



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Jeff Molenhuis
DATE: 06/02/2017
SUBJECT: Public Works January Activity Report
ATTACHMENTS: NONE

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the report Public Works November Activity Report for information.

EXECUTIVE SUMMARY

The Public Works department provides updates to Council on activities within the department.

DISCUSSION

Administration	<ul style="list-style-type: none">• North Huron Public Works Structure – posting for Operations Supervisor closed on Friday, February 3rd.• Continuing to work through a new budget structure that will provide PW with more details, proper allocations and ability to analyze.• Ongoing discussions with Huron Geomatics and Huron County are taking place regarding existing GIS support and assistance.• Ongoing review and preparation for the procurement of materials for 2017 are being finalized. A summary of the bids received will be presented to Council once received.• Periodically, the Township calls for quotations for various trade services that may be required throughout the year. The purpose of the Request for Quotation (RFQ) process is to ensure that the Township is obtaining a competitive price for these services. PW has been working with Recreation and Facilities to determine trade services normally used to prepare an RFQ for competitive bidding, which will also help administer paperwork up front (WSIB, insurance, health and safety). The RFQ's will be sent out in February with closing dates for the end of the month. A summary of the bids received and a preferred calling order will be presented to Council in March. The contracts are for a two-year term beginning April 1st, 2017 to the end of March 2019. At that time contractors would be subject to an extension determined by the Township of North Huron pending rate negotiations.• Update to rates and fees, mostly notably with respect to landfill
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	operations with an increase of \$10/tonne for tipping fees to support cost-recovery of solid waste services.
Development	<ul style="list-style-type: none"> • Met with prospective developers/builders to discuss approval requirements for entrance permits, available servicing in potential development areas and compliance requirements of agreements. • Processed two security release requests for development projects. • Site Plan discussions, preliminary/pre-application and detailed review
Capital	<ul style="list-style-type: none"> • Howson Dam EA – On-going project work with GSS and NRSI to formalize the Information Gathering Form submission to the Ministry re: SAR species. Further investigation of LRIA permit process in context to Dam Safety Analysis • CWWF application coordination with the Ministry. Further information requested in relation to proposed projects. • Westmoreland/Mill Street, Blyth – Working on easement acquisition for watermain component on private property. Project is proposed for consideration in 2017 budget. • Road Needs Study and Bridge Inspections – A report will be brought forward in March to summarize these studies for council. Some elements of the report will be incorporated into 2017 capital plan, as well as Asset Management practices for condition assessments and life-cycle replacements for long term capital planning.
Roads	<ul style="list-style-type: none"> • On-going Winter Control event response. To date, two major storm events (December). Steady, consistent response to events in January. • Signs – Consultant has submitted a report for the NH sign inventory and retro-reflectivity testing that was completed this fall. The report will be incorporated into Asset Management practices for condition assessments and life-cycle replacement/regulatory compliance.
Water/Wastewater	<ul style="list-style-type: none"> • Beginning review of water/wastewater bylaw information • Working with Veolia on monthly reporting template for inclusion with activity reports • Reviewing year-end performance of Operations contract
Landfill/Solid Waste	<ul style="list-style-type: none"> • Survey responses are due today – February 6th. Anticipate issuing the RFP the first week of February.
Cemetery	<ul style="list-style-type: none"> • Nothing to report at this time.
Drainage	<ul style="list-style-type: none"> • Nothing to report at this time.
Equipment and Vehicles	<ul style="list-style-type: none"> • On-going winter equipment and vehicle maintenance. • Review of existing fleet and considering capital purchases for 2017 • Will be working with Finance to draft a program for equipment rental

	charges that considers cost to operate and builds in asset management reserves for equipment • A fleet analysis will be needed in 2017.
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FINANCIAL IMPACT

No immediate financial impact at this time.

FUTURE CONSIDERATIONS

No future considerations at this time.

RELATIONSHIP TO STRATEGIC PLAN

Goal 3 the Township is healthy and safe. Goal 4 the administration is fiscally responsible and strives for operational excellence.



Jeff Molenhuis, Director of Public Works



Sharon Chambers, CAO