REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Dwayne Evans, CAO
DATE: 01/10/2018
SUBJECT: CAO Activity Report
ATTACHMENTS: Click here to enter text.

RECOMMENDATION:
THAT the Council of the Township of North Huron hereby receives the report of the CAO, dated October 1, 2018, regarding updates on matters with the Administration Department and the overall operation of the municipality.

EXECUTIVE SUMMARY
The CAO provides periodic updates to Council on matters within the Administration Department and the overall operation of the municipality.

DISCUSSION
1. **Blyth-Hullett Landfill**: The CAO continues to work with Central Huron’s CAO regarding the acquisition of groundwater rights within the Blyth-Hullett Landfill site’s ‘Contamination Attenuation Zone’. A meeting of the Blyth-Hullett Landfill Board was held in September to update the Board on the status of the negotiations. As directed by the Board, staff continue with negotiations.

2. **Economic Development**: The CAO continues to support the Economic Development Committee. The Committee is finalizing a Community Improvement Plan for Council’s consideration. Staff have also completed and submitted a Rural Economic Development Funding application titled ‘North Huron Communication Project’. If approved and subject to approval of the 2019 budget, this project would be completed in 2019. The CAO is also establishing a Steering Committee to provide guidance and assistance with the ‘In It To Win It-North Huron’ project. The committee would be comprised of one representative of each of the project’s partners being: the North Huron Economic Development Committee; the Wingham Business Improvement Association; the Huron Community Futures Corporation and Libro. With respect to site specific developments, the CAO continues to work with the Township’s Development Team (comprised of staff) to prepare the Rutledge Subdivision for final approval. The CAO and the Development Team are also reviewing site plan drawings to facilitate a commercial development. The site plan will be presented to Council at an upcoming meeting.

3. **Human Resources**: The Director of Recreation and Community Services position has been filled. A public announcement will be made at the October 1, 2018 Council meeting.

4. **Belgrave Community Centre**: The Reeve, CAO and Director of Public Works held a second meeting with an adjacent property owner to discuss exposure of the Belgrave Community Centre foundation. The property owner has agreed to allow the municipality to place straw bales against the north wall to prevent frost damage. The Director of Public Works is coordinating the placement of straw bales.
5. **Emergency Services Training Centre and Public Works Buildings:** As authorized by Council, the CAO has been in negotiations regarding the possible sale of property in Blyth. Council will be provided with an update in closed session at the October 1, 2018 Council meeting.

6. **Fire Services Agreements:** The fire service agreements with Morris-Turnberry and Central Huron expire at the end of this year. The fire service agreement with Ashfield-Colborne-Wawanosh expires at the end of next year. The CAO and Fire Chief are evaluating renewal options. A report will be presented to Council at an upcoming meeting.

7. **Information Technology:** The CAO has been in discussions with Continuit regarding IT services and proposed changes. The proposed changes will be discussed as part of the 2019 budget process.

8. **Childcare Services:** As arranged and with the support of the Manager of Childcare Services, the CAO met with childcare staff to hear concerns and comments. The CAO and Manager of Childcare are discussing the feedback received and identifying possible changes.

**FINANCIAL IMPACT**
N/A

**FUTURE CONSIDERATIONS**
N/A

**RELATIONSHIP TO STRATEGIC PLAN**
Goal #4-That administration is fiscally responsible and strives for operational excellence.

Dwayne Evans, CAO