

Wingham BIA - Executive Minutes

Date/Time: Thursday, Nov 24, 2016, 6:30 pm at Royal Homes

Present: D. Tiffin, D. Kuyvenhoven, C. McGrath, J. Snyder, C. Goodall, J. Schiestel, S. Walker

Regrets: D. Peers, L. Hearnden, Yolanda Ritesma-Teeninga

Call to order at 6:35 p.m.

1. Approval of Agenda – Moved by J. Snyder, 2nd by C. McGrath
2. Approval of Previous Executive Meeting Minutes
 - a. Moved by J. Schiestel, 2nd by J. Snyder to approve as written
 - b. Business from previous minutes – letters to Dave Wallace and Council written and delivered.
3. Economic Development:
 - a. Connie reported on way finding signs with paper samples to view.
 - b. Expected to be placed in spring of 2017.
4. BIA Governance:
 - a. Report from attendees at Mitchell meeting on Nov. 22.
 - b. Strategic Planning Train-the-Trainer program discussed. 4 webinar training session dates are Jan. 16, Feb. 6, Feb. 27 & Mar. 20
 - c. Connie would like to combine Wingham and Blyth for these sessions.
5. Finance:
 - a. Treasurer's report accepted as presented. Moved by D. Tiffin 2nd by J. Snyder Passed
 - b. Motion: That the cheques presented be paid. Moved by J. Snyder, 2nd by S. Walker. Passed.
 - c. Motion: That the Treasurer purchase new cheques. Moved by
6. Committee Reports:
 - a. Retail – 37 businesses in Christmas promotion.
 - b. Curb Appeal
 - i. Old mural will be used for new sandwich boards in 2017. Suggested giving more boards for free and offering to rebate previous purchases. Motion: Refund will be offered for previously purchased boards. Moved by D. Tiffin, 2nd by S. Walker – Passed unanimously.
 - ii. 25 flag poles have been ordered and received. Suggested to place all flags on street lights for Canada's 150th, replacing the banners for 2017. Need to look into brackets.
 - iii. Motion: The snowflake lights will stay up until the end of February. Moved by C. McGrath, 2nd by J. Schiestel – passed unanimously. Action item: Secretary to notify N. Graf.
 - iv. Motion: That 2 more snowflake lights be purchased for remaining lights at south end of Josephine St. that have hydro. Moved by C. McGrath, 2nd by J. Snyder – passed unanimously.
 - v. Sandy will look into decorations for the town signs at each end of town. Possibly use the snowflake light supplier.
7. Remembrance Day:
 - a. Recommended to look into placing fallen heroes on sandwich board toppers.
 - b. Suggestion to look into handrails for cenotaph. Will get costs and discuss with Legion.
 - c. Motion: That the Remembrance Day toppers be replaced by ones to honour fallen heroes. Moved by J. Snyder, 2nd by C. McGrath – passed unanimously

8. Christmas Social:

- a. Will plan on a BIA Christmas Social the week of Dec. 13-15. 15th preferred at the Knights Lounge. Short time frame 6-7:30. D. Tiffin to talk to Sue Doig.

9. Other Business:

- a. Jim Snyder gave update on Farmers Market. Will submit a plan for 2017 at a later date.
- b. January Executive meeting will be Wed the 11th.
- c. Rec Dept requested BIA to sponsor an event at 2017 Family Day. Declined
- d. Dave reported on receipt of email from Kelly Churh regarding his retirement effective Dec. 1.

Adjourned at 8:32 p.m.