



## TOWNSHIP OF NORTH HURON

## REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** David Sparling  
**DATE:** 01/11/2016  
**SUBJECT:** Review of Inspection Fees for Tents  
**ATTACHMENTS:** n/a

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### **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby approve the report for information purposes;

AND FURTHER THAT the invoice for Fire Inspection services for the Belgrave School Fair be amended to exclude the separate fee for review of the Fire Safety Plans.

### **EXECUTIVE SUMMARY**

At the 17 October 2016 council meeting, council asked for a review of the fees applied to tent inspections and applicable Fire Safety Plans.

### **DISCUSSION**

Under North Huron's Fees Bylaw, Tents or Marquees requiring / requesting an inspection are charged \$126 and Fire Safety Plans requiring review and approval are charged \$101.

Two tents at the Belgrave School Fair (one 2,400 square feet, and the other 400 square feet) required these both to be completed. Council requested a review to ensure fees charged to the School Fair and others were reasonable.

Prior to the 17 October 2016 CAO Chambers and I had already scheduled a meeting to review the application of our Fees Bylaw to tents, as I agreed with council that charging both of these fees for tents seems excessive.

Upon review, CAO Chambers and I recommend that the 2017 fee bylaw be amended so that the Tent Inspection Fee of \$126 would include the review of Fire Safety Plans for these occupancies. The new fee by-law will be brought forward in January for adoption by Council. It is further recommended that the current invoice for the Belgrave School Fair be revised to exclude the separate charge for the Fire Safety Plan review.

### **FINANCIAL IMPACT**

Ratepayers charged both fees for tents have been issued a credit for the Fire Safety Plan reviews FDNH provided.

### **FUTURE CONSIDERATIONS**

In 2014 FDNH conducted a comprehensive review of fire inspection fees charged by other fire departments and amended our fee schedule to be comparable. Each year our fees are adjusted by the rate of inflation, with the next comprehensive review planned in 2017 for 2018's fee schedule.

### **RELATIONSHIP TO STRATEGIC PLAN**

Goal 3: We promote community safety and emergency preparedness.



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David Sparling  
Director Fire and Emergency Services

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Sharon Chambers, CAO