

**MINUTES OF THE TOWNSHIP OF NORTH HURON  
REGULAR COUNCIL MEETING**



**Date:** Monday, April 4, 2016  
**Time:** 7:01 p.m.  
**Location:** HELD IN THE TOWNSHIP COUNCIL CHAMBERS

**MEMBERS PRESENT:** Reeve Neil Vincent  
Deputy Reeve James Campbell  
Councillor Ray Hallahan  
Councillor Yolanda Ritsema-Teeninga  
Councillor Trevor Seip  
Councillor Brock Vodden  
Councillor Bill Knott

**STAFF PRESENT:** Sharon Chambers, CAO  
Kathy Adams, Director of Corporate Services / Clerk  
Donna White, Director of Finance  
Pat Newson, Director of Recreation and Facilities  
Kelly Church, Director of Public Works  
Richard Al, Manager of Employee and Business Services  
Laura Young, Planner

**OTHERS PRESENT:** Denny Scott, Citizen  
Rick Power, CKNX  
Joe Hallahan, Henry Bos, Sandra Bos, Luke Schilder

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**1. CALL TO ORDER**

Reeve Vincent called the meeting to order at 7:01 pm.

**2. CONFIRMATION OF THE AGENDA**

**M212/16**

**MOVED BY:** R. Hallahan

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron; accept the Agenda for the April 4, 2016 Council Meeting; as printed.*

**CARRIED**

**3. DISCLOSURE OF PECUNIARY INTEREST**

None declared.

**4. CONSENT AGENDA****4.1 Minutes**

4.1.1 Minutes of the Regular Council Meeting held March 21, 2016

4.1.2 Minutes of the Budget Meeting held March 29, 2016

4.1.3 Joint Health &amp; Safety Minutes January 28, 2016

**4.2 Reports****4.2.1 Clerks Department**

4.2.1.1 Department Update

**4.2.2 Finance Department**

4.2.2.1 Bills and Accounts

Accounts Payable	March 31, 2016
General Account	\$93,366.69
Water Account	\$313.52
Sewer Account	\$151.91
General Internet/Pre-authorized	\$73,011.92
Water Internet/Pre-authorized	\$1,922.37
TOTAL	\$168,766.41

**4.2.3 Recreation and Facilities Department**

4.2.3.1 Activity Report

**4.2.4 Public Works Department**

4.2.4.1 Public Works Activity Report

**4.2.5 CAO**

4.2.5.1 CAO Activity Report March 30, 2016

**4.3 Correspondence****M213/16****MOVED BY:** B. Vodden**SECONDED BY:** Y. Ritsema-Teeninga*THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 to 4.1.2;**AND FURTHER THAT all other Consent Items be received for information.***CARRIED**

**5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS****6. REPORTS****6.1 Clerks Department****6.1.1 Consent Application Report - File #B08-2016, Owner: Henry and Sandra Bos, 84412 Marnoch Line, Part Lot 34, Concession 6, East Wawanosh, Township of North Huron**

Laura Young, Huron County Planner, presented the details of Consent Application File #B08-2016 and recommended approval with conditions. Discussion took place regarding the size of the retained portion of the severance.

**M214/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby recommends approval of the Consent Application File #B08-2016, Owner: Henry and Sandra Bos, 84412 Marnoch Line, Part Lot 34, Concession 6, East Wawanosh, Township of North Huron with the following conditions:*

***Expiry Period***

*Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of decision.*

***Municipal Requirements***

*All municipal requirements be met to the satisfaction of the Township including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures, and any related requirements, financial or otherwise. The subject parcel be numbered and addressed for 911 purposes to the satisfaction of the Township.*

*The sum of \$500 be paid to the Township as cash-in-lieu of parkland.*

***Survey***

*Provide to the satisfaction of the County and the Township:*

- a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and*
- b) a reference plan based on the approved survey*

***Zoning***

*Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Township.*

***Storm Water***

*Section 65 of the Drainage Act to be addressed to the satisfaction of the Township.*

***Septic System Inspection***

*Applicant is to provide a letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land to the satisfaction of the Township.*

**CARRIED**

6.2 Finance Department

6.2.1 Patrick Street - Invited Bidders List

**M215/16**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby authorizes the Patrick Street Reconstruction Project to be tendered by the Invited Competitive Bid (Invited Tender Call) process using the electronic method and that the requirement for advertising in the local newspapers be waived.*

**CARRIED**

6.3 Recreation and Facilities Department

6.3.1 Blyth Memorial Community Hall Renovation Project Schedule Revision

Councillor Vodden spoke on the history of Memorial Hall, noting that many great ideas come from the community.

**M216/16****MOVED BY:** T. Seip**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby approve the revised Blyth Memorial Community Hall renovation project schedule as follows:*

Action	Previous Approved Schedule	Revised Schedule
General Contractor Bid Process	April 11 – May 10, 2016	April 19 – May 25, 2016
Council approval of Project Award	May 16, 2016	June 6, 2016
Contractor starts	May 17, 2016	June 7, 2016
Festival Season	May 21 – Sept 18, 2016	No change
Contractor mobilizes site	September 19, 2016	No change
Substantial Performance	May 1, 2017	No change
Completion	May 20, 2017	No change

**CARRIED**

## 6.3.2 List of Invited Bidders for Blyth Memorial Hall Renovation Project

**M217/16****MOVED BY:** B. Knott**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby approves the recommended list of invited bidders for the Blyth Memorial Community Hall renovation project.*

**CARRIED**

## 6.4 Public Works Department

## 6.4.1 Blyth Columbarium

Discussion took place regarding the option to purchase two columbariums instead of one due to the costs being lower than expected.

**M218/16**

**MOVED BY:** T. Seip

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby accepts the tender results and awards the tender to CFC Supply Maidstone Ontario at a cost of \$16,667.50 each including HST for two 50 niche columbarium installed on site.*

*AND FURTHER THAT the Council of the Township of North Huron authorize pre-budget approval with the amounts to be included in the 2016 budget.*

**CARRIED**

6.5 Utilities Department

6.6 Fire Department of North Huron

6.7 CAO

6.7.1 Utilities Department Restructuring

CAO Sharon Chambers, presented options for the operation of the Utilities Department and recommended contracting the services of Veolia Water Canada.

**M219/16**

**MOVED BY:** T. Seip

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby accepts the report of the CAO regarding the Utilities Department Restructuring and Veolia Water Canada Contract Proposal for information purposes;*

*AND FURTHER THAT Council authorizes the CAO to finalize an Agreement with Veolia Water Canada for the Operation and Maintenance of the Township's water and wastewater systems using the negotiated method, in accordance with the Township's Purchasing and Procurement By-law;*

*AND FURTHER THAT the Clerk is instructed to prepare a by-law for the April 18<sup>th</sup> meeting to enter into an agreement with Veolia Water Canada for the Operation and Maintenance of the Township's Water and Wastewater systems.*

**CARRIED**

**7. CORRESPONDENCE**

**7.1 2016 Maitland Valley Conservation Authority (MVCA) Priorities and Budget M220/16**

**MOVED BY:** J. Campbell

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby approves the Maitland Valley Conservation Authority Draft Budget and Municipal Levy for 2016.*

**CARRIED**

**7.2 The Royal Canadian Legion - Huron County Afghanistan Monument**

**M221/16**

**MOVED BY:** B. Knott

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby defer the request from The Royal Canadian Legion Goderich No. 109 Branch, to 2016 Budget deliberations.*

**CARRIED**

**7.3 Lewis Flowers 80th Anniversary Celebrations**

**M222/16**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby approves the request from Allan Dickson, to close Frances Street in Wingham from Diagonal Road to Victoria Street from 9:00 am to 4:00 pm on May 14, 2016 for the Lewis Flowers 80th Anniversary Celebration;*

*AND FURTHER THAT the Emergency Services be notified.*

*AND FURTHER THAT Mr. Dickson be required to meet the Township of North Huron's insurance requirements for bouncy castles.*

**CARRIED**

**8. COUNCIL REPORTS**

**8.1 REEVE ACTIVITY REPORT**

Reeve Vincent thanked staff for their assistance in the preparation of a presentation to be delivered by Reeve Vincent and Morris-Turnberry Mayor, Paul Gowing at the AMO conference on Friday April 8, 2016.

**8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)**

Nothing to report.

**8.3 REQUESTS BY MEMBERS**

Councillor Seip commented on safety concerns at the former Wingham Public School construction site during daytime hours when children are walking to and from school, noting that parking is an issue on John Street between Carling Terrace and Frances Street.

Councillor Knott reported being approached with concerns over property issues due to recent heavy rains and some residents using sump pumps to pump water onto streets, other properties and into the water system. It was discussed that the Public Works department is aware of the issue and letters have been sent to the owners of properties involved. It was requested that Councillor Knott provide a list of the properties in which he has been contacted about to the Clerk for follow up.

Councillor Vodden pointed out that the 2016 budget process has been difficult and suggested investigating potential cost savings that could result from not installing ice in the arenas. A Notice of Motion will be made at the next regular Council meeting.

Councillor Knott enquired on agenda item 4.2.3.1 Recreation and Facilities Department Activity Report, questioning the status of WiFi investigations for the Blyth Campground. It was reported that the Blyth Arena Board decided that WiFi for the campground was not a priority item and they have instead chosen to focus on hydro upgrades.

**9. NOTICE OF MOTION**

**10. BY-LAWS**

- 10.1** By-law 37-2016; Being a by-law authorizing the borrowing of money to meet current expenditures of the Council of The Corporation of the Township of North Huron.



**M223/16**

**MOVED BY:** B. Knott

**SECONDED BY:** B. Vodden

*THAT By-law No. 37-2016; being a by-law authorizing the borrowing of money to meet current expenditures of the Council of The Corporation of the Township of North Huron; be introduced, read a first and second time.*

**CARRIED**

**M224/16**

**MOVED BY:** J. Campbell

**SECONDED BY:** B. Knott

*THAT By-law No. 37-2016; being a by-law authorizing the borrowing of money to meet current expenditures of the Council of The Corporation of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

- 10.2 By-law 38-2016; Being a by-law to authorize the Reeve and Clerk to sign on behalf of Council, a Service Agreement with the County of Bruce for Child Care and Early Years.

**M225/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** B. Knott

*THAT By-law No. 38-2016; being a by-law to authorize the Reeve and Clerk to sign on behalf of Council, a Service Agreement with the County of Bruce for Child Care and Early Years; be introduced, read a first and second time.*

**CARRIED**

**M226/16**

**MOVED BY:** R. Hallahan

**SECONDED BY:** T. Seip

*THAT By-law No. 38-2016; being a by-law to authorize the Reeve and Clerk to sign on behalf of Council, a Service Agreement with the County of Bruce for Child Care and Early Years; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

- 10.3 By-law 39-2016; Being a by-law to adopt the Economic Development Strategic Plan 2016-2019 for the Township of North Huron.

**M227/16**

**MOVED BY:** Y. Ritsema-Teeninga

**SECONDED BY:** T. Seip

*THAT By-law No. 39-2016; being a by-law to adopt the Economic Development Strategic Plan 2016-2019 for the Township of North Huron; be introduced, read a first and second time.*

**CARRIED**

**M228/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** T. Seip

*THAT By-law No. 39-2016; being a by-law to adopt the Economic Development Strategic Plan 2016-2019 for the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

**11. ANNOUNCEMENTS**

**12. OTHER BUSINESS**

**13. CLOSED SESSION AND REPORTING OUT**

**M229/16**

**MOVED BY:** T. Seip

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby proceeds at 8:48 pm to an In Camera Session (Closed to the Public) to discuss the following:*

- *Personal matters about an identifiable individual, including municipal or local board employees (Shared Services Project - Staffing Update)*

**CARRIED**

**M230/16**

**MOVED BY:** B. Knott

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 9:27 pm.*

**CARRIED**

**14. CONFIRMATORY BY-LAW**

- 14.1 By-law No. 40-2016; Being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

**M231/16**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT By-law 40-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.*

**CARRIED**

**M232/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** T. Seip

*THAT By-law No. 40-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

**15. ADJOURNMENT**

**M233/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 9:28 pm.*

**CARRIED**

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Neil Vincent, Reeve

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Kathy Adams, Clerk