

**MINUTES OF THE TOWNSHIP OF NORTH HURON**  
**REGULAR COUNCIL MEETING**



**Date:** Monday, August 13, 2018  
**Time:** 7:00 p.m.  
**Location:** HELD IN THE TOWNSHIP COUNCIL CHAMBERS

**MEMBERS PRESENT:** Reeve Neil Vincent  
Deputy Reeve James Campbell  
Councillor Ray Hallahan  
Councillor Yolanda Ritsema-Teeninga  
Councillor Trevor Seip  
Councillor Brock Vodden  
**STAFF PRESENT:** Dwayne Evans, CAO/Clerk  
Amanda Piskorski, Assistant to CAO  
Donna White, Director of Finance  
Sean McGhee, Director of Public Works  
Kirk Livingston, CBO/Property Standards/Zoning

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**1. CALL TO ORDER**

Reeve Vincent called the meeting to order at 7:00 pm.

**2. CONFIRMATION OF THE AGENDA**

**Moved BY:** J. Campbell

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron; accept the Agenda for the August 13, 2018 Council Meeting; as presented.*

**CARRIED**

**3. DISCLOSURE OF PECUNIARY INTEREST**

None Declared.

**4. CONSENT AGENDA**

**4.1 Minutes**

**4.1.1 Minutes of the Regular Council Meeting held July 23, 2018**

4.1.2 Minutes of the Joint Health & Safety Committee held March 29, 2018

4.1.3 Minutes of the Economic Development Committee Meeting held July 5, 2018

4.2 Reports

4.2.1 Bills and Accounts

4.2.2 Finance Department Year to Date Report July 2018

4.2.3 CAO Activity Report, August 13, 2018

4.2.4 Finance Activity Report, August 13, 2018

4.2.5 Building Department Activity Report, August 9, 2018

4.2.6 Public Works Activity Report, June - July 2018

4.3 Correspondence

4.3.1 OPP Calls for Service (CFS) Billing Summary Report

**MOVED BY:** T. Seip

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1;*

*AND FURTHER THAT all other Consent Items be received for information.*

**CARRIED**

## **5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**

5.1 Rob Van Aaken, General Manager of Tuckersmith Communication Cooperatives Ltd.

Rob Van Aaken, General Manager of Tuckersmith Communications reviewed his letter expressing concerns about the Emergency Service Training Centre (ESTC) being declared surplus and how it effects their hardware in the building. Mr. Van Aaken requested Council's consideration of a small severance from the north east corner of the ESTC lands to accommodate a fire hub building.

Council expressed support for trying to accommodate Tuckersmith Communication's request and asked staff to bring back a report outlining all options the Township has to accommodate the request. Council also noted they would like Central Huron involved in the process because the ESTC property is in their municipality. It was noted that potential purchasers of the ESTC lands are aware of the severance request.

**MOVED BY:** T. Seip

**SECONDED BY:** R. Hallahan

Council of the Township of North Huron hereby receive the report from Rob Van Aaken, General Manager of Tuckersmith Communications;

AND FURTHER THAT the Council of the Township of North Huron direct staff to prepare a report on the Township's options regarding Tuckersmith Communications request.

**CARRIED**

## **6. REPORTS**

### **6.1 Clerks Department**

#### **6.1.1 Rintoul Municipal Drain, Notice of On-Site Meeting on Huron County Road No. 22, S Pt Lot 28, Concession 12, East Wawanosh Ward, Township of North Huron**

Deputy Reeve James Campbell and Councillor Hallahan reported they attended an on-site meeting for the Rintoul Municipal Drain. Deputy Reeve Campbell was pleased with the number of landowners in attendance and advised the Engineer for the Rintoul Municipal Drain will be preparing a report by the end of the year/early next year. It was also noted this drain is on the tender list for next spring.

**MOVED BY:** R. Hallahan

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby appoint Deputy Reeve James Campbell, as Council's representative for the onsite meeting for the Rintoul Municipal Drain.*

**CARRIED**

### **6.2 Finance Department**

#### **6.2.1 Clean Water and Wastewater Agreement Amendment 2**

Council expressed support for the proposed amendment to the Clean Water and Wastewater agreement. The amendment reallocates the available funds between the Water Master Plan and the Wastewater Master Plan. The total cost of the two projects remains the same.

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby supports the Clean Water and Wastewater Fund (CWWF) Transfer Payment Agreement Amendment No. 2;*

*AND FURTHER THAT a Council approves an exemption to Section 19.1 of the Procedural by-Law to allow By-Law #75-2018 to be passed at the August 13, 2018 meeting.*

**CARRIED**

#### 6.2.2 TD Tree Days Project

The Director of Finance reports the Wingham Trail Committee has secured \$2,550.00 from the TD Tree Days program to fund the planting of more trees along the Wingham Community Trail. It was noted that approving this recommendation would beautify the Wingham Community Trail.

**MOVED BY:** J. Campbell

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby receives the report from the Director of Finance, dated August 13, 2018, regarding the TD Tree Days Project;*

*AND FURTHER THAT the Council of the Township of North Huron approves an exception to Section 19.1 of the Procedural By-law to allow By-Law #76-2018 to be passed at the August 13, 2018 Council Meeting.*

**CARRIED**

#### 6.3 Recreation and Facilities Department

#### 6.4 Public Works / Utilities Department

##### 6.4.1 OPS 2018-31 Blyth Community Center Roof Flashing Repair

The Director of Public Works reports accumulations and high winds have damaged the eavestrough and flashing on the roof of the Blyth Community Centre. Repairs need to be undertaken to prevent further damage. The Director of Public

**MOVED BY:** J. Campbell

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated August 13th, 2018 regarding the procurement of services for the repair of damaged roof flashing on the Blyth Community Center;*

*AND FURTHER THAT staff be authorized to secure the services of West Coast Renovations to complete repairs to the Blyth Community Center at a cost of \$6,527.00 plus applicable taxes.*

**CARRIED**

##### 6.4.2 OPS 2018-32 North Huron Cemetery By-Law

The Director of Public Works reports a review of the North Huron Cemetery By-law has been completed in consultation with all staff involved in cemetery operations; local businesses in cemetery business; and local funeral homes. Staff recommend the following amendments be made:

- 1- Change the time of interments
- 2- Eliminate winter internments with exception
- 3- Strick guidelines surrounding disinterment
- 4- Clarification on interment practices
- 5- Removing Vendor Advantage
- 6- Identifying acceptable behavior in the cemetery boundaries
- 7- Administrative changes recommended by the Bereavement Authority of Ontario

After some discussion;

**MOVED BY:** J. Campbell

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated August 13th, 2018 regarding proposed amendments to the North Huron Cemetery By-Law;*

*AND FURTHER, that Council supports the proposed amendments;*

*AND FURTHER, that staff be directed to post and provide notice of the cemetery by-law, as amended, pursuant to Section 151 of Ontario Regulation 30/11.*

*AND FURTHER, that staff be directed to forward the cemetery by-Law, as amended, to the Bereavement Authority of Ontario (the BAO) for approval, prior to Council's adoption.*

**CARRIED**

#### 6.4.3 OPS 2018-34 Wingham Standpipe Site Selection

The Director of Public Works reports BM Ross identified a number of properties that are viable locations for a new standpipe. To facilitate the Environmental Assessment process, the Director of Public Works requested authorization to investigate properties to determine the availability of operationally suitable properties for the new standpipe.

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated August 13th, 2018 regarding investigation of potential sites for the Wingham Standpipe Relocation for information;*

*AND FURTHER, THAT staff be authorized to investigate the availability of operationally suitable properties.*

**CARRIED**

#### 6.4.4 OPS 2018-35 Trackless MT Purchase

The Director of Public Works reported that the Public Works department needed to replace the Kubota tractor that has proven to be inadequate for sidewalk work needed in Blyth. He advised a new unit was purchased through GovDeals from another municipality and was purchased well under budget. It was noted that the new tractor came from a municipality that had a mechanic on staff to keep it in good working order.

**MOVED BY:** B. Vodden

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated August 13th, 2018 regarding the purchase of a 2006 Trackless MT5 Municipal Tractor for information;*

**CARRIED**

#### 6.4.5 OPS 2018-36 Amendment to Belgrave Water Servicing Agreement

The Director of Public Works reported a North Huron resident has requested to be connected to the Belgrave Water System through a shared servicing agreement between North Huron and Morris-Turnberry. An amendment to Schedule A of the agreement is needed to enable the requestor to connect to the Belgrave Water System. The Director of Public Works also recommended Schedule A be amended to include another property which may wish to connect to the service in the future.

**MOVED BY:** J. Campbell

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated August 13th, 2018 regarding proposed amendments to the water servicing agreement between the Municipality of Morris-Turnberry and the Township of North Huron;*

*AND FURTHER, THAT North Huron By-Law No. 51-2014 be amended to incorporate the revised Schedule "A" and Schedule "B" of the Morris-Turnberry water servicing policy for the Belgrave Water System.*

*AND FURTHER, THAT Council approves an exemption to Section 19.1 of the Procedural By-Law to allow By-Law #74-2018 to be passed at the August 13, 2018 meeting.*

**CARRIED****6.4.6 OPS 2018-37 OCIF Top-up Funding Application**

The Director of Public Works explained and recommended Council authorize staff to submit an application to the Ontario Community Infrastructure Fund Intake to fund part of the repair or replacement of the Wingham Standpipe. The Director reported this is a competitive process and if successful, the Township could be eligible to receive \$1,361,419 in funding.

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated August 13th, 2018 regarding the OCIF Top-up funding program application intake;*

*AND FURTHER, THAT staff be authorized to submit an application for funding associated with the repair or replacement of the Wingham Standpipe.*

**CARRIED****6.4.7 OPS 2018-39 Police Services Building Roof Repair**

The Director of Public Works reviewed tenders for repair work to the Wingham Police Services building roof and requested permission to secure True Trough Ltd, to undertake the necessary repairs to the south side of the roof. The Director of Public Works reported the repair would be completed under budget by approximately \$14,550.

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated August 13th, 2018 regarding the procurement of services for the repair of the Police Services Building Roof for information;*

*AND FURTHER THAT the services of True Trough Ltd be secured for the repair of the south facing roof system of the Wingham Police Services Building in the amount of \$11,250.00 plus applicable taxes.*

**CARRIED****6.5 Fire Department of North Huron****6.6 Building Department**

## 6.7 Childcare Department

## 6.8 CAO

## 6.8.1 North Huron Museum Presentation (Melissa Scott)

In response to an earlier Council request, Melissa Scott delivered a presentation on the North Huron Museum. Ms. Scott reviewed Council's decision making process and outlined the costs involved in moving the museum artifacts and programming to the former Wingham train station. Ms. Scott reported she worked with Huron County's Senior Curator Elizabeth French Gibson in the preparation of her presentation.

Council discussed the information provided noting that the marketing/tourism component of the proposal is critical and worth the investment. The Township would have a proper tourism centre and would be able to provide visitors with information on North Huron's history.

It was noted that if Council decided to move the museum to the former train station and dispose of the existing museum building then the vehicle recharging station would need to be addressed with the new owner. There was also some discussion about the involvement of past museum volunteers in this project.

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

THAT the Council of the Township of North Huron receive the North Huron Museum presentation from North Huron Fitness Supervisor Melissa Scott;

AND FURTHER, THAT the Council of the Township of North Huron hereby authorizes staff to continue discussions regarding the development of a museum/tourism facility in the former train station building.

**CARRIED**

**7. CORRESPONDENCE**

## 7.1 Transfigured Town Inc., request to declare the Festival of Wizardry a Municipally Significant Event

**MOVED BY:** R. Hallahan

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron recognizes that the Festival of Wizardry will be held at the Blyth and District Community Centre & Campground on September 21st - 23rd, 2018;*

*AND FURTHER THAT the Council hereby declares the 2018 Festival of Wizardry a municipally significant event.*

**CARRIED**



**7.2 City of Hamilton resolution re Cannabis Grace Period**

Council discussed the resolutions from the City of Quinte West and the City of Hamilton and expressed support for endorsing a cannabis grace period to make sure municipal law enforcement officials and the Ontario Provincial Police are adequately informed and trained on the new legislation.

**MOVED BY:** T. Seip

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby endorses the resolution from the City of Quinte West, requesting that once the cannabis legislation is passed that a six month grace period be enacted to ensure that municipal law enforcement officers and the Ontario Provincial Police are adequately trained to enforce the said legislation.*

**CARRIED**

**7.3 Margaret Speer, letter of request to be appointed Civil Marriage Officiant for the Township of North Huron.**

Margaret Speer, a North Huron resident, was present to discuss her passion of becoming a Civil Marriage Officiant for the Township of North Huron. Ms. Speers noted she would like to preform ceremonies outside of North Huron and plans to make this a successful business for herself.

**MOVED BY:** Y. Ritsema-Teeninga

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby direct staff to prepare a by-law to appoint Margaret Speer as a Civil Marriage Officiant for Township of North Huron.*

**CARRIED**

**7.4 Brian Sharpe, Letter re Silt in Water Supply**

Council reviewed the correspondence from Brian Sharpe regarding silt in his water supply and referred the matter to the Director of Public Works for action.

**8. COUNCIL REPORTS****8.1 REEVE ACTIVITY REPORT**

Reeve Vincent reported the Blyth Theatre has expanded their season by adding five extra showings for the new Canadian Curling Club performance.

A fundraising breakfast was served by the Blyth Legion on the weekend to support the Tanner Steffler Foundation.

On Friday September 7<sup>th</sup> 2018, there will be a barbeque at the Wingham Libro Branch to aid in doctor recruitment. Two new doctors to Wingham will be in attendance.

Over the Civic holiday weekend Lucknow hosted a 4H dairy show where 174 exhibitors from 15 counties were in attendance. This was possibly the seconded largest dairy show in Ontario.

Blyth held a successful square dance event with the proceeds being donated to North Huron Community Food Share, Food Bank.

Reeve Vincent noted a number of rate payers have been asking questions about the upcoming election. It was noted information about the election was sent out with the August tax bills and municipal candidates can pick up a copy of the election information from Town Hall.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Vodden reported that the Blyth Theatre seat sales this year are eight thousand higher than this time last year.

8.3 REQUESTS BY MEMBERS

9. NOTICE OF MOTION

10. BY-LAWS

10.1 By-law No. 73-2018

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Service Agreement for Property Standards/ By-law Enforcement Officer between the Township of North Huron, Municipality of Morris-Turnberry, and Keppel Creek- Bruce Brockelbank.

**MOVED BY:** T. Seip

**SECONDED BY:** R. Hallahan

*By-law No. 73-2018; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Service Agreement for Property Standards/ By-law Enforcement Officer between the Township of North Huron, Municipality of Morris-Turnberry, and Keppel Creek- Bruce Brockelbank; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the by-law book.*

**CARRIED**

10.2 By-law No. 74-2018

Being a by-law to amend the Agreement between the Corporation of the Municipality of Morris-Turnberry and the Corporation of the Township of North Huron, regarding the supply of water to owners or occupants of land beyond the limit of the municipality.

**MOVED BY:** J. Campbell

**SECONDED BY:** B. Vodden

*By-law No. 74-2018; Being a by-law to amend the Agreement between the Corporation of the Municipality of Morris-Turnberry and the Corporation of the Township of North Huron, regarding the supply of water to owners or occupants of land beyond the limit of the municipality; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the by-law book.*

**CARRIED**

10.3 By-law No. 75-2018

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, Amendment No. 2 to the Transfer Payment Agreement for the Clean Water and Wastewater Fund (CWWF) (Ontario) between Her Majesty the Queen in Right of Ontario and the Corporation of the Township of North Huron.

**MOVED BY:** Y. Ritsema-Teeninga

**SECONDED BY:** T. Seip

*By-law No. 75-2018; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, Amendment No. 2 to the Transfer Payment Agreement for the Clean Water and Wastewater Fund (CWWF) (Ontario) between Her Majesty the Queen in Right of Ontario and the Corporation of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the by-law book.*

**CARRIED**

10.4 By-law No. 76-2018

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Letter of Agreement between TD Friends of the Environment Foundation and the Township of North Huron for TD Tree Days 2018.

**MOVED BY:** R. Hallahan

**SECONDED BY:** J. Campbell

*THAT By-law No. 76-2018; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Letter of Agreement between TD Friends of the Environment Foundation and the Township of North Huron for TD Tree*

*Days 2018; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.*

**CARRIED**

**11. ANNOUNCEMENTS**

**12. OTHER BUSINESS**

**12.1 Town Hall Public Meeting**

CAO/Clerk Evans reminded Council of the Town Hall Public Meeting held annually. He requested direction as to how Council wishes to proceed during this municipal election year. Council requested holding a public meeting in the Wingham Town Hall Theatre and suggested an invitation be sent to all Council candidates to attend.

After some discussion;

**MOVED BY:** T. Seip

**SECONDED BY:** J. Campbell

That staff be directed to organize a Town Hall Public Meeting in the Wingham Town Hall Theatre in September, 2018.

**CARRIED**

**13. CLOSED SESSION AND REPORTING OUT**

**14. CONFIRMATORY BY-LAW**

**14.1 By-law No. 77-2018, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.**

**MOVED BY:** J. Campbell

**SECONDED BY:** B. Vodden

*THAT By-law 77-2018; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.*

**CARRIED**

**15. ADJOURNMENT**

**MOVED BY:** B. Vodden

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 8:34 pm.*

**CARRIED**

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Neil Vincent, Reeve

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Dwayne Evans, CAO/Clerk