



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Valerie Watson, Manager of Childcare Services
DATE: 17/09/2018
SUBJECT: Occupancy Agreement and Sublease With HPCDS and HCCS
ATTACHMENTS: Occupancy Agreement, Sublease, Huron-Perth CDSB and North Huron

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the report of the Manager of Childcare Services, dated September 17, 2018 regarding an Occupancy Agreement with the County of Huron;

AND FURTHER, THAT Council approves an exception to Section 19.1 of the Procedural By-Law to allow By-Law No. 83-2018 to be passed at the September 17, 2018 Council Meeting.

EXECUTIVE SUMMARY

As per the attached, the County of Huron has signed an agreement with the Huron Perth District School Board for use of space at Sacred Heart School in Wingham. The attached Occupancy Agreement is sublease of this space from the County to the Township of North Huron. This agreement has been prepared by the County and the Huron Perth District School Board. Subject to Council's approval, these agreements allow continued use of two rooms at Sacred Heart School in Wingham for the EarlyON and Growing Together Programs. We have been without an agreement for a number of years. The sublease is a financial agreement to begin September 2018.

DISCUSSION

The County of Huron has entered into an Occupancy Agreement with the Huron-Perth Catholic District School Board for the use of two rooms in the Sacred Heart School in Wingham. The County assisted in the building of these two rooms which have been used for EarlyON and Growing Together Programs. The North Huron Children's Centre has had use of one of these rooms for Licensed Childcare services. In years past, a fee was paid to the School Board for the use of the two rooms. The fee has not been paid for a number of years. The fee contained in the attached agreement has been established using the Board's bench marks for usage of building space within the board. This fee will be adjusted by CPI annually. The fees include custodial services, heat, hydro and internet. The Township pays for phone, food and supplies related to direct children's programming.

FINANCIAL IMPACT

This sublease will increase the Township's childcare costs of operation. These costs have not been included in the 2018 budget. The County entered into the agreement with the School Board for the purposes of covering costs and allowing the Township time to organize and prepare. The cost per month per room is \$648-\$653. The County is hoping we will be able to cover our room costs beginning in September 2018. Staff have reviewed the 2018 Childcare budget and it appears the additional costs are viable and sustainable.

FUTURE CONSIDERATIONS

It has been extremely beneficial for our Licensed Childcare Programs to have this offsite space. This space allows us to fill spaces effectively and efficiently and allows children to join our programs throughout the year.

RELATIONSHIP TO STRATEGIC PLAN

Goal 1 – Our community is attractive to new businesses and residents

Goal 4 – Our municipality is fiscally responsible and strives for operational excellence



Valerie Watson RECE
Manager North Huron Childcare
Services



Dwayne Evans, CAO