



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Jeff Molenhuis
DATE: 07/11/2016
SUBJECT: Results from Wingham Water Tower Standpipe Environmental Assessment RFP
ATTACHMENTS: NONE

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works regarding results for the Wingham Water Tower Standpipe Environmental Assessment RFP;

AND FURTHER THAT Council award RFP 2016-002 to B.M. Ross & Associates Limited of Goderich, Ontario at a total estimated fee of \$53,165 (excluding HST) being the highest scoring proposal received.

EXECUTIVE SUMMARY

Request for Proposal RFP 2016-002 Consulting Services for the Wingham Water Tower Standpipe Environmental Assessment was issued to acquire the necessary consulting services to support this project. This project was identified in the Water department 2016 Capital Budget.

The RFP was circulated to four (4) local consultants with relevant experience. The result was four (4) formal bid responses. Township staff reviewed and scored the proposals based on the scoring tool that was included in the RFP. The scoring tool is as follows:

ITEM	DESCRIPTION	AVAILABLE POINTS
1	CORPORATE QUALIFICATIONS & EXPERIENCE	20
2	PROJECT TEAM	20
3	APPROACH AND METHODOLOGY	30
4	QUALITY ASSURANCE & CONTROL	5
5	SCHEDULE & WORK PLAN	5
6	PROPOSED FEE	20
TOTAL POINTS AVAILABLE		100

The fees of the proposals received varied from \$49,900 to \$60,045, excluding HST. The scoring results from the evaluation are summarized below.

PROPONENT	LOCATION	COST SUBMITTED	RFP SCORE
B.M. Ross & Associates Limited	Goderich, ON	\$ 53,165.00	83
GM BluePlan Engineering Ltd.	Listowel, ON	\$ 49,900.00	81
RJ Burnside Limited	Wingham, ON	\$ 51,119.50	80
GSS Engineering Consultants Ltd.	Owen Sound, ON	\$ 60,045.00	78

BM Ross was the highest scoring proposal submitted and has strong experience and work plan relative to the scope of work anticipated for this project. The scope includes technical analysis of the options considered, integrated planning consultant, and an initial heritage and archeological screening. The proposal does not include geotechnical work, but does recommend it be considered to inform site selection process.

The cost from this consultant is \$53,165, excluding HST. Therefore, it is staff's recommendation that BM Ross be retained for this assignment.

DISCUSSION

The proposal format asked proponents to provide a work plan for thorough investigation of the primary options for the structure, as follows:

- i. Do Nothing
- ii. Rehabilitate the structure
- iii. Rebuild the structure at the same site; or
- iv. Rebuild the structure at an alternative site.

Proponents were asked to provide in detail within their work plan the technical, modelling, inventory collection and investigation work necessary to properly evaluate the social, cultural, natural and technical considerations of the project.

BM Ross demonstrated the strongest experience and detailed work plan relative to the scope requested.

FINANCIAL IMPACT

The 2016 Capital Budget contemplated \$100,000 for this assignment. The evaluation comes in under the budget figure, however the consultant's costs submitted does not include acquisition or expropriation of land, if necessary, if the preferred alternative determines a need for it. Additionally, it does not include geotechnical or detailed archaeological assessment, but does outline that it may potentially be needed, subject to further investigation within the EA process for this project.

FUTURE CONSIDERATIONS

Pending award, public consultation will be undertaken over the course of the next few months into 2017.

RELATIONSHIP TO STRATEGIC PLAN

Goal #2 of the Township Strategic Plan is for our residents to be engaged and well informed. Goal #3 is that our community is healthy and safe. Goal #4 is that our administration is fiscally responsible and strives for operational excellence. Goal #5 is that our natural environment is valued and protected.



Jeff Molenhuis, Director of Public Works



Sharon Chambers, CAO