



## TOWNSHIP OF NORTH HURON

## REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Jeff Molenhuis  
**DATE:** 05/12/2016  
**SUBJECT:** Public Works November Activity Report  
**ATTACHMENTS:** NONE

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### **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby receive the report Public Works November Activity Report for information.

### **EXECUTIVE SUMMARY**

The Public Works department provides updates to Council on activities within the department.

### **DISCUSSION**

Administration and Shared Service	<ul style="list-style-type: none"><li>• Operations Supervisor announced his retirement effective November 30<sup>th</sup>. Staff held a luncheon and morning coffee break to wish him well on his retirement.</li><li>• Public Works structure – internal postings for Lead Hands closed on Tuesday, November 29<sup>th</sup>.</li><li>• PT Temporary Seasonal Employees attended winter kick-off meeting for the 2016/2017 season.</li><li>• Joint Health and Safety program review for NH and MT. Attended MT workplace site inspections for November.</li><li>• PWSS H&amp;S Sub-Committee met with Bill Sisler and Allison White from Public Services Health &amp; Safety Association to discuss aligning and consolidating both NH &amp; MT joint health and safety policies, procedures, training, and risk assessments.</li><li>• Staff have been certified with numerous training sessions this fall for Aerial Lifts / Elevated Work Platform, Working at Heights, Standard First Aid, and Chainsaw training.</li><li>• Discussed existing GIS support for NH with Huron Geomatics and will include pricing options in 2017 budget.</li><li>• Functional changes in NH shops are wrapping up and shop clean up continues.</li><li>• Utilizing a Dual Budget and Capital program for 2017 budget which will create mirrored accounts for both NH and MT. Significant work to establish and map both budgets to a new, aligned budget structure.</li><li>• Review of Winter Operations and the development of patrol records, route mapping, operational structure and coverage have been</li></ul>
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	<p>developed for NH and MT.</p> <ul style="list-style-type: none"> <li>• Procurement of materials and services for NH &amp; MT in 2017 are being reviewed and drafted for release in early January.</li> <li>• Attended Source Water Protection meeting for NH and MT.</li> <li>• Attending a scheduled meeting with Huron County and neighboring municipalities to review roads coordination and the GIS system.</li> </ul>
Development	<ul style="list-style-type: none"> <li>• Setting up Cross Border Servicing Development meetings with MT &amp; NH developers.</li> <li>• Met with prospective developers/builders to discuss approval requirements for entrance permits, and other servicing needs.</li> <li>• Met with current developers to discuss compliance requirements of agreements.</li> <li>• NH Council requested staff follow up with Huron County staff in relation to Highway 4 and 25 intersection. Township staff have spoken with County staff and have been advised that the intersection doesn't meet the warrant criteria for additional intersection controls, and therefore County staff would not support additional controls at this time. It is noted that adding controls, where not warranted, have the potential for negative operational impacts to the roadway and intersection. Council may wish to formally request warning features to help bring attention to the existing control functionality.</li> </ul>
Capital	<ul style="list-style-type: none"> <li>• Howson Dam EA – On-going project work to gather information on SAR species permits and LRIA permit process</li> <li>• Wingham Standpipe EA – Consulting firm is secured and expect work to initiate late 2016, early 2017</li> <li>• Westmoreland/Mill Street, Blyth – Coordinating with consultant for a new cost estimate for redesign. Expect to include in 2017 Capital.</li> <li>• Blyth Well – Continuing to work through deficiencies with consultant and contractor. Commissioning scheduled for early December. Coordinating with Source Water Protection Group once commissioned to update SWP mapping.</li> <li>• Road Needs Study and OSIMS/Bridge Needs Study – Draft report for NH &amp; MT is currently under review. Expecting to finalize in early December.</li> </ul>
Roads	<ul style="list-style-type: none"> <li>• Winter Control – Reviewed best practice from previous winter operational activities and defined schedules with Foreman to maintain the current level of service and format of service, including coverage and compliance of MMS. Updates to patrol routes, tracking and mapping are currently being analyzed.</li> <li>• Signs – Consultant has submitted a report for the NH sign inventory and</li> </ul>

	retro-reflectivity testing that was completed this fall. The report is currently being reviewed by staff.
Water/Wastewater	<ul style="list-style-type: none"> <li>• Received a report from Veolia Water for the month of October.</li> <li>• Ministry of the Environment and Climate Change released the Chief Drinking Water Inspector's Annual Report 2015-2016. The report provides an update on the provincial drinking water story during 2015-16 and includes high level information on the performance of Ontario's drinking water systems and licensed and eligible laboratories.</li> </ul>
Landfill/Solid Waste	<ul style="list-style-type: none"> <li>• A 9 month extension of the NH waste collection contract has been executed until September 30<sup>th</sup>, 2017. We are currently holding discussions with existing contractor and other potential contractors on format of bid and logistics.</li> <li>• Staff are preparing a NH resident survey that will be posted in early 2017 to gain feedback on desired service and potentially integrate into new contract</li> <li>• Curbside collection for leaves and yard waste are done for 2016</li> <li>• Operational Inspection with Consultant and Ground Water Monitoring at Morris Landfill.</li> <li>• Recent MOECC Inspection at Morris Landfill.</li> </ul>
Cemetery	<ul style="list-style-type: none"> <li>• Nothing to report at this time.</li> </ul>
Drainage	<ul style="list-style-type: none"> <li>• Capital public meeting in early November for MT Municipal Drain.</li> </ul>
Equipment and Vehicles	<ul style="list-style-type: none"> <li>• Truck arrived from MT RFP and to be delivered December 1<sup>st</sup>.</li> <li>• Winter equipment preparation and vehicle maintenance is on-going.</li> <li>• Focused maintenance activities at NH for heavy equipment. A few significant heavy equipment repairs in 2016, with some necessary to maintain use in operations.</li> </ul>

#### **FINANCIAL IMPACT**

No immediate financial impact at this time.

#### **FUTURE CONSIDERATIONS**

No future considerations at this time.

**RELATIONSHIP TO STRATEGIC PLAN**

Goal 3 the Township is healthy and safe. Goal 4 the administration is fiscally responsible and strives for operational excellence.



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Jeff Molenhuis, Director of Public Works

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Sharon Chambers, CAO