



# TOWNSHIP OF NORTH HURON

# REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Donna White  
**DATE:** 21/11/2016  
**SUBJECT:** Finance Department Activity Report  
**ATTACHMENTS:** N/A

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## **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby accepts the Department Activity Report of the Director of Finance dated November 21, 2016 which is received for information purposes.

## **EXECUTIVE SUMMARY**

The Director of Finance provides periodic updates to council on activities within the Finance Department on a monthly basis.

## **DISCUSSION**

### **Asset Management**

Staff have completed the Municipal Action Plan Survey under the “AMP IT UP” Program. The survey is designed to develop a tool for the ongoing evolution of the Township Asset Management Plan and identifies the staff resources and some estimated costs to proceed with the next steps. The next steps of the Plan will focus on Levels of Service, Condition and Risk Assessments. Staff have been continuing to work on Phase 2 of the AMP with Citywide to include the remaining assets into the Plan.

### **BFL Canada Insurance Renewal**

Staff have completed the 2017 Insurance Renewal documents which have been forwarded to BFL Canada to provide pricing for a one year term effective January 1, 2017.

### **Year to Date Report**

The Year to Date Report for October 31, 2016 is included in the agenda package.

### **2017 Budget**

Department Heads and senior staff are working on Draft #1 of the 2017 Budget.

### **2017 OMPF Funding**

The 2017 OMPF Funding Allocation has been received and has been increased by \$129,900.00 along with an additional \$200.00 for the Court Security and Prisoner Transportation Upload for a total of \$131,100.00.

## **FINANCIAL IMPACT**

The increased funding will be incorporated into the 2017 Budget.

### **FUTURE CONSIDERATIONS**

Preparations for year end and the 2017 Budget are underway.

### **RELATIONSHIP TO STRATEGIC PLAN**

Goal #4 – Our administration is fiscally responsible and strives for operational excellence.

A handwritten signature in black ink, appearing to read "Sharon Chambers", written in a cursive style.

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Donna White, Treasurer

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Sharon Chambers, CAO