



TOWNSHIP OF NORTH HURON

REPORT

Item No. 2022-02

REPORT TO: Reeve Bailey and Members of Council
PREPARED BY: Jamie McCarthy, Director of Public Works and Facilities
DATE: 17/01/2022
SUBJECT: BU-2022-02 Appointment of Additional Building Inspector
ATTACHMENTS: None

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the report prepared by the Director of Public Works and Facilities, dated January 17, 2022, regarding the appointment of an additional Building Inspector, for information purposes;

AND FURTHER, THAT Council repeal By-law No. 96-2021, and replace it with By-law No. 05-2022;

AND FURTHER, THAT Council appoints David Kopp, Rick Block, Mike McKean and John Drahorat as Building Inspectors for the Township of North Huron, effective January 1, 2022.

EXECUTIVE SUMMARY

In order to provide a more efficient and cost-effective service for builders, contractors and residents, North Huron staff reached out to David Kopp, CBO, Township of Howick for assistance with building inspection services. Mr. Kopp is a retired CBO and works part-time for the Township of Howick. He has agreed to assist with building inspection services until such time as a full-time CBO is in place.

Section 19.1 of the North Huron Procedure By-law states that by-laws routine in nature and that need to be addressed in a timely matter can be exempt from Section 19.1 of the Procedure By-law. By-law No. 96-2021 appointed three building inspectors from RSM Consulting. The building inspectors are based in Kitchener. David Kopp is a local certified building official and is willing to conduct building inspections to assist RSM Consulting with the delivery of building services. For Mr. Kopp to assist RSM Consulting with inspections, it is necessary that he be appointed, by by-law, as a Building Inspector. To enable Mr. Kopp to begin immediately, it is recommended that his appointment be considered as a time sensitive matter and Council allow By-law No. 05-2022 to be passed at January 17, 2022 regular meeting of Council.

DISCUSSION

As previously mentioned, staff recommended Gerald Moore of RSM Building Consultants be appointed as the Chief Building Official and three individuals of RSM Building Consultants be appointed as Building Inspectors. Staff is recommending David Kopp be appointed as an additional Building Inspector to assist with inspections until a successful candidate for the Chief Building Official/By-law Enforcement Officer position has been secured.

FINANCIAL IMPACT

The cost of the arrangement with David Kopp will be that building inspection services will cost \$72/hour with a three (3) hour minimum to perform this activity. There will also be mileage costs at \$0.55/km as per the Township of North Huron policy. In comparison, RSM Consulting Services

charges for time to and from each inspection and given their base location in Kitchener, RSM has advised this rarely comes out to less 3 hours if there was a single inspection. RSM recommends inspections be limited to fill up an inspection day and reduce changes.

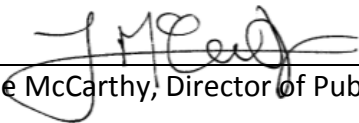
Subject to Council's approval, Mr. Kopp will be retained as a contractor for the municipality and will be performing inspections under his own insurance.

FUTURE CONSIDERATIONS

Staff have reposted the chief building official position and Council will be updated with prudent information as it comes available.

RELATIONSHIP TO STRATEGIC PLAN

As this report is administrative in nature, no consideration was given to the 2020-2023 Strategic Plan.



Jamie McCarthy, Director of Public Works



Dwayne Evans, CAO