

**THE TOWNSHIP OF NORTH HURON INTRANET DESIGN PROJECT
SHORT TERM CONTRACT**

THIS AGREEMENT, made in triplicate this 7th day of June, 2021.

BETWEEN:

THE TOWNSHIP OF NORTH HURON

-and-

SHIZRA SAQIB, APPTIC STUDIOS INC.

- Completion date no later than July 7, 2021.
- Invoices to be submitted to the Treasurer.
- The final amount of the total invoices to be \$4,300 + HST

Contract Details:

Design of an intranet for internal communications and document sharing for the Township of North Huron. Set up, design and training on Microsoft SharePoint to be provided by Apptic Studios Inc.

All written content to be provided by the Township of North Huron.

Project to be delivered on an urgent basis as required.

THE CORPORATION OF THE TOWNSHIP OF NORTH HURON

Bernie Bailey, Reeve

Carson Lamb, Clerk

We have the authority to bind the Corporation.

APPTIC STUDIOS INC.

Shizra Saqib, Director

I have the authority to bind the Corporation.