

**MINUTES OF THE TOWNSHIP OF NORTH HURON**  
**REGULAR COUNCIL MEETING**



**Date:** Tuesday, September 4, 2018

**Time:** 7:00 p.m.

**Location:** HELD IN THE TOWNSHIP COUNCIL CHAMBERS

**MEMBERS PRESENT:** Reeve Neil Vincent

Deputy Reeve James Campbell

Councillor Ray Hallahan

Councillor Yolanda Ritsema-Teeninga

Councillor Trevor Seip

Councillor Brock Vodden

Councillor John Stewart

**STAFF PRESENT:** Barb Black, Deputy Clerk

Dwayne Evans, CAO/Clerk

Donna White, Director of Finance

Kim Scholl, Acting Director of Recreation and Facilities

Sean McGhee, Director of Public Works

Kirk Livingston, CBO/Property Standards/Zoning

**OTHERS PRESENT:** Greg Stewart, Solicitor

Adam Bell, CKNX

Doug Howatt, Dianna Robinson, Joe Sanders, Bill Taylor,

Doreen Taylor, Chris Palmer, John Schwartzentruber, Ron

Cook, Sandra Bos, Sherri O'Hara, Henry Bos, Art Bos, Sheron

Stadelmann, John Stadelmann, Ralph Campbell, Elaine Snell,

Marvin Snell, Ross VanAaken, Noah Stutzman, Jerry Shetler,

Eli Byler, Samuel L Miller, Isaac Stutzman, Eli M Miller, David

J Miller, Jacob R Hentz, Henry Byler, Mike Scott, John Brown,

Paul Heffer, Dave Franken, Ranko Markeljevic

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**1. CALL TO ORDER**

Reeve Vincent called the meeting to order at 7: 02 pm.

**2. CONFIRMATION OF THE AGENDA**

**M401/18**

**MOVED BY:** B. Vodden

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron; accept the September 4, 2018 Council Meeting Agenda; as amended to include a Delegation.*

**CARRIED****3. DECLARATION OF OFFICE****3.1 John Stewart, Blyth Councillor**

Dwayne Evans, CAO/Clerk administered the Declaration of Office to John Stewart. Mr. Stewart was welcomed to the position of Councillor for the Blyth Ward.

**4. DISCLOSURE OF PECUNIARY INTEREST**

None Disclosed

**5. CONSENT AGENDA****5.1 Minutes****5.1.1 Minutes of the Regular Council Meeting held August 13, 2018****5.1.2 Minutes of the Wingham BIA Committee Meeting held August 23, 2018****5.1.3 Minutes of the Huron County Council Meeting held June 6, 2018****5.2 Reports****5.2.1 Bills and Accounts****5.3 Correspondence****5.3.1 The Howson Dam and Pond Committee comments****5.3.2 OPSEU'S Thomas calls for public cannabis option****5.3.3 Libro Prosperity Fund**

**M402/18**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby adopts Consent Items 5.1.1;*

*AND FURTHER THAT all other Consent Items be received for information.*

**CARRIED****6. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS****6.1 Joe Sanders and Ranko Markeljevic, addressed Council regarding a Property Standards and Building Code Matter related to the property at 84412 Marnoch Line, Township of North Huron.**

The delegation was thanked for their presentation and departed.

**7. REPORTS****7.1 Clerks Department**

- 7.1.1 Scott Municipal Drain, Notice of On-Site Meeting at 39298 Nature Centre Road, Con 7, Lot 35 Part Lot 34 East Wawanosh Ward, Township of North Huron

**M403/18**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby appoint Councillor Ray Hallahan, as Council's representative for the onsite meeting for the Scott Municipal Drain.*

**CARRIED**

- 7.1.2 Establishment of an Election Compliance Audit Committee for the 2018 Municipal Election

**M404/18**

**MOVED BY:** J. Campbell

**SECONDED BY:** John Stewart

*THAT the Council of the Township of North Huron hereby receive the report of the CAO/Clerk, dated September 4, 2018 regarding the establishment of an Election Compliance Audit Committee for the 2018 Municipal Election;*

*AND FURTHER, THAT staff be directed to present a By-Law to establish an Election Compliance Audit Committee and to adopt the attached Terms of Reference at the next regular Council meeting; and*

*AND FURTHER, THAT the CAO/Clerk be authorized to proceed with the establishment of an Election Compliance Audit Committee in accordance with the Municipal Elections Act, 1996.*

**CARRIED**

- 7.2 Finance Department

- 7.2.1 Procurement Policy Update

Donna White, Director of Finance presented the Draft Procurement Policy.

During the presentation Council asked questions and received clarity on a number of items.

**M405/18**

**MOVED BY:** John Stewart

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby accepts the report from the Director of Finance, dated September 4, 2018 regarding a draft procurement policy;*

*AND FURTHER THAT a by-law be brought forward at the September 17, 2018 meeting for Council's consideration.*

**CARRIED**

## 7.2.2 Belgrave Water Connection

**M406/18****MOVED BY:** R. Hallahan**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby receives the report from the Director of Finance, dated September 4, 2018 regarding a Connection Request to the Belgrave Water System;*

*AND FURTHER, THAT the Council of the Township of North Huron sets the maximum number of years for re-payment of the Capital Charge at 15 (fifteen) years.*

**CARRIED**

## 7.3 Recreation and Facilities Department

## 7.4 Public Works / Utilities Department

## 7.4.1 OPS 2018-42 Westcast Community Center HVAC Replacement

**M407/18****MOVED BY:** T. Seip**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated September 4th, 2018 regarding the procurement of services for the replacement of the Fitness Center HVAC System for information;*

*AND FURTHER THAT the contract for the replacement of the HVAC system, in the amount of \$25,965.00 plus applicable taxes be awarded to Montgomery Industrial Services.*

**CARRIED**

## 7.4.2 OPS 2018-43 Asphalt Crack Sealing

**M408/18****MOVED BY:** J. Campbell**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated September 4th, 2018 regarding the procurement of services for asphalt crack sealing for information;*

*AND FURTHER THAT a reallocation of \$20,000.00 from the 2018 Rural Road Resurfacing project fund be authorized;*

*AND FURTHER THAT the contract for the application of rubberized crack sealing in the amount of \$20,000.00 be awarded to Waughtertite Asphalt Sealing and Marking.*

**CARRIED**

#### 7.4.3 OPS 2018-33 National Disaster Mitigation Program funding

Sean McGhee, Director of Public Works presented and explained the funding opportunity available through the National Disaster Mitigation Program.

**M409/18**

**MOVED BY:** B. Vodden

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated September 4<sup>th</sup>, 2018 regarding a funding opportunity through the National Disaster Mitigation Program (NDMP) for information;*

*AND FURTHER THAT, staff be authorized to apply for funding through the National Disaster Mitigation Program (NDMP) on behalf of the Township of North Huron for the purpose of updated floodplain mapping.*

**CARRIED**

#### 7.4.4 OPS 2018-44 Union Gas Easement Preliminary Request

**M410/18**

**MOVED BY:** T. Seip

**SECONDED BY:** John Stewart

*THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated September 17<sup>th</sup>, 2018 regarding an easement request by Union Gas for information;*

*AND FURTHER, THAT the Council authorize an easement on the property in principal, pending a legal survey of the area in question.*

*AND FURTHER, THAT staff be instructed to bring a report to Council including detailed survey information and a draft easement agreement between Union Gas Ltd. and the Township of North Huron as soon as practicable.*

**CARRIED**

#### 7.4.5 OPS 2018-45 Day Care Facilities Roof Repair Tender for Service

Sean McGhee, Director of Public Works, provided background on the procurement of services for the repair of the Daycare Facility Roof.

**M411/18****MOVED BY:** Y. Ritsema-Teeninga**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated September 4<sup>th</sup>, 2018 regarding the procurement of services for the repair of the Daycare Facility Roof for information;*

*AND FURTHER, THAT Council receive information from the Township's Solicitor in closed session in accordance with Section 239 (2) (f) of the Municipal Act.*

**CARRIED**

7.5 Fire Department of North Huron

7.6 Building Department

7.7 Childcare Department

7.8 CAO

7.8.1 Integrity Commissioners, Closed Meeting Investigator

Dwayne Evans, CAO/Clerk provided an overview of the Integrity Commissioner, Closed Meeting Investigator and Municipal Ombudsman report.

Council asked questions regarding the services of a private provider, versus the services provided by the Ontario Ombudsman.

**M412/18****MOVED BY:** T. Seip**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby receives the report of the CAO/Clerk, dated September 4, 2018 regarding the services of an Integrity Commissioner, Closed Meeting Investigator and Municipal Ombudsman;*

*AND FURTHER, THAT Council directs staff to report back at a future Council meeting.*

**CARRIED**

7.8.2 Town Hall Public Meeting

**M413/18****MOVED BY:** T. Seip**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby receives the report of the CAO/Clerk, dated September 4, 2018, regarding a Town Hall Public Meeting;*

*AND FURTHER, THAT Council directs staff to advertise a Town Hall Public Meeting (Special Council Meeting) to be held on Monday, September 24, 2018 at 7:00 pm in the Wingham Town Hall Theatre;*

*AND FURTHER, THAT Council directs staff to provide a copy of the notice of the Town Hall Meeting to all 2018 municipal election Council candidates.*

**CARRIED**

### 7.8.3 Tuckersmith Telecommunications

Dwayne Evans, CAO/Clerk, provided background information regarding the lease agreement with Tuckersmith Telecommunications for equipment located in the Emergency Services Training Centre (ESTC). As Council has declared the ESTC property as surplus, Mr. Evans explained options to address Tuckersmith Telecommunications concerns and recommended Staff be authorized to proceed with the creation and transfer of a 10 x 10 metre parcel from the north east corner of the ESTC property.

**M414/18**

**MOVED BY:** T. Seip

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby receives the report of the CAO/Clerk, dated September 4, 2018 regarding a possible severance of a 10 metre by 10 metre parcel of land from the north east corner of the Emergency Services Training Centre property;*

*AND FURTHER, THAT staff be directed to exercise the municipality's consent authority under the Planning Act and take the necessary steps to create a 10 metre by 10 metre parcel of land in the north east corner of the Emergency Services Training Centre property, as illustrated in a site sketch prepared by D. Culbert Ltd, Plan No. G-5068;*

*AND FURTHER, THAT staff be authorized to take the necessary steps to transfer the newly created parcel to Tuckersmith Telecommunication Co-operative at no cost to Tuckersmith Telecommunications;*

*AND FURTHER, THAT staff be directed to exercise the termination provisions in the agreement between Tuckersmith Telecommunications Co-operative and the Township of North Huron, dated June 3, 2013 by providing one year's written notice to Tuckersmith Telecommunications regarding the removal of equipment from the Emergency Services Training Centre;*

*AND FURTHER, THAT staff be directed to exercise the termination provisions in the agreement between the County of Huron and the Township of North*

*Huron, dated October 17, 2011 by notifying the County, in writing, of the potential sale of the Emergency Services Training Centre property.*

**CARRIED**

## **8. CORRESPONDENCE**

### **8.1 Barn Dance Historical Society, letter re Museum**

Councillor Stewart expressed the importance of the Barn Dance Museum, as it is a part of our past and our future.

**M415/18**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby receives the correspondence from the Barn Dance Historical Society and directs staff to meet with Barn Dance Historical Society representatives.*

**CARRIED**

### **8.2 Blyth Arts & Cultural Initiative 14/19 Inc. requesting a letter of support for changes and/or additions to existing licensed area application to the AGCO for Blyth Memorial Community Hall.**

Kirk Livingston, CBO, in consultation with Mike Roess, Fire Prevention Officer, concurred with the numbers provided for the licensed area.

Council Members had a discussion regarding the changes and effects a permanent licence will have during events i.e. event policing, fencing.

After some discussion;

**M416/18**

**MOVED BY:** T. Seip

**SECONDED BY:** John Stewart

*THAT the Council of the Township of North Huron hereby supports the Blyth Arts & Cultural Initiative 14/19 Inc. in making changes and/or additions to the existing licensed area application to the AGCO for the Blyth Memorial Community Hall.*

*AND FURTHER THT the Clerk be authorized to provide the subject applicant with a letter of "no objection" to the proposed extended licensed area.*

**CARRIED**

### **8.3 Township of Selwyn, Resolution re Provincial Agricultural Systems Mapping**

**M417/18**

**MOVED BY:** T. Seip

**SECONDED BY:** J. Campbell



*THAT the Council of the Township of North Huron hereby direct Staff to send a letter to the Township of Selwyn, requesting more background on the resolution regarding the Provincial Agricultural Systems Mapping.*

**CARRIED**

- 8.4 Town of Oakville, Resolution re Regulating the Display and Distribution of Objectionable Images.

After some discussion;

**M418/18**

**MOVED BY:** B. Vodden

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Township of North Huron hereby receives the correspondence from the Town of Oakville, for information purposes.*

**CARRIED**

- 8.5 Huron County Economic Development, re 2018 Supporting Local Economic Development (SLED) Program

Councillor Vodden inquired the vision of the Economic Development Committee.

D. Evans, CAO/Clerk provided an update, advising that the Committee has a number of projects in progress.

Councillor Seip added that key projects, such as Downtown Revitalization and Economic Development Strategic Plan, are on the Committee's agenda, noting that progress reports are coming.

**M419/18**

**MOVED BY:** R. Hallahan

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby receive the email from the Huron County Economic Development Department regarding the program SLED (Supporting Local Economic Development) for information and refer the program details to the Economic Development Committee for their consideration.*

**CARRIED**

- 8.6 OMAFRA, re Rural Economic Development (RED) Program

It was noted that submissions to the RED Program are due by September 28<sup>th</sup>, 2018.

Councillor Seip suggested areas that may be considered - marketing, and website update. He also noted that the Economic Development Committee may support the initiative.

**M420/18****MOVED BY:** T. Seip**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby receive the email from OMAFRA regarding the RED program for information and refer the program details to the Economic Development Committee for their consideration.*

**CARRIED**

**8.7 Maitland Conservation Authority, re Draft Cost Sharing Proposal: Water and Erosion Control Infrastructure**

Deputy Reeve Campbell spoke to the letter from the Maitland Conservation Authority. He noted in the 1980's and 1990's there were provincial grant programs in place to address infrastructure needs. Currently there is no infrastructure money available. The MVCA Board is asking for input from member municipalities.

Councillor Seip asked for clarification that funding would be 50% from the member municipality and 50% from Maitland Conservation Authority.

Reeve Vincent commented on the Howson Dam, noting North Huron was responsible for the infrastructure costs.

Deputy Reeve Campbell advised that the Board had met with the MP and will be meeting with the MPP in the near future, looking for more funding.

**M421/18****MOVED BY:** R. Hallahan**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby receive the correspondence from Maitland Conservation regarding the Draft Cost Sharing Proposal: Water and Erosion Control Infrastructure.*

**CARRIED**

**9. COUNCIL REPORTS**

**9.1 REEVE ACTIVITY REPORT**

Reeve Vincent attended the Huron County Plowing Match. He noted that Julie Sawcuck conducted an inspirational session with the Plowing Match Princess Contestants. Ms. Sawcuck is a Designated RHFAC Professional with Accessibility Assessor training; and is one of only two people in Ontario that holds this certification.

Reeve Vincent attended the AMO Conference. Reeve Vincent highlighted sessions and networking experiences.

9.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Ritsema-Teeninga attended the AMO Conference, reporting an excellent experience. She noted that it was good to hear from other municipalities, confirming that good things were happening. A notable session attended was "Spearing on Economic Development".

9.3 REQUESTS BY MEMBERS

**10. NOTICE OF MOTION**

**11. BY-LAWS**

11.1 By-law No. 78-2018

Being a by-law to authorize Civil Marriage Solemnization Services by the Township of North Huron

**M422/18**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*By-law No. 78-2018; Being a by-law to authorize Civil Marriage Solemnization Services by the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the by-law book.*

**CARRIED**

**12. ANNOUNCEMENTS**

Town Hall Public Meeting will be held on September 24, 2018 at 7:00 p.m. in the Town Hall Theatre.

All Candidates Meetings are scheduled for:

- September 26, 2018 at 7:00 p.m. at the Wingham Legion
- October 9, 2018 at 7:00 p.m. at the Blyth Memorial Hall

The Huron Pioneer Threshers Reunion is September 7, 8 & 9, 2018 at the Blyth Community Centre and Campgrounds.

**13. OTHER BUSINESS**

**14. CLOSED SESSION AND REPORTING OUT**

**M423/18**

**MOVED BY:** B. Vodden

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby proceeds at 9:52 pm. to an In-Camera Session (Closed to the Public) to discuss the following:*

- *Section 239 (2) (f) Advise that is subject to solicitor-client privilege, including communications necessary for that purpose (Property Standards Update);*
- *Section 239 (2) (f) Advise that is subject to solicitor-client privilege, including communications necessary for that purpose (Children's Centre).*
- *Section 239 (2) (c) A proposed or pending acquisition or disposal of land by the Corporation (Blyth Properties);*
- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees; Section 239 (2) (d) Employee negotiations of labour relations (Recreation Personnel);*

**CARRIED**

**M424/18**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby agrees to extend the September 4, 2018 Council Meeting past the hour of 11:00 p.m.*

**CARRIED**

**M425/18**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 11:22pm.*

**CARRIED**

**M426/18**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron Staff hereby confirm the direction given to staff, in Closed Session.*

**CARRIED**

**M427/18**

**MOVED BY:** J. Campbell

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated September 4<sup>th</sup>, 2018 regarding the procurement of services for the repair of the Daycare Facility Roof for information;*

*AND FURTHER THAT the contract for the repair of the Daycare Facility Roof Structure in the amount of \$88,550.00 plus taxes is awarded to Grand Valley Roofing and Coatings Inc.*

*AND FURTHER THAT the Capital Works funds approved in the 2018 budget for Daycare Facility Roof Structure Engineering, in the amount of \$25,000.00 be reallocated to be used as contingency funds for the Daycare Facility Roof Replacement project.*

**CARRIED**

**15. CONFIRMATORY BY-LAW**

- 15.1 By-law No. 79-2018, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

**M428/18**

**MOVED BY:** B. Vodden

**SECONDED BY:** R. Hallahan

*THAT By-law 79-2018; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.*

**CARRIED**

**16. ADJOURNMENT**

**M429/18**

**MOVED BY:** John Stewart

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 11:24 pm.*

**CARRIED**

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Neil Vincent, Reeve

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Dwayne Evans, CAO/Clerk