal or local board employees (FDNH Personnel).*
- *Personal matters about an identifiable individual, including municipal or local board employees (FDNH Personnel).*
- *A proposed or pending acquisition or disposal of land by the municipality or local board (Blyth Property)*
- *Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Shared Services Matters).*

CARRIED

M068/17

MOVED BY: B. Vodden

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 10:30 pm.

CARRIED

M069/17

MOVED BY: B. Knott

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby amend the 2017 compensation structure for FDNH personnel.

CARRIED

M070/17

MOVED BY: B. Vodden

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby confirm the direction given to staff, in Closed Session.

CARRIED

14. CONFIRMATORY BY-LAW

- 14.1 By-law No. 13-2017, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

M071/17

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: B. Knott

THAT By-law 13-2017; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M072/17

MOVED BY: J. Campbell

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 10:32 pm.

CARRIED

Neil Vincent, Reeve

Kathy Adams, Clerk