

**MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING**



Date: Monday, March 21, 2016
Time: 7:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor Bill Knott

STAFF PRESENT: Sharon Chambers, CAO
Kathy Adams, Director of Corporate Services / Clerk
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
David Sparling, Director of Fire and Emergency Services
Kelly Church, Director of Public Works
Richard Al, Manager of Employee and Business Services
Connie Goodall, Economic Development Officer
Laura Young, Planner

OTHERS PRESENT: Denny Scott, Citizen
Kelsey Dunbar, Wingham Advance Times
Mark Rupke, Veolia Water Canada
Joe Hallahan, John Schenk, Hank Kikkert, Winnie Kikkert,
Gavin Campbell, Lindsay Shiell

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:10 pm.

2. CONFIRMATION OF THE AGENDA

M177/16

MOVED BY: B. Vodden

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron; accept the Agenda for the March 21st, 2016 Council Meeting; as amended to include Item 10.7, By-law 35-2016, Chief Building Official Appointment; and Closed Session Item 13.6 Shared Services - Chief Building Official Appointment.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None noted.

4. CONSENT AGENDA**M178/16****MOVED BY:** J. Campbell**SECONDED BY:** T. Seip*THAT the Council of the Township of North Huron hereby adopts Consent Item 4.1.1;**AND FURTHER THAT all other Consent Items be received for information.***CARRIED****4.1 Minutes****4.1.1 Minutes of the Regular Council Meeting held March 7, 2016****4.1.2 Minutes of the North Huron Police Services Board Meeting held February 16, 2016****4.1.3 Wingham BIA Annual General Meeting Minutes - February 25, 2016****4.2 Reports****4.2.1 Director of Finance****4.2.1.1 Bills and Accounts**

Accounts Payable	March 18, 2016
General Account	\$975,985.54
Water Account	\$1,815.88
Sewer Account	\$11,433.85
General Internet/Pre-authorized	\$31,650.98
Water Internet/Pre-authorized	\$4,496.21
TOTAL	\$1,025,382.46

4.2.1.2 March Activity Report**4.2.2 Director of Fire and Emergency Services****4.2.2.1 FDNH Monthly Activity Report****4.2.3 CAO****4.2.3.1 CAO Activity Report****4.2.3.2 Economic Development Activity Report March 2016****4.2.3.3 CAO - Utilities Department Operating Structure****4.3 Correspondence****4.3.1 File Review – Accessibility for Ontarians with Disabilities Act, 2005**

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

5.1 Mark Rupke, Veolia Water Canada

Mark Rupke of Veolia Water Canada presented a brief history of the company including an overview of Veolia's worldwide operations and capabilities.

6. REPORTS

6.1 Clerks Department

6.1.1 Site Plan Application (110 Pine Street, Plan 410 Pt Park Lot 17, RP 22R3610 Parts 14 & 15, Wingham Ward, Township of North Huron)

Laura Young, Huron County Planner presented the Site Plan Application for 110 Pine Street.

M179/16

MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby approve the site plan application (110 Pine Street, Plan 410 Pt Park Lot 17, RP 22R3610 Parts 14 & 15, Wingham Ward, Township of North Huron) with the following conditions and that a site plan agreement be entered into:

1. *This site plan approval applies to the site plan entitled Project No. 2015-18, prepared by David James Diebel Architect, dated September 18, 2015 and referred to as " Site Plan A1- Proposed Light Industrial Building " and drawings entitled Drawing No. 1 Site Grading and Drainage Plan, prepared by B.M Ross and Associates, dated March 16, 2016;*
2. *This site plan approval includes submitted drawings prepared by David James Diebel Architect, dated September 18, 2015, entitled:*
 - *Project No. 2015-18 Elevations: East and North A4*
 - *Project No. 2015-18 Elevations: West and South A5*
3. *This site plan approval includes submitted drawings prepared by B.M Ross and Associates Limited, dated March 16, 2016, entitled:*
 - *Project No. 15254 Drawing No. 1 Site Grading and Drainage Plan*
 - *Project No. 15254 Drawing No. 2 Notes and Specifications*
4. *This site plan approval also includes the submitted documents of:*
 - *Maitland Valley Conservation Authority Permit to Develop in a Regulated Area, No. DEV30/2015;*
 - *Ausable Bayfield Maitland Valley Source Protection Region Restricted Land Use Notice, Notice No. 024, File No. 1044;*
 - *Ministry of the Environment and Climate Change Guideline D-6 Study, Proposed Industrial Development, Lot 17, Wingham Ont, Reference No. 11111380, prepared by Tim Wiens of GHD Limited.*

- *110 Pine Street Wingham Site Development Stormwater Management Report, prepared by B.M Ross and Associates Ltd, dated February 16, 2016*
and any conditions contained within the above documents.
- 5. *Installation or repair of any curbing or infrastructure works and facilities;*
- 6. *Providing and maintaining the site grading, drainage of surface waters and storm water management on the lands in accordance with the submitted drawings, and the Engineer's specifications;*
- 7. *All surfacing on the lands is to be complete;*
- 8. *All snow is to be removed from entrance/exit driveways and vehicle parking areas and snow is not permitted to be stored underneath the overhead hydro wires located on the north boundary of the subject property;*
- 9. *All exterior lighting is to be installed to prevent glare on adjacent properties; and*
- 10. *Landscaping and planting shall be completed and maintained in accordance with the Site Plan.*

CARRIED

6.1.2 Consent Application Report – File #B68/2015, Owner: Frogstream Holdings Ltd. c/o Hank Kikkert, 85769 Beecroft Line, Part Lot 30, Concession 11, East Wawanosh, T/W Row, Township of North Huron.

Laura Young, Huron County Planner presented the Consent Application Report for File #B68/2015.

Reeve Vincent vacated the Chair with Deputy Reeve James Campbell assuming the Chair to allow Reeve Vincent to take part in the discussion regarding the Consent Application Report.

M180/16

MOVED BY: J. Campbell

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby recommends approving the Consent Application Report File #B68/2015, Owner: Frogstream Holdings Ltd. c/o Hank Kikkert, 85769 Beecroft Line, Part Lot 30, Concession 11, East Wawanosh, T/W Row, Township of North Huron, as presented, with the following conditions:

Expiry Period

- *Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of decision.*

Municipal Requirements

- *All municipal requirements be met to the satisfaction of the Township including servicing connections if required, cash-in-lieu of park*

dedication, property maintenance, compliance with zoning by-law provisions for structures, and any related requirements, financial or otherwise.

- *The subject parcel be numbered and addressed for 911 purposes to the satisfaction of the Township.*
- *The sum of \$500 be paid to the municipality as cash-in-lieu of parkland.*

Survey

- *A survey to be submitted to the County of Huron and to the municipality showing the lot lines of the severed parcel and the location of any buildings thereon. Once the plan has been approved by the County of Huron a reference plan is required to be deposited in the Land Registry Office and copies of same are to be provided to County of Huron and the local municipality. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning shall be obtained before the deed is stamped.*

Zoning

- *A portion of the severed land be rezoned to permit a residence with special provisions to satisfy the concerns of Maitland Valley Conservation Authority and Huron County Stewardship Coordinator to the satisfaction of the Municipality.*

Drainage

- *Section 65 of the Drainage Act to be addressed to the satisfaction of the Municipality.*

Septic System

- *Applicant is to provide a letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land to the satisfaction of the Huron County Health Unit.*

CARRIED

6.2 Finance Department

6.3 Recreation and Facilities Department

6.3.1 Blyth Community Memorial Hall

M181/16

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby approves the revised project schedule presented in this report for the renovation of the Blyth Memorial Community Hall;

AND FURTHER THAT the project be tendered using the Invited Competitive Bid (Invited Tender Call) process and that Council authorizes Allan Avis Architects to recommend to the Township, a suitable list of pre-authorized General Contractors for approval by the CAO, Director of Finance, Director

of Recreation and Facilities and North Huron Council at the April 4, 2016 meeting, to be invited to bid on the project;

AND FURTHER THAT staff are directed to prepare an Agreement between the Township of North Huron and 14/19 Inc. to provide assurances that 14/19 Inc. provides the remaining funding of \$2,749,655.47 to pay for the renovation construction project budget, and that the Township of North Huron proceed with the approved renovation.

CARRIED

6.4 Public Works Department

6.4.1 Gravel Tender Report 2016

M182/16

MOVED BY: R. Hallahan

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby accepts the tender results and awards the tender to Joe Kerr Ltd. to crush, load, haul and apply 23,000 tonnes of "M" crushed gravel at a cost of \$4.89 per tonne, to the Township rural roads.

AND FURTHER THAT the Council of the Township of North Huron authorize pre-budget approval with the amounts to be included in the 2016 budget.

CARRIED

6.5 Utilities Department

6.6 Fire Department of North Huron

6.6.1 ESTC Business Plan Consultancy

M183/16

MOVED BY: J. Campbell

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby contract KPMG to provide business planning consultation in the form of a financial analysis and financial model report at a cost of \$15,000 plus HST, for the Emergency Services Training Centre (ESTC).

CARRIED

6.7 CAO

6.7.1 Economic Development Strategic Plan

M184/16

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby accepts the North Huron Economic Development Strategic Plan for information purposes;

AND FURTHER THAT the Clerk is directed to prepare a by-law to adopt the document at the April 4th, 2016 Council meeting.

CARRIED**7. CORRESPONDENCE****8. COUNCIL REPORTS****8.1 REEVE ACTIVITY REPORT**

- Commented on the recent 14/19 funding announcement made by Deputy Premier Deb Matthews.
- Noted that the reorganization associated with the Shared Services Project has increased staff workload. Revisions to job descriptions and various other Human Resource items have been required. Thanked staff for their dedication to this initiative.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Nothing to report.

8.3 REQUESTS BY MEMBERS

- Councillor Vodden commented on the CHIPS program and the reduction of funding provided by the County of Huron.
- Councillor Knott commented on the service request/complaint form on the Township website and inquired on ways of making it more accessible.

M185/16

MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby directs the CAO to send a letter to the County of Huron expressing Councils' displeasure in regards to the reduction of funding allotted to CHIPS.

CARRIED**9. NOTICE OF MOTION****10. BY-LAWS****10.1 By-law No. 28-2016**

Being a by-law to appoint Richard Al as the Manager of Employee & Business Services/Deputy Clerk for the Township of North Huron.

M186/16

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: B. Vodden

THAT By-law No. 28-2016; being a by-law to appoint Richard Al as the Manager of Employee & Business Services/Deputy Clerk for the Township of North Huron; be introduced, read a first and second time.

CARRIED

M187/16**MOVED BY:** J. Campbell**SECONDED BY:** R. Hallahan

THAT By-law No. 28-2016; being a by-law to appoint Richard Al as the Manager of Employee & Business Services/Deputy Clerk for the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

10.2 By-law No. 29-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a License Extension and Amending Agreement #2 under Lease ID M72546 between Her Majesty The Queen In Right of Ontario as Represented by the Minister of Economic Development, Employment and Infrastructure and The Corporation of the Township of North Huron.

M188/16**MOVED BY:** T. Seip**SECONDED BY:** Y. Ritsema-Teeninga

THAT By-law No. 29-2016; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a License Extension and Amending Agreement #2 under Lease ID M72546 between Her Majesty The Queen In Right of Ontario as Represented by the Minister of Economic Development, Employment and Infrastructure and The Corporation of the Township of North Huron; be introduced, read a first and second time.

CARRIED**M189/16****MOVED BY:** B. Vodden**SECONDED BY:** T. Seip

THAT By-law No. 29-2016; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a License Extension and Amending Agreement #2 under Lease ID M72546 between Her Majesty The Queen In Right of Ontario as Represented by the Minister of Economic Development, Employment and Infrastructure and The Corporation of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

10.3 By-law No. 30-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a License Extension and Amending Agreement #2 between Her Majesty The Queen In Right of Ontario as Represented by the Minister of Economic Development, Employment and Infrastructure and The Corporation of the Township of North Huron, for the land used for the Blyth Greenway Trail.

M190/16**MOVED BY:** T. Seip**SECONDED BY:** B. Vodden

THAT By-law No. 30-2016; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a License Extension and Amending Agreement #2 between Her Majesty The Queen In Right of Ontario as Represented by the Minister of Economic Development, Employment and Infrastructure and The Corporation of the Township of North Huron, for the land used for the Blyth Greenway Trail; be introduced, read a first and second time.

CARRIED**M191/16****MOVED BY:** B. Vodden**SECONDED BY:** Y. Ritsema-Teeninga

THAT By-law No. 30-2016; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a License Extension and Amending Agreement #2 between Her Majesty The Queen In Right of Ontario as Represented by the Minister of Economic Development, Employment and Infrastructure and The Corporation of the Township of North Huron, for the land used for the Blyth Greenway Trail; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

10.4 By-law No. 31-2016

Being a by-law to Appoint Members to a Policing Advisory Committee for The Corporation of the Township of North Huron.

M192/16**MOVED BY:** T. Seip**SECONDED BY:** Y. Ritsema-Teeninga

THAT By-law No. 31-2016; Being a by-law to Appoint Members to a Policing Advisory Committee for The Corporation of the Township of North Huron; be introduced, read a first and second time.

CARRIED**M193/16****MOVED BY:** J. Campbell**SECONDED BY:** B. Knott

THAT By-law No. 31-2016; Being a by-law to Appoint Members to a Policing Advisory Committee for The Corporation of the Township of North Huron; be introduced, read a first and second time; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

10.5 By-law No. 32-2016

Being a by-law to adopt the Shared Services Transitional Organizational Chart for the Pilot Project for the Township of North Huron and the Municipality of Morris-Turnberry.

M194/16**MOVED BY:** T. Seip**SECONDED BY:** B. Vodden

THAT By-law No. 32-2016; Being a by-law to adopt the Shared Services Transitional Organizational Chart for the Pilot Project for the Township of North Huron and the Municipality of Morris-Turnberry; be introduced, read a first and second time.

CARRIED**M195/16****MOVED BY:** J. Campbell**SECONDED BY:** R. Hallahan

THAT By-law No. 32-2016; Being a by-law to adopt the Shared Services Transitional Organizational Chart for the Pilot Project for the Township of North Huron and the Municipality of Morris-Turnberry; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

10.6 By-law No. 33-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Site Plan Control Agreement between Natural Pharm Industry Inc. and The Corporation of the Township of North Huron.

M196/16**MOVED BY:** B. Knott**SECONDED BY:** J. Campbell

THAT By-law No. 33-2016; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Site Plan Control Agreement between Natural Pharm Industry Inc. and The Corporation of the Township of North Huron; be introduced, read a first and second time.

CARRIED**M197/16****MOVED BY:** Y. Ritsema-Teeninga**SECONDED BY:** T. Seip

THAT By-law No. 33-2016; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Site Plan Control Agreement between Natural Pharm Industry Inc. and The Corporation of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

10.7 By-law No. 35-2016

Being a by-law to appoint a Chief Building Official for the Corporation of the Township of North Huron.

M198/16**MOVED BY:** B. Vodden**SECONDED BY:** B. Knott

THAT By-law No. 35-2016; Being a by-law to appoint a Chief Building Official for the Corporation of the Township of North Huron; be introduced, read a first and second time.

CARRIED**M199/16****MOVED BY:** J. Campbell**SECONDED BY:** T. Seip

THAT By-law No. 35-2016; Being a by-law to appoint a Chief Building Official for the Corporation of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED**11. ANNOUNCEMENTS****12. OTHER BUSINESS****13. CLOSED SESSION AND REPORTING OUT****M200/16****MOVED BY:** J. Campbell**SECONDED BY:** B. Vodden

THAT the Council of the Township of North Huron hereby proceeds at 9:13 pm to an In Camera Session (Closed to the Public) to discuss the following:

- *A proposed or pending acquisition or disposal of land by the Corporation (Anglican Church Manse Property (Wingham) and Hutton Heights);*
- *Employee negotiations of labour relations (Draft Contract with Veolia Water and Minutes of Shared Services Meeting - March 11, 2016);*
- *Personal matters about an identifiable individual, including municipal or local board employees (Service Extension / Cross Border Service Agreement and Shared Services - Chief Building Official Appointment)*

CARRIED**M201/16****MOVED BY:** T. Seip**SECONDED BY:** B. Vodden

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 11:06 pm.

CARRIED**14. CONFIRMATORY BY-LAW**

- 14.1** By-law No. 34-2016, being a By-law of the Township of North Huron to confirm generally previous actions of the Council of the Township of North Huron.

M202/16

MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT By-law No. 34-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.

CARRIED

M203/16

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT By-law No. 34-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron, be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M204/16

MOVED BY: B. Vodden

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 11:08 pm.

CARRIED

Neil Vincent, Reeve

Kathy Adams, Clerk