



## TOWNSHIP OF NORTH HURON

## REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Sharon Chambers, CAO  
**DATE:** 01/09/2016  
**SUBJECT:** Building Department Services Agreement – Township of Howick  
**ATTACHMENTS:** nil

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### **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby accepts the report of the CAO regarding an agreement with the Township of Howick for Building Department services for information purposes;

AND FURTHER THAT council waives provision 19.1 of the Procedural By-law requiring that a by-law be presented in draft prior to passing at a subsequent meeting, in order to meet the September 16<sup>th</sup> start date within the agreement.

### **EXECUTIVE SUMMARY**

The CAO has previously reported that the Township of Howick accepted a proposal from Morris Turnberry and North Huron to provide Building Department services as a result of the retirement of their Chief Building Official.

### **DISCUSSION**

The agreement commences on September 16<sup>th</sup>, 2016 and expires on December 31<sup>st</sup>, 2017. The Morris-Turnberry/North Huron Building Department shall provide the services of a Chief Building Official and Building Inspectors, prepare zoning certificates and provide consultation by the building department on planning matters.

Howick shall pay an hourly rate of \$60.00 plus mileage incurred.

### **FINANCIAL IMPACT**

The Shared Services Department is projecting approximately \$90,000 per year in revenue from Howick under the shared services arrangement.

### **FUTURE CONSIDERATIONS**

The Shared Services Building Department commenced on August 15<sup>th</sup>, 2016, with the hiring of Chief Building Official Kirk Livingston.

### **RELATIONSHIP TO STRATEGIC PLAN**

Goal #4 – Our administration is fiscally responsible and strives for operational excellence.

Outcome: Explore partnership opportunities with local groups to deliver programs and services more effectively and efficiently.

Sharon Chambers, CAO

