MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING

Date: Monday, September 17, 2018
Time: 7:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor John Stewart

STAFF PRESENT: Barb Black, Deputy Clerk
Dwayne Evans, CAO/Clerk
Donna White, Director of Finance
Kim Scholl, Acting Director of Recreation and Facilities
Sean McGhee, Director of Public Works
Laura Young, Huron County Planner

OTHERS PRESENT: Adam Bell, CKNX
Denny Scott, Citizen
John Brown
Chris Palmer

1. CALL TO ORDER
Reeve Vincent called the meeting to order at 7:00 pm.

2. CONFIRMATION OF THE AGENDA
M430/18
MOVED BY: R. Hallahan
SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron; accept the Agenda for the September 17, 2018 Council Meeting; as presented.
CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST
None Disclosed
4. **CONSENT AGENDA**

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held September 4, 2018

4.1.2 Minutes of the North Huron Economic Development Meeting held August 2, 2018

4.1.3 Minutes of the Huron County Meeting held July 4, 2018

4.1.4 Minutes of the Blyth BIA Meeting held July 4, 2018

4.2 Reports

4.2.1 Bills and Accounts

4.2.2 Finance - August 2018 Year to Date Report

4.2.3 Children's Centre Programs

4.2.4 Recreation Summer Updates

4.3 Correspondence

4.3.1 Ontario, Local Planning Appeal Support Centre re Interim Guide to Services and Eligibility

Councillor Stewart commented on Consent Agenda Item 4.2.4 regarding the refrigeration unit in the Blyth Community Centre, noting that the unit stopped working during the Huron Pioneer Thresher’s Reunion. Councillor Stewart expressed thanks to Dave Cook, Facilities Manager and his staff for addressing the issue and also to everyone involved for their patience.

**M431/18**

**MOVED BY:** B. Vodden  
**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1;*

*AND FURTHER THAT all other Consent Items be received for information.*

**CARRIED**

5. **PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**

None in attendance

6. **REPORTS**

6.1 Clerks Department
6.1.1 Culbert Connelly Severance C56-18

Owner/Applicant: Dennis Connelly/Doug Culbert, OLS
Property Address: 85413 Scott Line
Property Description: Part Lot 36, Concession 10, East Wawanosh, Township of North Huron

Laura Simpson, Planner, presented details of Consent Application Report File #C56-18.

M432/18
MOVED BY: R. Hallahan
SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby recommends approval of the Consent Application, Report #C56-18, Owner: Dennis Connelly/Doug Culbert, OLS, Property Description: Part Lot 36, Concession 10. East Wawanosh, Township of North Huron, with the following conditions:

**Expiry Period**
Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of notice of decision.

**Municipal Requirements**
All municipal requirements be met to the satisfaction of the Township including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures, and any related requirements, financial or otherwise.

The subject parcel be numbered and addressed for 911 purposes to the satisfaction of the Township.

The sum of $500 be paid to the Township as cash-in-lieu of parkland.

**Septic System Inspection**
A letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land be provided to the satisfaction of the Township.

**Survey**
Provide to the satisfaction of the County and the Township:

a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and

b) a reference plan based on the approved survey
Zoning
Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Township.

Note: The applicant is hereby advised that the severed parcel will be automatically rezoned to recognize the residential parcel (e.g. AG4-9) and the retained farmlands will be automatically rezoned to prohibit a new residence (e.g. AG2) in the North Huron Zoning By-law.

Other
The barn on the proposed severed property be demolished to the satisfaction of the Township.

CARRIED

6.2 Finance Department

6.2.1 Section 357 - Sept 2018

Donna White, Director of Finance, presented details of the tax refunds under Section 357 of the Municipal Act.

M433/18
MOVED BY: T. Seip
SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby receives the report from the Director of Finance, dated September 17, 2018 regarding tax refunds under Section 357 of the Municipal Act in the amount of $7,787.58;

AND FURTHER THAT, the Council of the Township of North Huron hereby approves the adjustments to be made to the Collector’s Roll as recommended by the Director of Finance.

CARRIED

6.2.2 Procurement Policy Final

Donna White, Director of Finance, presented details of the changes in the updated version of the Procurement Policy.

M434/18
MOVED BY: J. Stewart
SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby receives the updated version of the Procurement Policy as presented by the Director of Finance;

AND FURTHER THAT the Procurement Policy be adopted by By-Law # 80-2018 under the by-law section of the agenda.

CARRIED
6.3 Recreation and Facilities Department

6.4 Public Works / Utilities Department

6.4.1 OPS 2018-40 Howson Dam Working Group

Sean McGhee, Director of Public Works, presented details of the report regarding the composition of a Howson Dam Working Group.

After a lengthy discussion regarding the formation and composition of a Howson Dam Working Group, the following motion was tabled:

**M435/18**

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated September 17th, 2018 regarding the establishment of a Howson Dam Working Group for information;

AND FURTHER THAT staff present this report to the next term of Council for consideration as soon as practicable in 2019.

Councillor Vodden requested a recorded vote.

**Recorded Vote**

- Deputy-Reeve Campbell: Na
- Councillor Hallahan: Na
- Councillor Stewart: Yea
- Councillor Ritsema-Teeninga: Yea
- Councillor Seip: Yea
- Councillor Vodden: Na
- Reeve Vincent: Na

DEFEATED

A short discussion took place regarding moving the Howson Dam project forward.

After more discussion;

**M436/18**

MOVED BY: T. Seip

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated September 17th, 2018 regarding the establishment of a Howson Dam Working Group for information;

AND FURTHER THAT the staff be directed to bring the Howson Dam forward to the next term of Council for their consideration. **CARRIED**
6.4.2 OPS 2018-48 Cemetery Software Procurement

Sean McGhee, Director of Public Works, presented details of the process of the procurement for cemetery management software.

M437/18
MOVED BY: J. Campbell
SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated September 17th, 2018 regarding the procurement of Cemetery Management Software for information;

AND FURTHER THAT Council approves the purchase of the Stone Orchard Software Management package by Aptean with a purchase and implementation price of $37,300.00 plus applicable taxes;

AND FURTHER THAT staff be authorized to contract the services of a data entry person to complete the population of data into the Cemetery Database with an upset value not to exceed $11,250.00.

CARRIED

6.4.3 Blyth Memorial Hall Topiary Placement Request

Sean McGhee, Director of Public Works, presented details of the ornamental Topiary placement on the Blyth Memorial Hall property.

M438/18
MOVED BY: B. Vodden
SECONDED BY: John Stewart

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated September 17th, 2018 regarding placement of an ornamental Topiary on Blyth Memorial Hall property for information;

AND FURTHER, THAT installation of the Topiary be authorized to proceed.

CARRIED

6.4.4 OPS 2018-45 Union Gas Easement Request

Sean McGhee, Director of Public Works, presented details of the easement request by Union Gas. Union Gas has advised that all other lots in the adjoining area are already serviced.

M439/18
MOVED BY: R. Hallahan
SECONDED BY: J. Campbell
THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated September 17th, 2018 regarding an easement request by Union Gas for information;

AND FURTHER THAT the Reeve and Clerk be authorized to sign the Easement Agreement between North Huron and Union Gas Limited for an easement to be located on Part 4 of Reference Plan 22R-3903 save and except Part 1 on 22R-4107;

AND FURTHER THAT the Council of the Township of North Huron approves an exception to Section 19.1 of the Procedural By-Law to allow By-Law No. 82-2018 to be passed at the September 17, 2018 Council Meeting.

CARRIED

6.4.5 OPS 2018-46 Service Line Warranties

Sean McGhee, Director of Public Works, presented details of the Service Line Warranties program.

M440/18
MOVED BY: T. Seip
SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated September 17th, 2018 regarding Service Line Warranties for information;

AND FURTHER THAT Council directs staff to bring forward an agreement between Service Line Warranties of Canada, Inc. and the Township of North Huron for Council’s consideration.

CARRIED

6.5 Fire Department of North Huron

6.6 Building Department

6.7 Childcare Department

6.7.1 Sublease with Huron County

In the absence of the Manager of Children Services, Dwayne Evans, CAO/Clerk presented details of the Sublease Agreement with Huron County for the use of daycare space at Sacred Heart School in Wingham.

M441/18
MOVED BY: B. Vodden
SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby receive the report of the Manager of Childcare Services, dated September 17, 2018 regarding an Occupancy Agreement with the County of Huron;
AND FURTHER, THAT Council approves an exception to Section 19.1 of the Procedural By-Law to allow By-Law No. 83-2018 to be passed at the September 17, 2018 Council Meeting.

CARRIED

6.8 CAO

6.8.1 Rural Economic Development Program Grant Application

Dwayne Evans, CAO/Clerk presented details of a grant application to the Rural Economic Development Program.

M442/18

MOVED BY: Y. Ritsema-Teeninga
SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby authorizes staff to submit a grant application to the Rural Economic Development (RED) Program for $16,000 to assist with the development and implementation of a ‘North Huron Communication Project’ in 2019.

CARRIED

6.8.2 Traditional Land Acknowledgement Statement

Dwayne Evans, CAO/Clerk presented details of the correspondence circulated by AMO regarding a Traditional Land Acknowledgement Statement. He noted there is a recommended process to complete a Traditional Land Acknowledgement Statement. The Blyth Festival has researched and developed a statement for the Theatre. They have offered to assist the Township of North Huron in this regard.

Councillor Vodden offered to assist in developing a statement for the Township of North Huron.

After some discussion;

M443/18

MOVED BY: B. Vodden
SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby receive the report entitled “Traditional Land Acknowledgement Statements, dated September 17, 2018 for information purposes;

AND FURTHER THAT staff be directed to develop a North Huron Traditional Land Acknowledgement Statement and Protocol in consultation with local Indigenous communities.

CARRIED
M444/18
MOVED BY: J. Campbell
SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby appoint Councillor Vodden to help with the research and development of a North Huron Traditional Land Acknowledgement Statement and Protocol.

CARRIED

7. CORRESPONDENCE
7.1 Blyth BIA re Street Parade, Saturday, December 1, 2018 in conjunction with "Hometown Holiday Weekend" (note time should be 2-3pm)

M445/18
MOVED BY: R. Hallahan
SECONDED BY: John Stewart

THAT the Council of the Township of North Huron hereby approve the request from the Blyth BIA to close Westmoreland St., from Mill St. to Queen St., Queen St, from Westmoreland St to Wellington St., and Wellington St, from Queen St. to the Fairgrounds, at 2:00 pm for a 1 hour duration on Saturday December 1, 2018 for a parade in conjunction with the Hometown Holiday Weekend;

AND FURTHER THAT Huron County Highways, North Huron Fire Department, EMS and OPP are to be notified.

CARRIED

8. COUNCIL REPORTS
8.1 REEVE ACTIVITY REPORT
Reeve Vincent reported that he would be attending a number of municipal and County meetings in the upcoming week.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)
Councillor Seip shared awareness of ransomware (hack/virus) recent attacks on businesses and municipal offices in Ontario.

Donna White, Director of Finance advised that the new insurance provider, will be providing cyber coverage effective January 1, 2019.

Councillor Campbell attended the Belgrave School Fair, and advised the fair was well attended.

8.3 REQUESTS BY MEMBERS

9. NOTICE OF MOTION
10. BY-LAWS

10.1 By-law No. 80-2018

Being a by-law to adopt and maintain a Procurement Policy for the Township of North Huron.

M446/18
MOVED BY: B. Vodden
SECONDED BY: J. Campbell

By-law No. 80-2018; Being a by-law to adopt and maintain a Procurement Policy for the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the By-law book.

CARRIED

10.2 By-law No. 81-2018

Being a by-law to establish a Joint Municipal Election Compliance Audit Committee for the 2018 Municipal Election and to Appoint Members to that Committee

M447/18
MOVED BY: T. Seip
SECONDED BY: J. Stewart

By-law No. 81-2018; Being a by-law to establish a Joint Municipal Election Compliance Audit Committee for the 2018 Municipal Election and to Appoint Members to that Committee; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the By-law book.

CARRIED

10.3 By-law No. 82-2018

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Easement Agreement between the Corporation of the Township of North Huron and Union Gas Limited for an easement for the purpose of a hydrocarbon line on lands described as Part of Park Lot 10, Registered Plan 410, Designated as Part 4 ON 22R-3903 Save and Except Part 1 ON 22R-4107 Township of North Huron.

M448/18
MOVED BY: T. Seip
SECONDED BY: B. Vodden

By-law No. 82-2018; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Easement Agreement between the Corporation of the Township of North Huron and Union Gas Limited for an easement for the purpose of a hydrocarbon line on lands described as Part of Park Lot 10, Registered Plan 410, Designated as Part 4 ON 22R-3903 Save
and Except Part 1 ON 22R-4107 Township of North Huron; be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.

CARRIED

10.4 By-law No. 83-2018

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Sublease Agreement between the Corporation of the County of Huron and the Corporation of the Township of North Huron for the North Huron Children’s Program located 255 Cornyn Street, Wingham.

M449/18

MOVED BY: Y. Ritsema-Teeninga
SECONDED BY: B. Vodden

By-law No. 83-2018; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Sublease Agreement between the Corporation of the County of Huron and the Corporation of the Township of North Huron for the North Huron Children’s Program located 255 Cornyn Street, Wingham; be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.

CARRIED

11. ANNOUNCEMENTS

11.1 Town Hall Public Meeting will be held on September 24, 2018 at 7:00 p.m. in the Town Hall Theatre

Councillor Stewart inquired on the format of the Town Hall meeting.

Reeve Vincent explained the procedure.

Councillor Seip asked that sample questions be provided from past meetings for review.

11.2 All Candidates Meeting are scheduled for: September 26, 2018 at 7:00 p.m. at the Wingham Legion and October 9, 2018 at 7:00 p.m. at the Blyth Memorial Hall

12. OTHER BUSINESS

Councillor Stewart advised that the Blyth CIBC is closing its doors on September 20th. Councillor Stewart recognized the dedicated staff past and present.

Councillor Stewart recognized the many volunteers that assisted with recent events such as the 57th Huron Pioneer Threshers Reunion and the
Blyth Festival. He noted these events would not be possible without their assistance.

The Festival of Wizardry will be held in Blyth on September 21, 22 & 23, 2018.

13. CLOSED SESSION AND REPORTING OUT

14. CONFIRMATORY BY-LAW

14.1 By-law No. 84-2018, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

M450/18
MOVED BY: B. Vodden
SECONDED BY: T. Seip
THAT By-law 84-2018; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M451/18
MOVED BY: R. Hallahan
SECONDED BY: J. Stewart
THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 9:03 pm.

CARRIED

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Neil Vincent, Reeve

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Dwayne Evans, CAO/Clerk