

MEMBERS PRESENT:	Richard Al, Barb Black, Sonya Gibson, Pat Fraser, Dwayne Evans, Jordan Murray, Jeff Groves
MEMBERS ABSENT:	Denise Lockie, Pat Newson, Larry Meyer, Jeff Howson
GUESTS PRESENT:	Tyra Muscheid-Sitler, Co-op Student, North Huron Police Services
Call to Order:	Co Chair Richard Al called the meeting to order at 10:00 a.m.

JHSC01/18: MOVED: Pat Fraser SECONDED: Jeff Groves
That the Health & Safety Committee hereby adopts the Minutes of the Meeting held
November 30, 2017 as printed and circulated. DISPOSITION: Motion Carried.

Business Arising from Previous Meeting (not otherwise on the agenda):

- a) Inspection Schedule:
January – Recreation
February – Administration
March – Public Works
 - b) Review of Inspections:
2. Occurrence Reports / Near Misses (reported to the JH&SC): None submitted for this meeting.
3. Employee Trainings:

4 spots have been reserved for Part 1 through the membership April 24, 25 & 26, 2018 at the Best Western, Stratford.
4. Revised Health and Safety Policy

Richard reviewed the Committee Structure noting that the Policy states there should be six Worker Representatives and four Management Representatives. Consideration was given, by the Management Representatives, to adjust the Management Representation to allow inclusion of the next Fire Chief on the Committee. Dwayne graciously offered to step back, advising that he would be available should he be requested to attend a JH&SC meeting.

Richard and Denise will schedule a meeting towards the end of February to review policies.

Dwayne advised that discussions had been held with the Senior Management Team reviewing the policy recognizing employees for “no lost time”. This current program is no longer effective and will be dissolved. He asked the Committee to consider ways of involving, training and recognizing staff for their efforts in healthy living and working safely.

Suggestions discussed:

Scenario 1 - By departments, set up a compulsory Health & Safety meeting the first Monday of each month – 10 minutes at beginning of day, prepare handout with topic for discussion, attendance mandatory (sign in sheet will be attached to the days handout for records) Topics might include: working at heights; trip hazards; invite guest to do yoga, etc.

Scenario 2 – Setup department program; prepare submission to the JH&SC with program outline, dates, attendance and handouts answering the question: “What did you do as a department to improve Health and Safety in your department for the past six months?” Recognition would be given to the department with the best program submission.

A further discussion will be held at the March 29th JH&SC meeting. The Committee will be requested to send their decision to Human Resources to be considered.

6. Video viewing: Workplace Security and Violence Awareness

Correspondence:

- Health & Safety at Work – Prevention Starts Here
- HR Tip of the Week – Substance Abuse and Your Safety
- HR Weekly
- OHS Insider – December 6, 2017
- Safety Weekly – December 13, 2017
- Safety Tip of the Week – Check Out Housekeeping
- HR Tip of the Week – How Ready are you for a Medical Emergency?
- Safety Tip of the Week – Working Around Water
- HR Tip of the Week – Mind the Generation Gap
- Safety Tip of the Week – How to Stack and Store Materials Safely
- HR Tip of the Week - Fatigue

Other Business/Member Reports:

The JH&SC Terms of Reference will be reviewed at the March meeting. Committee Members were reminded to discuss and get suggestions from their departments for a Health & Safety program that would replace the current program.

Next Meeting:

The next meeting is scheduled for Thursday, March 29, 2018 @ 10:00 a.m. in North Huron Council Chambers.

Adjournment:

JHSC02/18: MOVED: Pat Fraser

SECONDED: Jordan Murray

That there being no further business before the Health & Safety Committee, the meeting be hereby adjourned @ 11:10 a.m.

DISPOSITION: Motion Carried.

Co-Chair Richard Al

Secretary Barb Black