

Section: Richard W. LeVan Airport	Policy Number:
Sub-section: Signage	Effective Date: April 2018
Subject: Business Signage	Revision Date:

Airport Permanent Signage Policy – Richard W. LeVan Airport

Purpose:

To regulate or prohibit signs located at the Richard. W LeVan Airport.

To clarify the purpose of Business Signage at the Airport

To clarify who is allowed to erect signage at the Airport

To clarify the dimensions and location of any permitted signage

To clarify cost of signage and who is responsible for initial costs and maintenance

Policy:

Purpose of Signage

The purpose of erecting any signage at the Richard W. LeVan Airport is to provide awareness of businesses leasing space or operating businesses at the airport.

Permission to Erect a Sign

The Township of North Huron has the ultimate authority to permit any signage on airport lands. Any business interested in erecting a sign must complete an application for consideration by the Township of North Huron.

Signage is permitted for lease holders and businesses operating at the Richard W. LeVan Airport.

Any sign must have approval from the Township of North Huron. Application for signage must have the completed application form and be submitted in person or email to:

Township of North Huron
Attention: Richard LeVan Airport Signage Application
Email: recdept@northhuron.ca
In person at 374 Josephine Street, Wingham.

Signage Compliance

- A. If the sign is located on the airport property, the application must be approved by the Director of Recreation and Facilities or their designate.
- B. If the signage is on airport property and located along highway 86, the sign must comply with Municipality of Morris Turnberry Signage By-Law and Zoning By-Law. It is the applicant’s responsibility to ensure this is met by application to the Chief Building Official for the Municipality of Morris Turnberry.
- C. If the signage is located adjacent to airport property, but located in the Huron County road allowance, or overhangs on the Huron County road allowance, then the applicant is also required to meet the conditions of A and B, and also ensure compliance with the Huron County regulations:
 - By-Law NO. 53-1989
 - By-Law NO. 45 1990

Dimensions of Signage

- Any road side sign must not be larger than the existing Richard W. LeVan Airport identifier signage located at the airport entrance. For clarity, the Richard W. LeVan Airport sign should be the dominate sign at the roadside entrance to the airport.
- The current Airport Sign is: Height: 11 Feet tall, Width: 8 Feet wide

Location of Signage

- Signs may not obstruct the sight lines of traffic on Hwy #86, from the view of the Richard W. LeVan Airport Identifier sign.
- Signage may not obstruct the sight lines of traffic entering or exiting the Airport driveway from Hwy #86.

Cost of Signage

- The total cost for the sign and installation, and all associated costs is the responsibility of the owner of the sign.
- Removal of the sign is required immediately after the sign agreement has expired. Any delay in removal will result in the Township recouping the cost from the builder.

Maintenance and Repairs

- The Township will conduct an annual inspection to ensure quality and safety.
- The maintenance and repairs are the responsibility of the business owner.
- The owner is responsible, to the township, that they will ensure that the sign can sustain any wind and weather conditions and issues at the location. The township may require engineered drawings to ensure the safety of the sign.

FEE CHART

Permanent Sign	\$348 yearly
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THE CORPORTATION OF THE TOWNSHIP OF NORTH HURON
BY-LAW NUMBER 22-2015
SCHEUDULE "A"
TOWNSHIP OF NORTH HURON
APPLICATION FOR SIGN PERMIT

FILE NO. _____ SIGN PERMIT NO. _____
OWNER: _____
ADDRESS: _____
ARCHITECT: _____
BUILDER: _____
LOCATION: _____
LOT NO: _____ PLAN NO: _____ ZONE: _____

TYPE OF SIGN:
() Billboard () Projecting () Directional () Roof
() Fascia () Temporary () Free-Standing/Mobile
Estimated Cost: _____
Dimensions: _____
Area: _____
Weight: _____
Sign Elevation (ground to sign bottom): _____
Sign Height (ground to sign top): _____
Sign projection (beyond lot line): _____
Support Materials:
Base: _____ Posts: _____ Guy Wires: _____ Through Bolt: _____
Illumination: () None () Internal () External
Animation: () None () Moving Parts () Revolving () Oscillating () Flashing Lights

Signature of Applicant: _____
Approved by Chief Building Official: _____
Permission is hereby granted to carry out the work specified above.
Fee: _____ Date: _____
Signature of Chief Building Official: _____

This permit is granted on the express condition that the work to be carried out shall conform to the provisions of all building codes and By-Laws passed by the Township of North Huron.

THE CORPORTATION OF THE TOWNSHIP OF NORTH HURON
BY-LAW NUMBER 22-2015
SCHEUDULE “A”
TOWNSHIP OF NORTH HURON
APPLICATION FOR SIGN PERMIT
(cont.)

DECLARATION

I, the undersigned, am the authorized (owner/agent of owner) named in the attached application and I certify the truth of all the statements or representations contained therein.

I understand that the issuance of a permit shall not be deemed a waiver of any of the provisions of any requirements of the Township of North Huron Sign By-Law or regulations made there under, notwithstanding anything included in or omitted from the plans or other material filed in support of or in connection with the above application.

I acknowledge that in the event a permit is issued, any departure from plans, specifications or locations proposed in the attached application is prohibited and such could result in the permit being revoked.

I further acknowledge that in the event the permit is revoked for any cause or irregularity or non-conformity with the requirements of the Municipality of North Huron Sign By-Law or regulations made there under, there shall be no right of claim whatsoever against the municipal corporation or any official thereof and any such claim is hereby expressly waived.

Dated at the Township of North Huron this _____ day of _____, 20____.

Signature: _____
(Owner/Authorized Agent)