

MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING



Date: Tuesday, April 3, 2018
Time: 7:01 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor Bill Knott
STAFF PRESENT: Dwayne Evans, CAO
Richard Al, Clerk/Manager of Information Technology
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
Sean McGhee, Director of Public Works
OTHERS PRESENT: Kelsey Dunbar, Advance Times
Sandra Weber, Director of Planning, Huron County
Bruce Potter, BM Ross
Verna Steffler, Dixie-Lee Arbuckle, Joe Hallahan, Lou Cull

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:01 pm.

2. CONFIRMATION OF THE AGENDA

M162/18

MOVED BY: J. Campbell

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron; accept the Agenda for the April 3, 2018 Council Meeting; as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

4. CONSENT AGENDA

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held March 19, 2018

4.1.2 Minutes of the North Huron Police Services Board Meeting held February 27, 2018

4.1.3 Minutes of the Wingham BIA Meeting held March 22, 2018

4.1.4 Minutes of the Health & Safety Committee Meeting held January 25, 2018

4.1.5 Minutes of the County of Huron Committee of the Whole Meeting Day 1 held March 14, 2018

4.1.6 Minutes of the County of Huron Committee of the Whole Meeting Day 2 held March 21, 2018

4.2 Reports

4.2.1 Bills and Accounts

4.2.2 Clerks Department Report 04-03-18 (Department Update)

4.2.3 Public Works Department Report 04-04-18 (Landfill Compactor Repairs)

4.2.4 CAO Report 04-03-18 (Activity Report)

4.3 Correspondence

4.3.1 AMO Policy Update - Canada-Ontario Infrastructure Bilateral Agreement released

4.3.2 AMO Policy Update - Speech from the Throne Delivered Today in the Legislature

4.3.3 AMO Policy Update - 2018 Provincial Budget

4.3.4 AMO Policy Update - One-Third Tax Free Exemption for Municipal Officials

4.3.5 2018 Premier's Award for Agri-Food Innovation Excellence

4.3.6 2018 Senior of the Year Award

4.3.7 Regulations related to the Local Planning Appeal Tribunal Act, 2017

M163/18

MOVED BY: B. Vodden

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby adopts Consent Item 4.1.1;

AND FURTHER THAT all other Consent Items be received for information.

CARRIED

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

5.1 Sandra Weber, Director of Planning, Huron County & Bruce Potter, BM Ross - Hutton Heights Property

Sandra Weber, Director of Planning, Huron County and Bruce Potter, BM Ross, delivered a presentation regarding a vacant parcel of land owned by the Township in Hutton Heights.

S. Weber provided an overview and background regarding the subject land in Hutton Heights.

S. Weber noted items to consider from a Planning perspective such as, if there is a need for competition in the housing market and whether there is enough demand for the additional lots in Hutton Heights.

B. Potter noted that BM Ross presented servicing information to Council in 2008 regarding the subject land.

B. Potter presented updated servicing information and noted that various options for the land could be considered by Council.

B. Potter provided cost estimates for the installation of external infrastructure noting that at approximately 185 units the cost would equate to roughly \$9,600 per lot.

B. Potter provided various ideas of how to this project could be funded should Council choose to proceed with development of the Hutton Heights property.

Discussion took place regarding development options for the Hutton Heights property.

Sandra Weber and Bruce Potter were thanked and departed the meeting at 7:38 pm.

6. REPORTS

6.1 Clerks Department

6.1.1 Cemetery Fee Structure Review

M164/18

MOVED BY: J. Campbell

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby receive the April 3, 2018 report of the Clerk/Manager of IT and Director of Public Works regarding Cemetery Fees Structure Review, for information purposes; AND FURTHER, that Council approves the proposed revisions to the Cemetery Fee Structure; AND FURTHER, that Council approves an exception to Section 19.1 of the Procedural By-law to allow By-law No. 30-2018 to be passed at the April 3, 2018 Council Meeting.

CARRIED

6.1.2 Council Remuneration By-law Review

Reeve Vincent departed the Chair at 7:58pm.

Deputy Reeve Campbell assumed the Chair at 7:58pm.

Deputy Reeve Campbell departed the Chair at 8:00pm.

Reeve Vincent assumed the Chair at 8:00pm.

M165/18

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby receive the April 3, 2018 report of the Clerk/Manager of IT for information purposes; AND FURTHER, that Council directs the Clerk to prepare a revised by-law incorporating a monetary limit of \$2,500 per Councillor for conference/convention expenses and \$2,500 for a Council Training Fund.

CARRIED

6.2 Finance Department

6.2.1 Source Water Protection Funding Agreement Amendment No.4

M166/18

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby receives the report from the Director of Finance in regard to Amendment No. 4 under the Source Water Protection Funding Agreement for information purposes; AND FURTHER THAT Council approves an exception to Section 19.1 of the Procedural By-law to allow the By-law to be passed at the April 3, 2018 Council meeting;

AND FURTHER THAT the authority to execute this agreement be delegated to the Director of Finance.

CARRIED

6.3 Recreation and Facilities Department

6.3.1 North Huron Museum Report

Dwayne Evans, CAO, Pat Newson, Director of Recreation and Facilities, and Elizabeth French-Gibson, Senior Curator, Huron County Museum, delivered a presentation regarding the North Huron Museum.

Discussion took place regarding the North Huron Museum.

M167/18

MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby receives the report from the Director of Recreation and Facilities, dated April 3, 2018 regarding the North Huron Museum for information purposes,

AND FURTHER, that the Council of the Township of North Huron hereby declares that the North Huron Museum shall remain closed and the building will not be renovated;

AND FURTHER, that the Director of Recreation and Facilities is directed to prepare a report outlining next steps for the artifacts, museum programming, and the building itself.

CARRIED

M168/18

MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby waive the fees associated with the Barn Dance lease of space within the North Huron Museum;

AND FURTHER, that the Barn Dance is permitted to continue to store their artifacts in the North Huron Museum until other arrangements are in place.

CARRIED

6.3.2 Concession Booth RFP

M169/18

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby directs staff to issue a Request for Proposal for operations of the food booths at the Blyth and District Community Centre and the North Huron Westcast Community Complex.

CARRIED

6.3.3 Musical Muskrat Festival Memorandum of Understanding

M170/18

MOVED BY: B. Vodden

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby receives the report of the Director of Recreation and Facilities, dated April 3, 2018 regarding the Musical Muskrat Festival Memorandum of Understanding for information purposes;

AND FURTHER THAT Council directs the Clerk to prepare a by-law to authorize the Reeve and Clerk to sign a Memorandum of Understanding between the Township of North Huron and the Musical Muskrat Festival Committee.

CARRIED

M171/18

MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby supports the Musical Muskrat Festival Committee in making application to the LCBO for a Special Occasions Permit to hold a beer garden at Riverside Park and Libro Field in conjunction with their event from Friday, June 8 to Sunday, June 10, 2018;

AND FURTHER THAT Council proclaims the event of Municipal Significance; AND FURTHER THAT Council authorizes an exemption to Noise Control By-law 20-2009, extending the Noise By-law from 11:00pm to 1:00am on the dates of Friday June 8, 2018 and Saturday June 9, 2018.

CARRIED

6.4 Public Works / Utilities Department

6.4.1 Access and Monitoring Agreement

M172/18

MOVED BY: J. Campbell

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated April 3rd, 2018 regarding an access and monitoring agreement pertaining to offsite landfill groundwater monitoring, for information;

AND FURTHER THAT the Clerk be directed to prepare a By-law to enter into an agreement between the Township of North Huron and William Arnold Dawson for access and monitoring rights to the property located at 39601 Reid Road, Lot 39, Concession 12, East Wawanosh Ward.

CARRIED

6.4.2 Arthur Street Servicing Project

M173/18

MOVED BY: T. Seip

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated April 3rd, 2018 regarding the outcome of the Tender for the completion all works associated with the Arthur Street servicing project for information;

AND FURTHER THAT the Clerk be directed to prepare a By-law to enter into an agreement between the Township of North Huron and Lavis Contracting Co. Limited in the amount of \$451,998.⁹⁰ plus applicable taxes.

CARRIED

6.4.3 Pre-Budget Approval Request - Calcium Chloride

M174/18

MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated April 3rd, 2018 regarding a proposed calcium chloride purchase for 2018 for information;

AND FURTHER THAT pre-budget approval be awarded to Da-Lee Dust Control for the provision of 375,000 liters of calcium chloride for dust control purposes at a total cost of \$76,875.⁰⁰ plus applicable taxes.

CARRIED

6.4.4 Pre-Budget Approval Request - Gravel Tender

M175/18

MOVED BY: B. Knott

SECONDED BY: B. Vodden

*THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated April 3rd, 2018 regarding the procurement of maintenance gravel for 2018 for information;
AND FURTHER, THAT pre-budget approval be given for the crushing, loading, hauling, and spreading of maintenance aggregate.
AND FURTHER, THAT the Director of Public Works be authorized to proceed with a tender for the crushing, loading, hauling, and spreading of maintenance aggregate.*

CARRIED

6.5 Fire Department of North Huron

6.6 Building Department

6.7 CAO

6.7.1 Respect in the Workplace (Harassment and Violence)

M176/18

MOVED BY: B. Vodden

SECONDED BY: J. Campbell

*THAT the Council of the Township of North Huron hereby receive the March 12, 2018 Report of the CAO regarding Respect in the Workplace Policy Updates for information purposes;
AND FURTHER, that the Council of the Township of North Huron hereby approves the attached amendments to Respect in the Workplace Policy Number B-4.2.*

CARRIED

7. CORRESPONDENCE

8. COUNCIL REPORTS

8.1 REEVE ACTIVITY REPORT

Reeve Vincent noted receiving more reports from the public regarding inaccurate and/or fake news.

Reeve Vincent noted attending promising meetings regarding potential physician recruitment.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

8.2.1 Councillor Vodden - Blyth Snow Removal

Discussion took place regarding the notice of motion and suggested revisions to the wording of the motion which would more accurately capture the areas in question.

M177/18**MOVED BY:** B. Vodden**SECONDED BY:** B. Knott

Whereas the former Village of Blyth had a snow removal policy of ensuring full access to downtown places of business for every business day; and Whereas this policy was maintained for the Blyth Ward for several years after amalgamation of North Huron; and

Whereas the present snow removal policy of scheduled snow removal results in as many as three days a week in which passengers, people with mobility issues, and others are unable to gain reasonable access to the stores and offices which they need to visit.

Now therefore be it resolved that staff are requested to prepare a report regarding the North Huron snow removal policy as it relates to Queen Street on the east side from Wellington Street north to Drummond Street and on the west side from Wellington Street north to Westmoreland Street in Blyth, addressing access to stores and offices for all business days, by eliminating the snow banks along the curbs and sidewalks, and at the intersections prior to the beginning of each business day.

DEFEATED**8.3 REQUESTS BY MEMBERS****9. NOTICE OF MOTION****10. BY-LAWS****10.1 By-law No. 30-2018**

Being a by-law to amend Schedule 'D' Tariff of Rates for North Huron Cemeteries to By-law No. 113-2017; Being a By-law to Establish Fees and Charges for the Township of North Huron.

M178/18**MOVED BY:** B. Knott**SECONDED BY:** J. Campbell

THAT By-law No. 30-2018; Being a by-law to amend Schedule 'D' Tariff of Rates for North Huron Cemeteries to By-law No. 113-2017; Being a By-law to Establish Fees and Charges for the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and engrossed in the By-law book.

CARRIED

10.2 By-law No. 31-2018

Being a by-law to authorize designated officials to sign, on behalf of Council, Amendment No. 4 to a Grant Funding Agreement between the Corporation of the Township of North Huron and Her Majesty The Queen In Right of Ontario as represented by the Ministry of the Environment, Source Protection Programs Branch.

M179/18

MOVED BY: B. Knott

SECONDED BY: Y. Ritsema-Teeninga

THAT By-law No. 31-2018; Being a by-law to authorize designated officials to sign, on behalf of Council, Amendment No. 4 to a Grant Funding Agreement between the Corporation of the Township of North Huron and Her Majesty The Queen In Right of Ontario as represented by the Ministry of the Environment, Source Protection Programs Branch; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

11. ANNOUNCEMENTS**12. OTHER BUSINESS****13. CLOSED SESSION AND REPORTING OUT****M180/18**

MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby proceeds at 10:06 pm. to an In-Camera Session (Closed to the Public) to discuss the following:

- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees and Section 239 (2) (d) Labour relations or employee negotiations (Fire Department Personnel)*

CARRIED

M181/18

MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 10:16 pm.

CARRIED

M182/18

MOVED BY: T. Seip

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby confirm the direction given to staff, in Closed Session.

CARRIED

Clerk Richard Al reported that during the Closed Session Council received an update regarding Fire Department personnel.

14. CONFIRMATORY BY-LAW

- 14.1 By-law No. 32-2018, being a By-law of the Township of North Huron to confirm generally previous actions of the Council of the Township of North Huron.

M183/18

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT By-law 32-2018; being a by-law to confirm generally previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M184/18

MOVED BY: J. Campbell

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 10:17 pm.

CARRIED

Neil Vincent, Reeve

Richard Al, Clerk