

## MINUTES OF THE NORTH HURON

### POLICE SERVICES BOARD MEETING

**Date:** Tuesday, April 10, 2018  
**Time:** 7:30 pm  
**Location:** HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Trevor Seip  
Yolanda Ritsema-Teeninga  
Joan van der Meer  
Bill Gregoriadis  
Kathy Adams  
STAFF PRESENT: Tim Poole, Chief, Wingham Police Service  
Richard Al, Secretary

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#### 1. CALL TO ORDER

Chair Seip called the meeting to order at 7:30 pm.

#### 2. ACCEPT OR AMEND AGENDA

**PSB40/18**

**MOVED BY:** Yolanda Ritsema-Teeninga

**SECONDED BY:** Bill Gregoriadis

*THAT the North Huron Police Services Board hereby accept the Agenda for the April 10, 2018 Police Services Board Meeting, as presented.*

#### 3. DECLARATION OF PECUNIARY INTEREST

None disclosed.

#### 4. MINUTES OF THE PREVIOUS MEETING

**PSB41/18**

**MOVED BY:** Kathy Adams

**SECONDED BY:** Joan van der Meer

*THAT the North Huron Police Services Board hereby adopts the Minutes of the Police Services Board Meeting held March 20, 2018, as presented.*

**PSB42/18**

**MOVED BY:** Bill Gregoriadis

**SECONDED BY:** Kathy Adams

*THAT the North Huron Police Services Board hereby adopts the Minutes of the Police Services Board Meeting held March 27, 2018, as presented.*

**CARRIED**

**5. DELEGATIONS / PETITIONS / INVITED GUESTS**

None in attendance.

**6. BUSINESS ARISING FROM THE MINUTES**

Chair Seip noted that Chief Poole will provide information regarding the updated Wingham Police Service Budget under new business.

**7. POLICE CHIEF'S REPORT**

**7.1 DEPARTMENT UPDATE - APRIL 2018**

Chief Tim Poole presented details of the Police Chief's Report for April 2018.

Chief Poole noted that during March 2018 there were 122 calls for service, 2 of which were responding to calls for the OPP. Chief Poole noted that there were 93 calls for service during the same period in 2017.

Chief Poole noted that the statistics for March as well as the First Quarter are attached.

Chief Poole indicated that he plans to attend the Small to Mid-Sized Police Chiefs Meeting will be held April 17, 18, 19 in Peterborough.

Chief Poole reported that Use of Force training with Saugeen Shores is ongoing, Standard Field Sobriety Test training will be conducted and noted that one officer has been trained as a firearms certifier.

Chief Poole noted receiving an email regarding the RIDE Grant and recommended that direction from the Board be provided to proceed with submitting an application for the RIDE grant.

**PSB43/18**

**MOVED BY:** Kathy Adams

**SECONDED BY:** Yolanda Ritsema-Teeninga

*THAT the North Huron Police Services Board hereby approves the Police Chief's Report for April 2018, as presented;*

*AND FURTHER, that the North Huron Police Services Board hereby authorizes the Chief to proceed with application for the RIDE program grant.*

**CARRIED**

**8. TREASURY REPORT**

**8.1 BILLS & ACCOUNTS**

Police (2200) \$981.73

Police Station (2210) \$514.44

Total \$1,496.17

**PSB44/18**

**MOVED BY:** Bill Gregoriadis

**SECONDED BY:** Yolanda Ritsema-Teeninga

*THAT the North Huron Police Services Board hereby authorizes and approves payment of the Bills and Accounts in the total amount of \$1,496.17 for the period ending April 5, 2018.*

**CARRIED**

**9. BY-LAWS AND POLICIES FOR CONSIDERATION**

None for consideration.

**10. CORRESPONDENCE**

**10.1 OAPSB**

10.1.1 Notice of the 2018 Annual General Meeting

10.1.2 Ontario Transforming Police Response and Training

10.2 Ministry of Community Safety and Correctional Services

**PSB45/18**

**MOVED BY:** Yolanda Ritsema-Teeninga

**SECONDED BY:** Kathy Adams

*THAT the North Huron Police Services Board hereby directs that the correspondence for the April 10, 2018 be ordered, read and filed.*

**CARRIED**

**11. NEW BUSINESS**

**11.1 Wingham Police Association Agreement**

Chair Seip provided an update on the 2018-2019 Wingham Police Association Working Agreement.

Chair Seip reported having in his possession of a copy of the agreement signed by the Association President and noted that the agreement could be ratified tonight should the Board choose to do so.

**PSB46/18**

**MOVED BY:** Yolanda Ritsema-Teeninga

**SECONDED BY:** Bill Gregoriadis

*THAT the North Huron Police Services Board hereby authorizes the Chair to sign, on behalf of the Board, a 2018-2019 Working Agreement between the North Huron Police Services Board and the Wingham Police Association.*

**CARRIED**

**11.2 Wingham Police Association - Civilian Agreement**

Chair Seip provided an update on the 2018-2019 Wingham Police Association Civilian Agreement.

Chair Seip reported having in his possession of a copy of the agreement signed by the Association President and that the agreement could be ratified tonight should the Board choose to do so.

**PSB47/18**

**MOVED BY:** Yolanda Ritsema-Teeninga

**SECONDED BY:** Kathy Adams

*THAT the North Huron Police Services Board hereby authorizes the Chair to sign, on behalf of the Board, a 2018-2019 Wingham Police Association Civilian Agreement.*

**CARRIED**

**11.3 Memorandum of Understanding**

Chair Seip provided background on the Memorandum of Understanding noting that the document outlines the terms and process to bring the Wingham Police Service to a full complement of officers by April 30, 2019.

Chair Seip provided an explanation of the meaning of full complement and noted that the April 30, 2019 deadline will depend on applicants and may need to be flexible if items arise that are out of the Board's control.

Chair Seip noted that communication with the Police Association will take place throughout the process.

**PSB48/18**

**MOVED BY:** Yolanda Ritsema-Teeninga

**SECONDED BY:** Joan van der Meer

*THAT the North Huron Police Services Board hereby authorizes the Chair to sign, on behalf of the Board, a Memorandum of Understanding between the North Huron Police Services Board and the Wingham Police Association regarding increasing the Wingham Police Service to a full complement of officers by April 2019.*

**CARRIED**

**11.4 Budget Discussion**

Chief Poole presented an updated budget for the Wingham Police Service noting various changes to the revised budget.

Chief Poole noted that the total proposed budget for 2018 is \$1,636,000.

Discussion took place regarding the overtime figures included in the proposed budget and the calculations for the remainder of 2018.

Discussion took place regarding how positions will be advertised and the replacement of firearms for officers.

Discussion took place regarding vest plates for officers.

**PSB49/18**

**MOVED BY:** Yolanda Ritsema-Teeninga

**SECONDED BY:** Bill Gregoriadis

*THAT the North Huron Police Services Board hereby approves the revised Wingham Police Service 2018 Budget as presented;  
AND FURTHER, that the Chief is directed to provide the revised 2018 Budget to the Treasurer of the Township of North Huron for inclusion in the Township of North Huron 2018 Budget.*

**CARRIED**

**12. BOARD MEMBERS' INQUIRIES & REPORTS**

Chair Seip thanked the Board for their patience during the process of working through the agreement.

Member Gregoriadis thanked the Chair and the Vice-Chair for their work on the agreement.

Chair Seip thanked Vice-Chair van der Meer on her assistance through the agreement process.

**13. PUBLIC GALLERY QUESTIONS AND / OR COMMENTS**

None noted.

**14. IN CAMERA SESSION**

There was no in camera session during this meeting.

**15. NEXT MEETING**

May 15, 2018 at 7:00 pm in the Township Council Chambers.

**16. ADJOURNMENT**

**PSB50/18**

**MOVED BY:** Joan van der Meer

**SECONDED BY:** Yolanda Ritsema-Teeninga

*THAT there being no further business before the North Huron Police Services Board, the meeting be hereby adjourned at 8:29 p.m.*

**CARRIED**

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Trevor Seip, Chair

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Richard Al, Secretary