



# TOWNSHIP OF NORTH HURON

## REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Pat Newson, Director of Recreation and Facilities  
**DATE:** 19/09/2016  
**SUBJECT:** Town Hall HVAC Engineer Contract Award Revision  
**ATTACHMENTS:** [Click here to enter text.](#)

### **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby rescinds motion M438/16: *That the Council of the Township of North Huron hereby award the contract to perform the mechanical and electrical engineering for the Town Hall HVAC system to Collins Engineering Group for the prices of \$4,950 for the theatre and \$3,700 for the main floor and basement.*

AND FURTHER THAT the Council of the Township of North Huron here by award the contract to perform the mechanical and electrical engineering for the Town Hall HVAC system to Martin Stephenson for the prices of \$5,500 for the theatre and \$4,500 for the main floor and basement.

### **EXECUTIVE SUMMARY**

The Township is required to award a contract to the lowest compliant bid.

### **DISCUSSION**

After the contract was awarded by Council, and upon further discussion with the contractor, it was revealed that the price provided by Collins Engineering Group included only the mechanical engineering, and that the electrical engineering was not included in the price. Staff acquired additional pricing for the electrical engineering which meant that the total price exceeded the next bid. The Township is required to perform a competitive bid process and award the contract to the lowest compliant bid. After all pricing was in, the lowest total price for the project was from Martin Stephenson.

Revised Table:

	Theatre	Main Floor and Basement	Total Price
Martin Stephenson	\$5,500	\$4,500	\$10,000
Collins Engineering	\$6,450	\$5,200	\$11,650

### **FINANCIAL IMPACT**

The total price is an increase to the project of \$1,350.

### **FUTURE CONSIDERATIONS**

None

### **RELATIONSHIP TO STRATEGIC PLAN**

Our administration is fiscally responsible and strives for operational excellence.

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