



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Donna White
DATE: 18/07/2016
SUBJECT: Monthly Activity Report
ATTACHMENTS: N/A

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby accepts the Department Activity Report of the Director of Finance dated July 18, 2016 which is received for information purposes.

EXECUTIVE SUMMARY

The Director of Finance provides updates to council on activities within the Finance Department on a monthly basis.

DISCUSSION

1. Ontario 150 Community Capital Program - The Ontario 150 Community Capital Grant Program is a new one-time \$25 million program of the Government of Ontario that will be administered by the Ontario Trillium Foundation. I am attending an information session on Tuesday, August 9, 2016. Applications are open from July 18, 2016 to September 14, 2016 at 5:00 p.m. and the projects must be completed by March 18, 2018. The program provides one-time funding in 2016/17 to support the repair, renovation or retrofit of existing community facilities. A report will be submitted to council in August with a recommendation on a submission.
2. "AMP It UP" Program – The Self-Assessment Tool for the Asset Management Plan has been completed and submitted for the municipality. The consultant assigned to the project will be undertaking the same exercise and meetings with staff will be set up in August to prepare a Municipal Action Plan.
3. Tax Arrears Properties – One property has been sent in for registration of a tax arrears certificate and two other properties are in the process of making arrangements.
4. Finance Staff attended a recreation software webinar to investigate financial issues in conjunction with the Recreation Department potential purchase of new software.
5. Development Charges Update - Development Charges By-Law #43-2011 was passed on October 17, 2011 and therefore the expiry date is October 17, 2016. B M Ross prepared the original Background Study and has been retained to complete the required 5 year update. The new Draft Report will be posted on the Township website on July 21, 2016 as there is a 60 day notice requirement. A Development Charges Update and Review of the Draft Report will be presented to Council at the August 15, 2016 Council Meeting with a public meeting scheduled for September. The new by-law needs to be in place by mid-October.
6. The Treasurer attended a Federal Gas Tax Fund Compliance Webinar – Municipalities are required to develop and implement an Asset Management Plan which includes the 16 infrastructure categories eligible for gas tax funding by December 31, 2016 or must

be able to demonstrate work in progress towards completion. Citywide has been hired to complete this update in conjunction with staff resources.

7. OCIF Fund Announcement – increase in funding with further details available in the near future. Applications are due by October 21, 2016. Staff are attending webinars for further information.
8. Department Heads are reviewing their year to date reports and a report will be presented to Council in August.

FINANCIAL IMPACT

Financial impacts will be assessed as further information becomes available.

FUTURE CONSIDERATIONS

A report will be presented to council in August making a recommendation on a submission under the Ontario 150 Community Capital Program.

RELATIONSHIP TO STRATEGIC PLAN

Goal #4 – Our administration is fiscally responsible and strives for operational excellence.

Donna White, Treasurer

Sharon Chambers, CAO