MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING

Date: Monday, December 17, 2018
Time: 7:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Bernie Bailey
Deputy Reeve Trevor Seip
Councillor Kevin Falconer
Councillor Paul Heffer
Councillor Ric McBurney
Councillor Chris Palmer
Councillor Anita van Hittersum

STAFF PRESENT: Barb Black, Deputy Clerk
Dwayne Evans, CAO/Clerk
Donna White, Director of Finance
Sean McGhee, Director of Public Works
Kirk Livingston, CBO/Property Standards/Zoning
Marty Bedard, Fire Chief
Laura Young, Huron County Planner

OTHERS PRESENT: Denny Scott, The Citizen
Adam Bell, CKNX
Gil Garrett, Rachel King, Heather Boa, Blyth Festival,
Steve Jackson, MVCA
Greg Stewart, Solicitor (attended part of meeting)
Joe Hallahan, Doug Howatt, Steve Hill, Brad Carther,
Ranko Markeljevic, John Schwartzentruber

1. CALL TO ORDER

Reeve Bailey called the meeting to order at 7:00 pm.

2. CONFIRMATION OF THE AGENDA

M564/18
MOVED BY: T. Seip
SECONDED BY: C. Palmer

THAT the Council of the Township of North Huron; hereby accepts the
Agenda for the December 17, 2018 Council Meeting; as presented.

CARRIED
3. **DISCLOSURE OF PECUNIARY INTEREST**

Deputy Reeve Seip declared a pecuniary interest on cheque #503367 under item 4.2.1 on the Bill’s and Accounts listing due to the cheque being payable to his spouse, who is an employee in the Child Care department.

4. **CONSENT AGENDA**

**M565/18**

**MOVED BY:** K. Falconer  
**SECONDED BY:** A. van Hittersum

*That the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 to 4.1.6;*

*AND FURTHER THAT Council of the Township of North Huron hereby receives Consent Items 4.2 to 4.3.2 for information.*

**CARRIED**

4.1 Minutes  
4.1.1 Minutes of the Regular Council Meeting held November 19, 2018  
4.1.2 Minutes of the Regular Council Meeting held December 3, 2018  
4.1.3 Minutes of the Special Council Meeting held December 7, 2018  
4.1.4 Minutes of the Economic Development Committee Meeting held October 12, 2018  
4.1.5 Minutes of the Economic Development Committee Meeting held November 1, 2018  
4.1.6 Minutes of the Police Services Board Meeting held October 16, 2018  

4.2 Reports  
4.2.1 Bills and Accounts  
4.2.2 Children Services Activity Report  
4.2.3 Public Works Activity Report  
4.2.4 Property Standards and By-Law Enforcement Activity Report November 2018  
4.2.5 November 2018 Year to Date Report  

4.3 Correspondence  
4.3.1 Steve Clark, Ministry of Municipal Affairs and Housing  
4.3.2 Westario CEO Appointment
5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

5.1 Blyth Festival Funding Request

Blyth Festival Artistic Director Gil Garret introduced Rachel King, General Manager and Heather Boa, Director of Marketing.

Gil Garret provided information on the Co-operative Marketing Strategy, which was developed as a way to increase North Huron’s tourism, fuels its economic engine, while leveraging the cultural asset that is the Blyth Festival.

Gil Garret reported the Blyth Festival is marketing department works on the Township’s behalf to promote the theatre, bringing thousands of people into our community, and sharing our story to communities across Canada and abroad.

The Pigeon King is going to the National Arts Centre (NAC) in Ottawa in April, 2019. The NAC production will put Blyth Festival in front of Ottawa – the Rural Caucus, the Minister of Canadian Heritage, the Minister of Tourism, and the Minister of Infrastructure.

Municipal Night provides a chance for the Township to play host to strategic partners at a designated performance and reception. In 2018, 116 tickets went directly to invitees of Municipal Night.

Gil Garret provided 2018 theatre statistics, noting that 2293 tickets were purchased by North Huron residents with a population of 4884. This constitutes 8% of the theatre audience. Ninety-two percent (92%) of the audience came from an hour away or more. In 2018 guests were welcomed from every province and territory in Canada (except PEI), and thirteen American States. Individuals living in North Huron donated over $11,000, with an additional $175,000 donated from individuals outside of North Huron. Corporate Sponsorships from within North Huron made up 32% of overall sponsorships.

Gil was thanked for his presentation.

Dwayne Evans, CAO/Clerk explained the partnership between the Township of North Huron and the Blyth Festival.

M566/18
MOVED BY: K. Falconer
SECONDED BY: C. Palmer

THAT the Council of the Township of North Huron hereby allocates $15,000 to the Blyth Festival out of the 2018 Economic Development budget;

AND FURTHER THAT the Council of the Township of North Huron hereby allocates a further $15,000 to the 2019 budget.
5.2 Laura Simpson, Huron County Planner, Highway 4/86 Development Site Plan Agreement

Laura Simpson, Planner, presented the Highway 4/86 Development Site Plan Agreement.

Laura Simpson noted that Steve Jackson, MVCA was in attendance.

There was discussion regarding traffic flow, entrance areas, future costs, crosswalks, lighting and whether possible flooding may occur.

It was noted that the site plan is for filling and stormwater management only. A site plan will be coming forward for the building location.

M567/18
MOVED BY: T. Seip
SECONDED BY: C. Palmer

THAT the Council of the Township of North Huron Council receives the report from Laura Simpson, Huron County Planner;

AND FURTHER THAT the Council of the Township of North Huron approves the proposed site plan for filling and stormwater management;

AND FURTHER THAT the Council of the Township of North Huron pass the necessary By-law(s) to enter into a site plan agreement with 2441716 Ontario Inc. for the filling and drainage of the subject lands.

CARRIED

6. REPORTS

6.1 Clerks Department

6.1.1 Huron County Report on Cannabis Legalization and Retail

Dwayne Evans, CAO/Clerk provided information regarding the report on Cannabis Legalization and Retail. He noted that municipalities have a one-time opportunity to refuse to allow private cannabis retail stores to operate within their municipality. The deadline for opting out is January 22, 2019.

A more detailed report will be presented to Council at the January 7, 2019 regular meeting.

M568/18
MOVED BY: K. Falconer
SECONDED BY: A. van Hittersum

THAT the Council of the Township of North Huron hereby receives the report on Cannabis Legalization and Retail from the Huron County for information.

CARRIED
6.1.2 Appointing Court of Revision

Councillor Chris Palmer, Councillor Anita van Hittersum and Deputy Reeve Trevor Seip, volunteered to sit on the Court of Revision for the Township of North Huron. Councillor Paul Heffer volunteered to be an alternate member of the Court of Revision.

M569/18
MOVED BY: K. Falconer
SECONDED BY: C. Palmer

THAT the Council of the Township of North Huron hereby receives the report of the CAO/Clerk regarding the appointment of the Court of Revision for information purposes;

AND FURTHER THAT Council proceed to adopt By-law No. 109-2018 appointing three members of Council, Councillor Chris Palmer, Councillor Anita van Hittersum and Deputy Reeve Trevor Seip; and one alternate, Councillor Paul Heffer, to the Court of Revision;

AND FURTHER, that Council deems By-law 109-2018 being a by-law to establish a Court of Revision to be administrative and approves an exception to Section 19.1 of the Procedural By-law to allow By-law No. 109-2018 to be passed at the December 17, 2018 Council Meeting.

CARRIED

6.1.3 Procedure By-law Amendments

Dwayne Evans, CAO/Clerk provided information regarding the report on the Procedure By-law Amendments.

M570/18
MOVED BY: A. van Hittersum
SECONDED BY: P. Heffer

THAT the Council of the Township of North Huron hereby receive the report of the CAO/Clerk, dated December 17, 2018, regarding Procedure By-law Amendments for information purposes;

AND FURTHER THAT Council proceed to adopt By-law 108-2018 Being a By-law to Amend By-law 116-2017 to reflect the following changes to the Township of North Huron Procedure By-law:

• Section 5.3 (a) to move the start of a Regular Council Meeting to 6PM and end at 10PM unless there is a special motion of Council to extend the meeting;
• Section 15.1 and 17.13 to amend the Order of Business on the Regular Council Meeting Agenda to include an opportunity for members of the
public to speak to an item of business on the Agenda (2 minutes per person);

- Section 17.14 to make the North Huron Petition Policy, adopted November 21, 2016, Schedule “C” of the Procedure By-law.

CARRIED

6.1.4 Council Remuneration 1/3 Tax Exemption

A discussion was held regarding the Council remuneration 1/3 tax exemption.

M571/18
MOVED BY: T. Seip
SECONDED BY: Kevin Falconer

THAT the Council of the Township of North Huron hereby receive the CAO/Clerk report, dated December 17, 2018, regarding the elimination of the One-third Tax Exemption for Council, for information purposes;

AND FURTHER THAT, Council directs staff to prepare an amendment to the Council Remuneration By-law to reflect an increase in the Council remuneration to provide the same net after-tax remuneration, effective January 1, 2019.

CARRIED

6.1.5 Appoint Committees and Boards

Dwayne Evans, CAO/Clerk provided information regarding the selection procedure for the Committee and Board appointments.

A discussion regarding the Committee and Board appointments was held. Council Members provided positive comments on the appointments.

M572/18
MOVED BY: T. Seip
SECONDED BY: R. McBurney

THAT the Council of the Township of North Huron hereby receives the report of the CAO/Clerk, dated December 17, 2018 regarding Council Committees & Boards, for information purposes.

AND FURTHER THAT Council proceed to adopt By-law No. 111-2018 regarding the appointment of Committee and Boards for the Township of North Huron for the 2018-2022 Term of Council;

AND FURTHER, that Council deems By-law No. 111-2018 being a by-law to establish the appointment of Committee and Boards to be administrative and approves an exception to Section 19.1 of the Procedural By-law to allow By-law No. 111-2018 to be passed at the December 17, 2018 Council Meeting.

CARRIED
6.1.6 Vacancy on Wingham Police Service Board

Council deferred discussion on the Wingham Police Service Board vacancy until January 7, 2019 meeting due to one of the applicants not being able to attend this meeting.

**M573/18**

**MOVED BY:** T. Seip  
**SECONDED BY:** P. Heffer  

*THAT the Council of the Township of North Huron hereby defers the discussion regarding the Wingham Police Service Board vacancy until the January 7, 2019 Council meeting.*

**CARRIED**

6.1.7 Appoint Council as Committee of Adjustment

**M574/18**

**MOVED BY:** A. van Hittersum  
**SECONDED BY:** R. McBurney  

*THAT the Council of the Township of North Huron hereby receives the report by the CAO/Clerk dated December 17th, 2018 regarding the Appointment of the Committee of Adjustment, for information purposes;*  

*AND FURTHER THAT Council proceed to adopt By-law 110-2018 appointing all members of Council as the Township of North Huron Committee of Adjustment;*  

*AND FURTHER THAT Council deems the adoption of By-law 110-2018 to be administrative and an exception to Section 19.1 of the Procedural By-law allowing By-law 110-2018 to be passed at the December 17, 2018 meeting.*

**CARRIED**

6.2 Finance Department

6.2.1 Bank Signing Authority

**M575/18**

**MOVED BY:** R. McBurney  
**SECONDED BY:** K. Falconer  

*THAT Council of the Township of North Huron hereby appoints the following as signing authorities for banking and financial purposes for the Corporation:*  

*Reeve, Bernie Bailey*  

*Deputy-Reeve, Trevor Seip*
6.3  Recreation and Community Services

6.3.1 Renewal of the Knights of Columbus Agreement

Vicky Luttenberger, Director of Recreation and Community Services, provided information regarding the Knights of Columbus Agreement.

Reeve Bailey provided history regarding the North Huron Wecast Community Complex loan, noting that the loan was paid off with funds from the sale of the Wingham PUC.

Discussion was held regarding the renewal of the Knights of Columbus Agreement.

M576/18
MOVED BY: T. Seip
SECONDED BY: C. Palmer

THAT the Council of the Township of North Huron hereby receives the report of the Director of Recreation and Community Services, dated December 17, 2018 regarding a six month extension of the operating agreement between the Corporation of the Township of North Huron ("the Township") and the Wingham Knights of Columbus for the use of the Columbus Centre located at the North Huron Recreation Complex;

AND FURTHER THAT the Council of the Township of North Huron approve an exception to Section 19 of the Procedural By-Law 85-2018, Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an extension to the Columbus Centre Operation Agreement between the Corporation of the Township of North Huron and the Wingham Knights of Columbus;

AND FURTHER THAT staff be authorized to negotiate the terms of a new agreement for use of the Columbus Centre on behalf of Council with the Wingham Knights of Columbus.

CARRIED
6.3.2 Extension of Ice Season

Vicky Luttenberger, Director of Recreation and Community Services provided information regarding the ice season policy. An expression of interest was received from Hayter Hockey School to run a second hockey camp at the end of the summer in 2019.

A discussion was held regarding the costs surrounding extending the ice season to accommodate private hockey camps noting programs are to be for the ratepayers of the community. Programs are for the ratepayers of the community.

Council requested more information on the Hayter Hockey School.

Deputy Reeve Seip provided information regarding past policy for recreation programs and commented programs are to break even.

M577/18
MOVED BY: T. Seip
SECONDED BY: C. Palmer

THAT the Council of the Township of North Huron hereby receives the report prepared by the Director of Recreation & Community Services dated December 17, 2018 regarding the extension of the ice season in 2018, for information;

AND FURTHER THAT Council directs staff to have further discussions with the Hayter Hockey School sharing the cost implications from the 2018 hockey school and their possible proposal for a 2019 hockey school.

CARRIED

6.4 Public Works and Facilities

6.5 Fire Department

6.5.1 Fire Agreement Renewal with Morris-Turnberry and Central Huron

Marty Bedard, Fire Chief presented information regarding the renewal of Fire Agreements with Morris-Turnberry and Central Huron.

The fire agreement was prepared in consultation with the CAO’s of each municipality. The agreements are based on weighted property assessments with each municipality paying for their own fire calls.

A discussion was held regarding the fire agreements.

Dwayne Evans, CAO/Clerk provided information regarding the weighted property assessment calculations and explained the cost per call is for fire fighter wages.
THAT the Council of the Township of North Huron hereby accepts the report from the Fire Chief of North Huron regarding the Renewal of Fire Agreements with Morris-Turnberry and Central Huron;

AND FURTHER, that Council adopts By-laws 112-2018 and 113-2018 authorizing the Reeve and Clerk to sign Fire Agreements, on behalf of Council, with Morris-Turnberry and Central Huron, for fire suppression services;

AND FURTHER, that Council deems the agreements to be a time sensitive matter and authorizes an exception to Section 19.1 of the Procedural By-law to allow By-laws No. 112-2018 and No. 113-2018 to be passed at the December 17, 2018 Council Meeting.

CARRIED

6.6 Building Department

6.7 Childcare Department

6.8 CAO

6.8.1 SLED Grant Application

Dwayne Evans, CAO/Clerk provided information regarding a North Huron Economic Development Committee’s request to transfer $1,000.00 to the 2019 Economic Development Reserve Fund for the Community Walking Tours Project.

THAT the Council of the Township of North Huron hereby receives the report of the CAO/Clerk, dated December 17, 2018 regarding a budget reallocation on behalf of the North Huron Economic Development Committee;

AND FURTHER THAT Council authorizes the Director of Finance transfer $1,000.00 from the 2018 Economic Development Budget to the 2019 Economic Development Reserve Fund for the Community Walking Tours Project.

CARRIED
6.8.2 Clerk Vacancy

Dwayne Evans, CAO/Clerk provided information regarding filing the position of Clerk/Health & Safety Coordinator.

Discussion was held regarding the Clerk position and the legislative duty requirements of this position. Health and Safety programming is within the scope of the Clerk's role.

M580/18
MOVED BY: T. Seip
SECONDED BY: K. Falconer

THAT the Council of the Township of North Huron hereby receives the report of the CAO/Clerk, dated December 17, 2018 regarding the Clerk vacancy;

AND FURTHER, THAT Council authorizes the CAO/Clerk to revise the Clerk/Manager of IT job description, as outlined;

AND FURTHER, THAT Council authorizes the CAO/Clerk to commence the hiring process for a Clerk/Health & Safety Coordinator.

CARRIED

7. CORRESPONDENCE

8. COUNCIL REPORTS

8.1 REEVE ACTIVITY REPORT

Reeve Bailey reported attending the Inaugural meeting at the County of Huron. He also attended the Community Futures of Huron, North Huron Economic Development and Wingham BIA meetings.

Reeve Bailey was pleased to report that he was able to attend and contribute to the Community Dinner for the Less Fortunate.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Falconer reported attending the Blyth Hometown Weekend highlighting the Artisan Market and the parade. He commented there are plans to make this annual event.

Councillor Falconer also reported attending the December 5, 2018 Blyth BIA meeting.

Deputy Reeve Seip also reported attending the Community Dinner for the Less Fortunate, giving special mention to organizers Gary & Maureen Lisle.

Deputy Reeve Seip gave special mention to resident Doug Neil, congratulating him on his recent induction into the Ontario Amateur Softball Association (OASA).
Councillor Palmer reported attending the Community Dinner for the Less Fortunate, recognizing the 40 people that helped serve at the community dinner. He expressed pleasure in seeing members of Council supporting this most worthy event.

Councillor McBurney commented that he delivered a large collection to the North Huron Food Bank on behalf of the Blyth Legion.

8.2.1 Legacy Policing Costs, Trevor Seip

Deputy Reeve Seip explained that due to the provisions in previous agreements with the Wingham Police Association, legacy costs have accumulated for on-call and banked vacation time for a number of years. He also explained that the 2018 budget included salaries for new officers and since the hires have not taken place, there will be a policing budget surplus for 2018. The Police Services Board agrees that the legacy costs should be paid out of the 2018 surplus. He notes staff requested Council be updated prior to the pay outs.

M581/18

MOVED BY: T. Seip
SECONDED BY: R. McBurney

THAT the Council of the Township of North Huron hereby approves paying the policing legacy costs out of the approved 2018 budget.

CARRIED

8.3 COMMENTS BY MEMBERS

9. NOTICE OF MOTION

10. BY-LAWS

10.1 By-law No. 108-2018

Being a by-law to amend By-law No. 18-2016, being a by-law to govern the calling, place and proceedings of the Council

M582/18

MOVED BY: K. Falconer
SECONDED BY: P. Heffer

Being a by-law to amend By-law No. 18-2016, being a by-law to govern the calling, place and proceedings of the Council be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the By-law book.

CARRIED
10.2 By-law No. 109-2018

Being a by-law to appoint a Court of Revision for the term 2019-2022, for the Township of North Huron

M583/18
MOVED BY: T. Seip
SECONDED BY: R. McBurney

By-law No. 109-2018, Being a by-law to appoint a Court of Revision for the term 2019-2022, for the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the By-law book.

CARRIED

10.3 By-law No. 110-2018

Being a by-law to constitute and appoint a committee of adjustment for the period of January 1, 2019 to December 31, 2019.

M584/18
MOVED BY: A. van Hittersum
SECONDED BY: P. Heffer

Being a by-law to appoint members to the Committee of Adjustment for the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the By-law book.

CARRIED

10.4 By-law No. 111-2018

Being a by-law to appoint Committee and Board Appointments for the term 2018-2022, for the Township of North Huron.

M585/18
MOVED BY: T. Seip
SECONDED BY: R. McBurney

Being a by-law to appoint Committee and Board Appointments for the term 2018-2022, for the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the By-law book.

CARRIED

10.5 By-law No. 112-2018
Being a by-law authorizing the fire agreement between the Municipality of Morris-Turnberry and the Township of North Huron

M586/18
MOVED BY: K. Falconer
SECONDED BY: P. Heffer

Being a by-law authorizing the fire agreement between the Municipality of Morris-Turnberry and the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the By-law book.

CARRIED

10.6 By-law No. 113-2018

Being a by-law authorizing the fire agreement between the Municipality of Central Huron and the Township of North Huron

M587/18
MOVED BY: R. McBurney
SECONDED BY: A. van Hittersum

Being a by-law authorizing the fire agreement between the Municipality of Central Huron and the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the By-law book.

CARRIED

10.7 By-law No. 114-2018

Being a by-law to authorize a site plan control agreement between the Township of North Huron and 2441716 Ontario Inc.

M588/18
MOVED BY: T. Seip
SECONDED BY: P. Heffer

Being a by-law to authorize a site plan control agreement between the Township of North Huron and 2441716; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the By-law book

CARRIED

11. ANNOUNCEMENTS

12. OTHER BUSINESS

12.1 Budget Meetings and Vision Session

Budget Meetings will be held on Tuesday, January 15 and Wednesday, January 16, 2019 from 6:00 to 9:00 p.m. in the North Huron Council Chambers.
13. CLOSED SESSION AND REPORTING OUT

M115/18
MOVED BY: T. Seip
SECONDED BY: P. Heffer

THAT the Council of the Township of North Huron hereby proceeds at 9:50 pm. to an In-Camera Session (Closed to the Public) to discuss the following:

- (2)(f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Property Standards Update);
- (2)(c) A proposed or pending acquisition or disposition of land by the municipality or local board (Blyth Fire Hall);
- (2)(b) Personal matters about an identifiable individual; including municipal or local board employees (PSB Board Appointment);
- (2)(c) A proposed or pending acquisition or disposition of land by the municipality or local board (Blyth-Hullett Landfill)

CARRIED

M116/18
MOVED BY: C. Palmer
SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby extend the meeting beyond 11:00 p.m.

CARRIED

M117/18
MOVED BY: T. Seip
SECONDED BY: K. Falconer

That the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 11:45 p.m.

CARRIED

Dwayne Evans, CAO/Clerk reported that during the Closed Session three items were discussed:

- Council received an update regarding a property standards issue in litigation before the courts.
- Council received information and provided staff with direction regarding the Blyth Fire Hall and Public Works property.
- Council received information and provided staff with direction regarding land negotiations for the Blyth Hullett Landfill.
The Police Services Board Appointment matter was deferred to a future meeting when all applicants can be present to address Council.

**M118/18**  
**MOVED BY:** K. Falconer  
**SECONDED BY:** C. Palmer

*THAT the Council of the Township of North Huron hereby confirm the direction given to staff, in Closed Session.*

__CARRIED__

14. **CONFIRMATORY BY-LAW**

14.1 By-law No. 115-2018, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

**M119/18**  
**MOVED BY:** K. Falconer  
**SECONDED BY:** P. Heffer

*THAT By-law 115-2018; being a by-law to confirm the December 17, 2018 actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the by-law book.*

__CARRIED__

15. **ADJOURNMENT**

**M120/18**  
**MOVED BY:** T. Seip  
**SECONDED BY:** A. van Hittersum

*THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 11:46 p.m.*

__CARRIED__

__________________________________________  
Bernie Bailey, Reeve

__________________________________________  
Dwayne Evans, CAO/Clerk