

- This Committee has achieved a cooperative approach regarding the structure and terms of reference for the MJHSC and the arrangements satisfy the recommended Ministry of Labour criteria. These criteria may change over time due to legislative changes and development of best practices; therefore the terms of reference will be reviewed periodically to ensure it remains current.

- A copy of the terms of reference and Minister's Order granted will be posted at each workplace.
 - The employer's accountability may be reviewed through proactive field visits conducted by Ministry of Labour enforcement staff.
 - This Minister's Order will be revoked, without any further notice on January 31, 2021. It is advised to reapply to the Minister for a new Order at a minimum 6 months prior to noted date.
 - If the terms of reference is amended at any time previous to January 31, 2021, the Regional Director of the Ministry of Labour must be notified in writing.
4. Employee Trainings:
 - i) Standard First Aid and CPR C Training on going.
 5. Promoting Health & Safety:
 - i) Safety flyer in pay slips.
 6. Video viewing: Bomb Threats
 7. Municipal Health & Safety Committee 2016 Meeting Schedule: January 28th, March 31st, June 30th, September 29th, and November 24th, 2016. All meetings will be held in the North Huron Council Chamber at 10 a.m. unless otherwise notified.

Correspondence: None noted

Other Business/Member Reports:

Pat Newson updated the Committee on the following:

- Ministry of Labour and Hazardous Material Report for Renovations;
- Student on Staff has successfully completed "Fire Plans" for facilities, as part of the Emergency Procedure Manual;
- New posters for Public Occupancy Buildings "You Are Here" to be ordered;
- 2013-2014 Asbestos Report have been updated;
- The updated 2015 Reports for the Asbestos Management Plan are currently being copied and will soon be ready for distribution;
- Huron County installed AED to a number of North Huron facilities. These AED's are maintained by the County and must not be moved from the sites they are installed at.

Next Meeting:

The next meeting is scheduled for Thursday, March 31, 2016 @ 10:00 a.m. in North Huron Council Chambers.

Adjournment:

JHSC02/16: MOVED: Pat Fraser

SECONDED: Scott Schiestel

That there being no further business before the Health & Safety Committee, the meeting be hereby adjourned @ 10:46 a.m.

DISPOSITION: Motion Carried.

Co-Chair Kelly Church

Secretary Barb Black