



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Donna White
DATE: 21/03/2016
SUBJECT: Monthly Activity Report
ATTACHMENTS: N/A

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby accepts the Department Activity Report of the Director of Finance dated March 21, 2016 which is received for information purposes.

EXECUTIVE SUMMARY

The Director of Finance provides periodic updates to Council on activities within the Finance Department.

DISCUSSION

1. Interim Tax bills have been generated and mailed with due dates on March 24th and June 24th
2. Year end audit completed by Vodden, Bender and Seebach – working on preparation of final documents
3. Director is participating in Asset Management software webinars
4. MFOA Asset Management Assistance and Group Training Program – Application submitted – successful applicants will be notified by April 1st
5. 2015 Gas Tax Risk Management Questionnaire – Director has drafted a number of the Standard Operating Procedures as outlined as part of the 2015 year end Gas Tax Reporting
6. OCIF Formula Component Application due March 31st – motion required at March 29th Budget Meeting to select the project for funding in the amount of \$92,375.00
7. Working with Department Heads on Budget Amendments for next budget meeting on March 29th

FINANCIAL IMPACT

Once the 2016 Budget is adopted, projects and transactions included in the budget will proceed.

FUTURE CONSIDERATIONS

It is recommended that a target date of April 18th be set to adopt the 2016 budget.

RELATIONSHIP TO STRATEGIC PLAN

Goal #4 – Our administration is fiscally responsible and strives for operational excellence.