



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Sharon Chambers
DATE: 15/04/2016
SUBJECT: Morris Turnberry – North Huron Shared Services Project
ATTACHMENTS: Draft Agreement
Shared Services Steering Committee Meeting Minutes – April 13, 2016

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby approves the Draft Shared Services Agreement with the Municipality of Morris Turnberry;
AND FURTHER THAT the Clerk is instructed to prepare a by-law to ratify the agreement at the May 2nd Council meeting.

EXECUTIVE SUMMARY

The Township of North Huron and the Municipality of Morris Turnberry are now moving into the Implementation Phase of the Shared Services Project. The first meeting of the Implementation Team was held on April 7th to discuss project goals and first steps. Implementation Team Subcommittees have been asked to meet to discuss the physical and technical requirements for implementation and report back.

Although the Shared Services Project is not ready to be fully implemented, it is advisable to have the Shared Services Agreement in place to authorize staff to work back and forth on implementation activities.

The CAOs met with Joan Krantz of Krantz Law to review a draft agreement. The draft agreement was approved by the Shared Services Steering Committee on April 13th.

DISCUSSION

A copy of the Draft Agreement is attached for Council's consideration.

FINANCIAL IMPACT

Project costs shall be shared on a 45%/55% basis by Morris Turnberry and North Huron respectively.

FUTURE CONSIDERATIONS

The Agreement term runs from May 1st, 2016 to June 30th, 2018. The Councils shall begin a review of the Agreement and the project commencing January 1st, 2018. The Agreement may be amended from time to time, with an amending by-law passed by each Council. The Shared Services Steering Committee will continue to meet throughout the project term to monitor progress and explore opportunities for further collaboration and sharing.

RELATIONSHIP TO STRATEGIC PLAN

Goal #4 – Our administration is fiscally responsible and strives for operational excellence.

Sharon Chambers, CAO