



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Sean McGhee, Director of Public Works
DATE: 04/09/2018
SUBJECT: North Huron Daycare Facility Roof Replacement
ATTACHMENTS:

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated September 4th, 2018 regarding the procurement of services for the repair of the Daycare Facility Roof for information;

AND FURTHER, THAT Council receive information from the Township's Solicitor in closed session in accordance with Section 239 (2) (f) of the Municipal Act.

EXECUTIVE SUMMARY

There have been ongoing concerns with the condition of the roof. A number of options ranging from redesign and full replacement of the roof to minor repair of the peaked sections of the roof were considered.

Various resources were consulted after which it was determined that the most economical approach with the least impact on the operation was to have both the shingled and membrane areas stripped and replaced with a modern equivalent roofing system.

A tender was released detailing the requirements of the project. The tender clearly specified the work to be performed, details surrounding the operational nature of the facility, minimum standards for materials, and a strict requirement for membership with the Canadian Roofing Contractors Association (CRCA). The requirement for CRCA membership was included as a reliable method of ensuring that the work would be performed by a firm that met Health and Safety, experience, and quality standards.

A mandatory site meeting was held which was attended by seven (7) firms. In total, three (3) firms responded to the Tender. A review of all submissions for bid irregularities resulted in one (1) firm being eliminated as they did not meet the mandatory CRCA Membership requirement.

The following eligible bid submissions were received:

- Grand Valley Roofing and Coatings Ltd. - \$88,550.⁰⁰ plus taxes
- D.J. Peat Roofing & Sheet Metal - \$93,408.⁷⁶ plus applicable taxes

Both eligible firms exhibited full Tender compliance with no bid irregularities in their submissions.

This procurement was compliant with both the current and proposed North Huron Procurement Policies.

DISCUSSION

The Township of North Huron received a commitment of funding assistance for this project from County of Huron Social and Property Services in 2017. At the time the funding was received, the scope of the project was under review. The County agreed to allow the funds to be carried forward into 2018 on the provision that the project be completed this year.

Council is being requested to award the tender and to authorize the use of the Capital funds originally intended for engineering work to be re-allocated for use in addressing contingencies associated with the project.

FINANCIAL IMPACT

Total anticipated cost for this project is approximately \$118,000 less the contribution received from the County of Huron of \$100,000.⁰⁰, for a net cost of approximately \$18,000 including taxes.

FUTURE CONSIDERATIONS

The Tender called for all bidders to quote on a membrane system with a 10-year warranty. The cost associated with increasing to a significantly better warranty may prove to be negligible. Staff will work to maximize the available warranty for the structure.

RELATIONSHIP TO STRATEGIC PLAN

This project relates to **Goal No. 4** of the Strategic Plan in that the administration is fiscally responsible and strives for operational excellence,



Sean McGhee, Director of Public Works



Dwayne Evans, CAO