



## TOWNSHIP OF NORTH HURON

## REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Jeff Molenhuis  
**DATE:** 03/10/2016  
**SUBJECT:** Waste Collection Contract  
**ATTACHMENTS:** DRAFT Amending Agreement

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### **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby receive the report Waste Collection Contract for information;

AND THAT the Council of the Township of North Huron hereby authorize the Mayor and Clerk to execute the Amending Agreement to Refuse Collection and Bluebox Collection for a 9 month extension of the existing contract;

### **EXECUTIVE SUMMARY**

The existing garbage collection contract expires on December 31, 2016. In early September, staff held discussions with our current waste collection service providers and a few other waste collection providers to discuss services and operational logistics following a competitive bid process. Staff determined that the timeline required to issue a bid document, recommend award and transition to a new service provider would be very difficult considering the end of the year timeframe. Additionally, the time of year is not ideal for transferring service providers or formats of collection services. Staff also discussed changing legislation under Waste Free Ontario Act (Bill 151) and how that may impact future collection services. These represent a risk to the municipality, as well as an opportunity that staff need time to evaluate.

As a result, staff engaged the existing contractor for North Huron to renew terms with the current service provider. The recommendation is to extend the existing contract until September 30, 2017 to allow for further investigation and preparation of a competitive bid document and to revise the roll-over date for a more ideal scenario for business continuity.

### **DISCUSSION**

In discussion with the current service provider, staff requested a reduced term to allow for time to investigate further opportunities, to create a bid document, and to establish a new contract rollover date. The terms discussed were to extend the existing contract for a period of nine (9) months, with a renewal increase of 1.54%.

### **FINANCIAL IMPACT**

As a result of the extension, the monthly budgetary impact would stay the roughly the same until the September timeframe.

2016 Monthly Cost: \$16,462.88 (plus HST)  
2016 Annual Cost: \$197,554.56 (plus HST)  
2017 Monthly Cost: \$16,716.40 (plus HST)  
2017 Annual Cost (to end September): \$150,447.60 (plus HST)

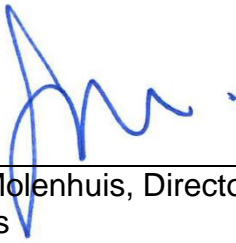
The remaining 2017 curbside collection budget will need to be established with an estimated value for the remaining three (3) months of the year.

**FUTURE CONSIDERATIONS**

Staff would begin preparation of the RFP for release in late 2016 or early 2017 to ensure the expiration timeframe of September 30, 2017 could realistically be awarded following a competitive bid process.

**RELATIONSHIP TO STRATEGIC PLAN**

Goal 3 the Township is healthy and safe. Goal 4 the administration is fiscally responsible and strives for operational excellence.

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Jeff Molenhuis, Director of Public Works

A handwritten signature in blue ink, appearing to read 'Sharon Chambers', positioned above a horizontal line.

Sharon Chambers, CAO