

**MEMBERS PRESENT:** Richard Al, Barb Black, Denise Lockie, Sonya Gibson,  
Pat Fraser, Larry Meyer, Dwayne Evans, Nicole Graf, Pat Newson,  
Jordan Murray, Jeff Groves

**MEMBERS ABSENT:** Jeff Howson

**Call to Order:** Co-Chair Larry Meyer called the meeting to order at 10:00 a. m.

### Minutes of Previous Meeting:

**JHSC11/17:** MOVED: Nicole Graf                      SECONDED: Pat Fraser  
That the Health & Safety Committee hereby adopts the Minutes of the Meeting held  
September 28, 2017 as printed and circulated.          DISPOSITION: Motion Carried.

### Deputations/Invited Guests:

Tyra Muscheid-Sitler was introduced by Pat Fraser. Tyra is a Grade Eleven Student from FE Madill Secondary School doing a Co-op placement with the North Huron Police Department.

Larry Meyer welcomed Jordan Murray and Jeff Groves, Worker Representative from the Public Works Department.

**Business Arising from Previous Meeting (not otherwise on the agenda):**

### New Business:

- ## 1. Review of Committee Structure:

Richard reviewed the Committee Structure noting that the Policy states there should be six Worker Representatives and four Management Representatives.

Worker Members held an election to appoint a Worker Representative to the position of Co-Chair.

Denise Lockie nominated Sonya Gibson. Seconded by Nicole Graf. - Sonya declined.  
Jordan Murray nominated Denise Lockie. Seconded by Jeff Groves. – Denise accepted.

Worker Members appointed Worker Representative to position of Co-Chair.

**JHSC11/17: MOVED:** Jordan Murray                      **SECONDED:** Jeff Groves  
*That the Worker Members of the JH&SC appoint Worker Representative Denise Lockie,  
as Co-Chair of the Health & Safety Committee, effective November 30, 2017 for a one  
year term.*                      **CARRIED**

Management Members appointed Management Representative to position of Co-Chair.

**JHSC12/17: MOVED:** Pat Newson                      **SECONDED:** Dwayne Evans  
*That the Management Members of the JH&SC appoint Management Representative*  
*Richard Al, as Co-Chair of the Health & Safety Committee, effective November 30, 2017*  
*for a one year term.*    **CARRIED**

2. Committee Meeting Schedule attached:

**JHSC13/17: MOVED:** Pat Fraser  
**SECONDED:** Sonya Gibson  
*That the JH&SC approve the Committee Meeting Schedule for 2018 as presented.*  
**CARRIED**

- The Human Resources Department and the Senior Management Team is reviewing the policy recognizing employees for “no lost time”. Further discussion will be held at the next Health and Safety meeting.

**Correspondence:**

- Safety Tip of the Week: Know the Risks of Asbestos Exposure.
- Upcoming Workplace Health & Safety Training Sessions November-December 2017

**Other Business/Member Reports:**

Asbestos Management Plans are on file at each worksite. The plans are updated every two years and are on the schedule for a 2018 update.

Face mask fittings comments:

- Fire Department Personnel are all Fit Tested.
- Key people in the Township should be fitted – CBO's
- Should this be part of the Emergency Plan
- Consult with David Clarke, CEMC, Emergency Manager

**Next Meeting:**

The next meeting is scheduled for Thursday, January 25, 2018 @ 10:00 a.m. in North Huron Council Chambers.

**Adjournment:**

**JHSC14/17: MOVED:** Pat Fraser

*That there being no further business before the Health & Safety Committee, the meeting be hereby adjourned @ 11:40 a.m.*

**SECONDED:** Denise Lockie

**DISPOSITION:** Motion Carried.

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Co-Chair Larry Meyer

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Secretary – Barb Black