

**MINUTES OF THE TOWNSHIP OF NORTH HURON**  
**REGULAR COUNCIL MEETING**



**Date:** Monday, January 15, 2024  
**Time:** 6:00 p.m.  
**Location:** HELD IN THE TOWNSHIP COUNCIL CHAMBERS

**MEMBERS PRESENT:** Reeve Paul Heffer  
Deputy Reeve Kevin Falconer  
Councillor Ric McBurney  
Councillor Chris Palmer  
Councillor Anita van Hittersum  
Councillor Lonnie Whitfield  
Councillor Mitch Wright

**STAFF PRESENT:** Dwayne Evans, CAO/Deputy Clerk  
Carson Lamb, Director of Legislative Services/Clerk  
Chris Townes, Director of Finance/Treasurer  
Olivia Kempel, Deputy Clerk/Planning Coordinator  
Gregg Furtney, Director of Public Works and Facilities

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**1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

Reeve Heffer called the meeting to order at 6:00pm. Heffer recited the Township of North Huron Indigenous land acknowledgement statement.

**2. CONFIRMATION OF THE AGENDA**

**M05/24**

**MOVED BY:** A. van Hittersum

**SECONDED BY:** L. Whitfield

*THAT the Council of the Township of North Huron hereby approves the agenda for the January 15, 2024 Council Meeting, as presented.*

**CARRIED**

**3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None noted.

**4. PUBLIC COMMENT**

None noted.

**5. CONSENT AGENDA**

**M06/24**

**MOVED BY:** K. Falconer

**SECONDED BY:** L. Whitfield

*THAT the Council of the Township of North Huron hereby adopts consent items 5.1.1. to 5.1.3.;*

*AND FURTHER, THAT the Council of the Township of North Huron hereby receives consent items 5.1.4. to 5.3.6. for information purposes.*

**CARRIED**

**5.1 Minutes**

5.1.1 Minutes of the Regular Council Meeting held December 18, 2023

5.1.2 Minutes of the Budget Meeting held December 19, 2023

5.1.3 Minutes of the Budget Meeting held January 12, 2024

5.1.4 Minutes of the Wingham BIA Board Meeting held November 16, 2023

5.1.5 Minutes of the County of Huron Council Meeting held December 6, 2023

5.1.6 Minutes of the County of Huron Council Meeting held December 20, 2023

5.1.7 Minutes of the Huron County Community Safety and Well-Being Plan Oversight Committee Meeting held November 28, 2023

**5.2 Reports**

5.2.1 CAO-2024-01 Office of the CAO Activity Report – Q4 of 2023

5.2.2 CL-2024-01 Clerk's Department Activity Report – Q4 of 2023

5.2.3 RC-2024-01 Recreation and Children's Services Department Activity Report – Q4 of 2023

5.2.4 PW-2024-01 Public Works and Facilities Department Activity Report - Q4 of 2023

5.2.5 PW-2024-02 Water and Wastewater Operations Report – December 2023

5.2.6 BE-2024-01 By-law Enforcement Activity Report - Q4 of 2023

5.2.7 BU-2024-01 Building Services Activity Report - Q4 of 2023

**5.3 Correspondence**

5.3.1 Township of Asphodel-Norwood - Resolution - Rising Municipal Insurance Costs

5.3.2 Town of Aurora - Resolution - Homelessness Crisis

5.3.3 Town of Aurora - Resolution - Community Safety and Inciteful Speech

5.3.4 Township of Conmee - Resolution - Proposal for the Prohibition of Criminals on Municipal Council

5.3.5 Association of Ontario Road Supervisors - Letter - Municipal Equipment Operator Course

5.3.6 Downtown Stratford Business Improvement Area - Letter - Urging Federal Government to Provide More Business Support for CEBA Loan Businesses

## **6. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**

6.1 Kristin Crane, United Way Perth-Huron - Quality of Life in Perth-Huron

Kristin Crane presented reports on the quality of life in Perth-Huron and recommended actions for Council to consider.

## **7. STAFF REPORTS**

7.1 Clerk's Department

7.1.1 CL-2024-02 Multi-Year Accessibility Plan (2024 Update) and 2023 Annual Status Report

**M07/24**

**MOVED BY:** A. van Hittersum

**SECONDED BY:** L. Whitfield

*THAT the Council of the Township of North Huron hereby receives the report of the Director of Legislative Services/Clerk, dated January 15, 2024 regarding the Multi-Year Accessibility Plan (2024 Update) and the 2023 Annual Status Report for information purposes;*

*AND FURTHER, THAT Council approves and adopts the Multi-Year Accessibility Plan (2024 Update) and the 2023 Annual Status Report as required under the AODA;*

*AND FURTHER, THAT Council authorizes staff to post the Multi-Year Accessibility Plan (2024 Update) and the 2023 Annual Status Report on the Township of North Huron website as directed in the Integrated Accessibility Standards under the AODA.*

**CARRIED**

7.2 Finance Department

7.2.1 FIN-2024-02 Interim Tax Levy By-law

**M08/24**

**MOVED BY:** M. Wright

**SECONDED BY:** R. McBurney

*THAT the Council of the Township of North Huron hereby receives the report from the Director of Finance/Treasurer, dated January 15, 2024 regarding the 2024 Interim Tax Levy, for information purposes;*

*AND FURTHER, THAT Council directs the Director of Legislative Services/Clerk to prepare a by-law for the February 5, 2024 Regular meeting to adopt the Interim Tax Levy By-law.*

**CARRIED**

7.2.2 FIN-2024-03 Borrowing By-law

**M09/24**

**MOVED BY:** A. van Hittersum

**SECONDED BY:** C. Palmer

*THAT the Council of the Township of North Huron hereby receives the report of the Director of Finance/Treasurer, dated January 15, 2024 regarding the 2024 Borrowing By-law, for information purposes;*

*AND FURTHER, THAT Council directs the Director of Legislative Services/Clerk to prepare a by-law for the February 5, 2024 Regular meeting to adopt the Borrowing By-law.*

**CARRIED**

7.3 Recreation and Children's Services Department

7.4 Public Works and Facilities Department

7.5 Fire Department

7.6 Office of the CAO

7.6.1 CS-2024-01 North Huron Museum Deaccessioning Project – Report #7

**M10/24**

**MOVED BY:** K. Falconer

**SECONDED BY:** M. Wright

*THAT the Council of the Township of North Huron hereby receives the report prepared by the Community Engagement Coordinator dated January 15, 2024, regarding the North Huron Museum Deaccessioning Project – Report #7, for information purposes;*

*AND FURTHER, THAT Council authorizes staff to continue with the deaccessioning process for the list of artifacts attached to Staff Report CS-2024-01 in accordance with the North Huron Museum Deaccessioning Policy.*

**CARRIED**

7.6.2 CAO-2024-02 Economic Development Officer Position

Vicki Lass provided a presentation of the spectrum of economic development and the economic development services offered by the County of Huron.

**M11/24****MOVED BY:** M. Wright**SECONDED BY:** C. Palmer

*THAT the Council of the Township of North Huron hereby receives the report prepared by the CAO, dated January 15, 2024 regarding the Economic Development Officer position, for information purposes;*

*AND FURTHER, THAT Council directs the CAO to investigate a potential shared service arrangement for an Economic Development Officer position, or for a part-time North Huron Economic Development Officer position and to report back to Council.*

**CARRIED****8. CORRESPONDENCE REQUIRING ACTION OR DIRECTION**

- 8.1 Huron County Immigration Partnership Council - Request for Letter of Support for Local Immigration Partnership Settlement Program

**M12/24****MOVED BY:** R. McBurney**SECONDED BY:** M. Wright

*THAT the Council of the Township of North Huron hereby directs staff to send a letter of support to the Immigration, Refugees and Citizenship Canada in support of the County of Huron's Local Immigration Partnership Settlement Program.*

**CARRIED****9. COUNCIL REPORTS****9.1 REEVE'S ACTIVITY REPORT**

Reeve Heffer updated Council on the status of the reconstruction at the County Road 4 and 25 intersection. Heffer also provided an update on the County budget process and thanked North Huron staff for their work on the Township budget.

**9.2 COUNCIL MEMBER BOARD AND COMMITTEE REPORTS**

Councillor McBurney updated Council on the first quarter campaign of the Community Safety and Well-Being Plan Oversight Committee.

**9.3 COMMENTS BY MEMBERS**

None noted.

**9.4 NOTICE OF MOTIONS**

None noted.

**10. BY-LAWS**

**11. NEXT MEETINGS AND ANNOUNCEMENTS**

Reeve Heffer announced the upcoming Council and BIA Board meetings.

Councillor Wright thanked staff for clearing the snow on Hanna Bridge.

**12. OTHER BUSINESS**

None noted.

**13. CLOSED SESSION AND REPORTING OUT**

**M13/24**

**MOVED BY:** A. van Hittersum

**SECONDED BY:** L. Whitfield

*THAT the Council of the Township of North Huron hereby proceeds at 7:28pm to an In-Camera Session (Closed to the Public) under Section 239(2)(b) of the Municipal Act, to discuss the following:*

- *personal matters about an identifiable individual, including municipal or local board employees (personnel matters update);*

*AND FURTHER, THAT CAO Evans remain in attendance.*

**CARRIED**

Dwayne Evans, CAO reported that in closed session Council received a verbal update personnel matters.

**M14/24**

**MOVED BY:** K. Falconer

**SECONDED BY:** R. McBurney

*THAT the Council of the Township of North Huron hereby directs the CAO to proceed as directed in closed session.*

**CARRIED**

**14. CONFIRMATORY BY-LAW****14.1 By-law No. 02-2024 - Confirmatory By-law**

**M15/24**

**MOVED BY:** K. Falconer

**SECONDED BY:** A. van Hittersum

*THAT By-law No. 02-2024; being a by-law to adopt, confirm and ratify matters dealt with by the Council of the Township of North Huron at the January 15, 2024 meeting; be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk and be engrossed in the By-law book.*

**CARRIED**

**15. ADJOURNMENT**

**M16/24**

**MOVED BY:** R. McBurney

**SECONDED BY:** M. Wright

*THAT the Council of the Township of North Huron agree that there being no further business before Council, the January 15, 2024 Regular Council meeting be hereby adjourned at 8:10pm.*

**CARRIED**

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Paul Heffer, Reeve

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Carson Lamb, Clerk