



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Richard Al, Clerk / Manager of IT
DATE: 05/02/2018
SUBJECT: By-laws for Consideration
ATTACHMENTS:

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the February 5, 2018 report of the Clerk / Manager of IT regarding By-laws for Consideration, for information purposes;

AND FURTHER, that Council approves an exception to Section 19.1 of the Procedural By-law to allow By-law No. 05-2018, By-law No. 06-2018, and By-law No. 07-2018 to be passed at the February 5, 2018 Council Meeting.

EXECUTIVE SUMMARY

The purpose of this report is to briefly review the following by-laws for consideration

- By-law No. 05-2018; Being a by-law to appoint Persons, including Council Members to various Boards, Committees and Associations (routine / annual)
- By-law No. 06-2018; Being a by-law to Appoint a Drainage Superintendent Pursuant to the Drainage Act, R.S.O 1990 c.D.17 s.93 (motion passed during January 15, 2018 Council Meeting)
- By-law No. 07-2018; Being a by-law to provide for Interim Tax Levies (routine / annual)

DISCUSSION

By-law No. 05 -2018; Being a by-law to Appoint Persons, including Council Members to various Boards, Committees and Associations

This by-law is routine in nature and passed on an annual basis to reflect updated appointments of staff, Council members and others to various boards, committees and associations. In an effort to simplify the numerous by-laws that must be updated when personnel change, preliminary steps have been taken to reduce this administrative overhead by incorporating appointments of staff by title as opposed by name where possible.

By-law No. 06-2018; Being a by-law to Appoint a Drainage Superintendent Pursuant to the Drainage Act, R.S.O 1990 c.D.17 s.93

At the January 15, 2018 Meeting, Council passed the following motion:

M30/18

MOVED BY: B. Knott

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby support Option 2, retain current complement of Building Department staff, Drainage services to be provided by the Building Department for a period of 1 year after which investigate the possibility of moving to the model outlined in Option 3, reduced building Department staff, subject to evaluation at that time.

CARRIED

Motion M30/18 provided direction to bring Drainage services in house which includes the appointment of Kirk Livingston as Drainage Superintendent for the Township of North Huron. As noted in the motion, this appointment is meant to be for a one year term. Prior to the end of the one year term the delivery of drainage services will be reviewed. Effective March 31st 2018 this by-law repeals the previous by-law appointing Dietrich Engineering as Drainage Superintendent for the Township of North Huron and appoints Kirk Livingston to the role. During the timeframe of Kirk's appointment (February 6, 2018) until the repeal of Dietrich Engineering's appointment (March 31, 2018) there will be an overlap in Drainage Superintendent services. This is by design to allow Kirk time to familiarize himself with the current drainage files with assistance from Dietrich Engineering staff. OMAFRA has confirmed that the grant provided for Drainage Superintendent services would be honoured for both parties during the overlap.

By-law No. 07-2018; Being a by-law to provide for Interim Tax Levies

This by-law is routine in nature and passed on an annual basis to provide the municipality with working funds until the budget is passed and the final tax levy is adopted.

Section 317 of the Municipal Act, 2001 S.O. 2001, c. 25, as amended, provides that the Council of a local municipality, before the adoption of estimates for the year under Section 290, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipal purposes. The interim levy shall be based on 50% of the total taxes for municipal and school purposes levied in the previous year.

It is anticipated that the tax bills will be generated and mailed during the week of February 12th. The interim tax levy shall be paid in two installments due on March 27, 2018 and June 27, 2018.

FINANCIAL IMPACT

Savings are achieved by bring Drainage services in house and utilizing existing resources instead of contracting this service out. The amount of savings realized is difficult to estimate due to drainage being largely request driven. For example, a year in which numerous petitions for drains are filed or in which various maintenance or improvement projects are scheduled would equate to a higher cost for Drainage Superintendent services versus a year in which little drainage activity takes place.

The tax levy is part of the budget process and provides the municipality with the funds to operate on a yearly basis.

FUTURE CONSIDERATIONS

As noted in motion M30/18, the appointment of Kirk Livingston to the role of Drainage Superintendent is intended to be for a one year term and will need to be reviewed prior to the end of that term.

RELATIONSHIP TO STRATEGIC PLAN

Goal #4 – Our Administration is fiscally responsible and strives for operational excellence.



Richard Al, Clerk / Manager of IT



Dwayne Evans, CAO