

APPENDIX A - Police Service Inspection Program – Major Case Management 2018/19**INTRODUCTION**

This standard establishes policies and procedures for the investigation and management of major cases, conducted within a single jurisdiction, or combined as a multi-jurisdictional investigation.

The implementation of the investigative functions contained in this standard are supported and reinforced by the application of the Major Case Management software to ensure the efficient analysis and sharing of data and early identification of linked cases.

This standard describes the selection criteria, reporting relationships, duties and responsibilities for personnel performing case management and other functions within single and multi-jurisdictional major cases.

The Major Case Management system is designed to provide for a flexible, yet standardized, response to major case investigations based on the requirements of the particular case. The circumstances of each major case will dictate the level and extent to which resources will be assigned to each investigative function. The functions may be utilized as an investigative checklist by a Major Case Manager to conduct a systematic and ongoing examination of the circumstances of a case. The objective is to ensure that the police response is commensurate with the requirements of the particular investigation.

POLICIES AND PROCEDURES**Command Triangle**

1. In every threshold major case investigation within a single jurisdiction, a Command Triangle shall be formed, consisting of the functions and responsibilities of Major Case Management, Primary Investigation, and File Coordination.
2. In every linked multi-jurisdiction major case investigation, a Command Triangle shall be formed, consisting of the Multi-jurisdictional Major Case Manager and the Command Triangles of the police services involved. The Multi-jurisdictional Major Case Manager shall consider blending the existing Command Triangles.
3. In a large or complex investigation, the investigative functions including Major Case Management, Primary Investigation and File Coordination may be performed by different individuals. Alternatively, in a small or less complex investigation, one person may be responsible for more than one function.

Major Case Management

1. In every threshold major case, a Major Case Manager, who is responsible for the effective governance of the investigation, shall be assigned to undertake the following major case management functions and responsibilities:
 - a) assume overall responsibility and accountability for the investigation;
 - b) determine strategies regarding the direction, speed and flow of the investigation;
 - c) maintain thorough and complete investigative notes;
 - d) upon notification of any potential linkage between major cases identified through any investigative technique or process, shall, as soon as possible, ensure the linkage is investigated;
 - e) if there is a reasonable likelihood that the same person(s) has committed the crime(s) within a single or multi-jurisdiction shall, within seven days, notify the Serial Predator Crime Investigations Coordinator;
 - f) identify, acquire and deploy necessary investigative and support resources;
 - g) in consultation with officers performing primary investigation and file coordination functions, develop investigative strategies and ensure the implementation of those strategies;
 - h) ensure all necessary investigative functions are conducted;
 - i) ensure compliance with the Ontario Major Case Management Manual for threshold major cases and, where applicable, non-threshold major cases;
 - j) ensure adherence to prescribed reporting and communication procedures;
 - k) facilitate a case conference at the earliest stage of the investigation involving different disciplines, where applicable;
 - l) when appropriate, request the assignment of a scientific advisor from the Centre of Forensic Sciences;
 - m) ensure a detailed chronology of the investigation is maintained;
 - n) liaise with the Office of the Chief Coroner, Ontario Forensic Pathology Service, Centre of Forensic Sciences and representatives from other disciplines and agencies, as required;
 - o) in consultation with the primary Investigator, liaise with the Crown Attorney on matters as required relating to search and seizure, evidence gathering, use of electronic surveillance, recording of interviews, use of undercover operations, use of agents or informers, charging decisions and disclosure issues;
 - p) establish and participate as a member of the Investigative Consultant Team, as required;
 - q) ensure that all involved criteria offences are reported to ViCLAS in accordance with *Ont. Reg. 550/96* pursuant to the *Police Services Act*;
 - r) assign victim liaison; and,
 - s) assign media liaison.
2. The Major Case Manager may authorize another member of the Investigative Team or a designated member of the police service to speak to the media.

3. In multi-jurisdictional major case investigations, the Major Case Manager shall:
 - a) meet daily, or as required, with the Multi-jurisdictional Major Case Manager to obtain information for briefing the Major Case Manager's investigative team;
 - b) in consultation with the Multi-jurisdictional Major Case Manager liaise with the Crown Attorney, Office of the Chief Coroner, Ontario Forensic Pathology Service, Centre of Forensic Sciences and representatives from other disciplines and agencies, as required; and,
 - c) participate as a member of the Investigative Consultant Team, as required.
4. The Major Case Manager shall have the knowledge, skills and abilities to perform the functions outlined in sections 1 to 3.
5. The Major Case Manager shall have successfully completed the Ontario Major Case Management Course or equivalent, as defined by the Ontario Police College.
6. The Major Case Manager shall have the resources to manage investigations through the ministry-approved software.

Primary Investigation

1. In every threshold major case, a Primary Investigator shall be selected and assigned by the Major Case Manager to undertake the following functions and responsibilities:
 - a) report directly to the Major Case Manager;
 - b) report as soon as possible any potential linkage to the Major Case Manager;
 - c) identify the human and material resources required to conduct the type of investigation and advise the Major Case Manager;
 - d) audit, review and communicate all investigative information relevant to the investigation through regular meetings/briefings to the Investigative Team;
 - e) maintain appropriate scheduling of the Investigative Team;
 - f) assign duties, authorities and responsibilities to personnel within the Investigative Team commensurate with their skills, experience and training;
 - g) in consultation with the Major Case Manager, control the direction, speed and flow of the investigation;
 - h) provide clear, concise instructions on job duties to all personnel;
 - i) ensure actions are generated and completed in a timely fashion;
 - j) ensure all persons submitting exhibits to forensic testing facilities provide status reports every 30 days;
 - k) in consultation with the File Coordinator ensure the preparation and maintenance of the detailed chronology of the investigation;
 - l) participate as a member of the Investigative Consultant Team, as required;
 - m) in consultation with the File Coordinator maintain meeting/briefing minutes; and,
 - n) in consultation with the Command Triangle ensure each tip/message is prioritized for action and investigated.
2. The officer who performs a primary investigation function shall have the knowledge, skills and abilities to perform the functions outlined in section 1.

3. The officer who performs a primary investigation function shall have successfully completed the Ontario Major Case Management Course or equivalent, as defined by the Ontario Police College.
4. The officer who performs a Primary Investigator function shall have received training on the ministry-approved software in fulfilling their functions and responsibilities.

File Coordination

1. In every threshold major case, a File Coordinator shall be selected and assigned by the Major Case Manager to undertake the following file coordination functions and responsibilities:
 - a) report to the Major Case Manager;
 - b) scrutinize all documents received during the investigation to ensure their quality and completeness;
 - c) report any potential linkage to the Major Case Manager;
 - d) ensure all investigative information is researched, indexed, and cross-referenced by a person who has successfully completed the Ontario Major Case Management Software Course or equivalent, as defined by the Ontario Police College;
 - e) implement standards and controls for the file coordination system;
 - f) create and maintain the detailed chronology of the investigation, in consultation with the Primary Investigator;
 - g) the File Coordinator shall maintain meeting/briefing minutes through consultation with the Primary Investigator;
 - h) ensure the appropriate security of all records and information;
 - i) ensure classification and dissemination of records in accordance with established policy or directions received from the Major Case Manager;
 - j) ensure all investigative information is entered and maintained in the ministry-approved software;
 - k) participate as a member of the Investigative Consultant Team, as required;
 - l) maintain minutes of the Investigative Consultant Team meetings in the records of the investigation; and,
 - m) select and assign data entry personnel whose duties may include: report to and follow the directions of the File Coordinator; input data arising out of the investigation; ensure the information submitted for data entry is complete and is consistent; identify and report immediately any inconsistencies observed in information from different sources to the File Coordinator.
2. The officer performing a file coordination function shall have the knowledge, skills and abilities to perform the functions outlined in section 1.
3. The officer shall have successfully completed the Ontario Major Case Management Course or equivalent, as defined by the Ontario Police College.

Search Warrant Coordination

1. In every threshold major case, the duties of a Search Warrant Coordinator may be assigned by the Primary Investigator to undertake the following search warrant coordination functions and responsibilities as required:
 - a) report directly to the Primary Investigator;
 - b) be responsible for the preparation of, or supervise the person(s) responsible for, the preparation of consent authorizations and all judicial authorizations;
 - c) ensure that, when judicial authorizations to intercept private communications are required, a qualified member of the Investigative Team prepares the documents and liaises closely with the Crown Attorney designated as agent for the Attorney General;
 - d) be responsible for diary dates relating to returns and detention orders;
 - e) maintain current versions of computerized search and seizure forms;
 - f) utilize the contents of the detailed investigation chronology, in consultation with members of the Command Triangle, in the preparation of search warrant documents and judicial authorizations;
 - g) communicate closely with the Command Triangle regarding search warrant documents required to be sealed;
 - h) maintain a close working relationship with the Command Triangle and the File Coordinator in particular;
 - i) liaise with the Scene Investigator and Forensic Identification Officer regarding details to be included in search warrant documents regarding the crime scene(s) or specialized investigative techniques; and,
 - j) liaise with a Crown Attorney on legal issues, as required, including:
 - i) identification of the elements of offence(s) under investigation;
 - ii) sufficiency of reasonable grounds in support of search warrant applications;
 - iii) use of information attributed to informers and/or agents;
 - iv) connection between item(s) being sought and location(s) to be searched; and,
 - v) any other complex legal issues related to the gathering of evidence.
2. The officer who performs a search warrant coordination function shall have the knowledge, skills and abilities to perform the functions outlined in section 1.

Media Liaison

1. In every threshold major case, a member of the police service shall be selected and assigned by the Major Case Manager or Multi-jurisdictional Major Case Manager to undertake the following Media Liaison(s) functions and duties as required:
 - a) report to the Major Case Manager in a single jurisdiction investigation the Multi-jurisdictional Major Case Manager in a multi-jurisdictional investigation;
 - b) be available to attend at all active scenes, and be available daily at the Command Post for briefings;
 - c) in consultation with the Command Triangle, prepare the content of releases to the news media (including answers to anticipated questions);

- d) obtain approval for all media releases from the Major Case Manager or Multi-jurisdictional Major Case Manager;
 - e) manage and control all media releases;
 - f) liaise directly with the Major Case Manager or Multi-jurisdictional Major Case Manager on matters concerning written releases, media enquiries, problems involving media personnel, or procedures;
 - g) meet with the media when and where as necessary;
 - h) collect all media releases and reports in any medium and forward same to the File Coordinator; and,
 - i) work with the media.
2. The individual who performs a media liaison function shall have the knowledge, skills and abilities to perform the functions outlined in section 1.

Victim Liaison

1. In every threshold major case, a Victim Liaison Officer (includes civilian member) shall be selected and assigned by the Major Case Manager or Multi-jurisdictional Major Case Manager, in consultation with other members of the Command Triangle, to undertake the following victim liaison functions and duties:
- a) report to the Major Case Manager in a single jurisdiction investigation or the Multi-jurisdictional Major Case Manager in a multi-jurisdictional investigation;
 - b) immediately liaise with the victim(s) or other individual(s) and maintain consistent contact and support throughout the investigative and judicial process;
 - c) control all information released by the investigative team to the victim, family, and close associates and ensure they are treated with sensitivity;
 - d) ensure all information releases to the general public are preceded by similar releases to the victim;
 - e) without jeopardizing any investigative strategy, discuss the need and the rationale for public information releases;
 - f) ensure all information releases to the victim are authorized by the Major Case Manager or Multi-jurisdictional Major Case Manager;
 - g) ensure sufficient security arrangements and personnel are in place to provide appropriate protection to victims;
 - h) assist victims in obtaining support, assistance, referrals and compensation;
 - i) work closely with the appropriate support service liaison or Victim/Witness Assistance Program personnel to ensure the appropriate and consistent treatment and consideration of victims and their families (during and following the investigation); and,
 - j) ensure victims/witnesses are informed of the case status, bail conditions, court dates, final disposition, etc.
2. The officer performing a victim liaison function shall have the knowledge, skills and abilities to perform the functions outlined in section 1.

3. Given the duties may be prolonged and possibly continue after all court action has been completed, the officer, who performs a victim liaison function, shall, when necessary and circumstances permit, be prepared to commit to this function for a number of months or years or, if necessary, until a suitable replacement is obtained.

Interviewing

1. In every threshold major case, an Interviewer(s) shall be selected and assigned by the Primary Investigator to undertake the following interviewing functions and duties as required:
 - a) report directly to the Primary Investigator;
 - b) conduct interviews of witnesses, suspect(s) etc., as assigned;
 - c) provide the File Coordinator with all documentation concerning interviews conducted;
 - d) where practicable, prior to any interview, de-brief any member of the Investigative Team who may be able to provide information relevant to the interview;
 - e) where practicable, review all documentation relevant to the interview in preparation for the interview;
 - f) provide a detailed summary of all interviews, ensuring that all investigative information is captured (names, personal identifiers, vehicles, locations, events – including dates, times, and objects); and,
 - g) in consultation with the Primary Investigator and File Coordinator, develop appropriate interviewing strategies that will maximize the value of information and evidence obtained from interviews.
2. The officer performing an interviewing function shall be selected and appointed on the basis of the investigative and evidentiary requirements of the case and the individual to be interviewed, and shall have the knowledge, skills and abilities to perform the functions outlined in section 1.

Scene Investigation

1. In every threshold major case, a Scene Investigator shall be selected and assigned by the Primary Investigator, as required, to undertake the following scene investigation duties and functions:
 - a) report directly to the Primary Investigator;
 - b) identify and assess the scene and implement crime scene control and health and safety procedures in consultation with the Primary Investigator, Major Case Manager and Forensic Identification Officer(s);
 - c) in consultation with the Command Triangle and Forensic Identification Officer(s), develop a scene investigation plan that includes the following at minimum:
 - i) areas to be searched;
 - ii) items to be searched for;
 - iii) specialized investigative techniques/equipment to be employed;
 - iv) sequence of examinations;
 - v) personnel requirements;
 - vi) potential hazards; and,
 - vii) legal search requirements.

- d) ensure a crime scene continuity register is maintained;
 - e) oversee the activities of the search team in identifying, cataloguing, and documenting seized items and preserving/recording details of the scene, regardless of whether immediate relevance to the investigation is established;
 - f) issue clear, concise directions in matters of:
 - i) security;
 - ii) confinement of suspect(s);
 - iii) delegation of duties (pending approval by Primary Investigator); and,
 - iv) protection from health hazards.
 - g) make recommendations to the Primary Investigator regarding additional resources such as:
 - i) forensic specialists;
 - ii) experts; for example, civilian search organizations, anthropologists, archaeologists, botanists, knot specialists, forensic odontologists, arson investigators from the Office of the Fire Marshal, etc.;
 - iii) police canine services;
 - iv) supplies and equipment for crime scene personnel; and,
 - v) secondary search teams.
 - h) liaise with the Search Warrant Coordinator regarding the requirements for judicial authorization, items to be searched for, and offences that may have been committed;
 - i) ensure search warrants for the crime scene are obtained in accordance with the *Charter of Rights and Freedoms*, case law and statute law;
 - j) on the authority of the Major Case Manager, release the scene in consultation with the Command Triangle and Forensic Identification Officer(s), only after ensuring that all practicable search methods and investigative techniques in relation to the scene have been exhausted; and,
 - k) ensure personnel are deployed to maintain security of the scene and provide appropriate instruction to such personnel.
2. The officer performing a scene investigation function shall have the knowledge, skills and abilities to perform the functions outlined in section 1.

Forensic Identification

1. In every threshold major case, a Forensic Identification Officer shall be selected and assigned by the Forensic Identification Supervisor to undertake the following forensic identification functions and duties:
- a) report directly to the Primary Investigator or designate;
 - b) work in close cooperation with the Scene Investigator and liaise with the Primary Investigator;
 - c) photograph and video record all homicide scenes;
 - d) consider photographing and video recording other major case crime scene(s) depending on the complexity of the case and the nature of the scene;
 - e) observe and/or photograph/video record exhibits;
 - f) identify and sort the exhibits and photographs;

- g) make observations and notes which relate the position of the exhibit to the focal point of the scene;
 - h) take measurements, where necessary, suitable for a plan drawing;
 - i) record time, date, location, description and number for each exhibit;
 - j) coordinate the marking of the exhibit, container, etc. with initials, number and date, accompanied by the notes of the Scene Investigator;
 - k) secure and preserve all exhibits against loss, contamination, deterioration, theft, or other detriment;
 - l) contact the Centre of Forensic Sciences or other forensic testing facilities regarding the status of exhibits submitted by the Forensic Identification Officer(s) at least every 30 days and report the results of the contacts to the Command Triangle;
 - m) when forensic testing results are obtained in writing, compare the results against requested examinations;
 - n) in consultation with the Scene Investigator, issue clear, concise directions in matters relating to search patterns and protection from health hazards; and,
 - o) when delegating duties, provide adequate instruction and ensure compliance with appropriate standards and practices.
2. A Scenes of Crime Officer may undertake the duties of a Forensic Identification Officer in any major case other than homicide, when the Primary Investigator, in consultation with the Forensic Identification Officer, determines that the Scenes of Crime Officer is qualified to conduct the required tasks.
3. A Scenes of Crime Officer shall have successfully completed the required training or have equivalent qualifications and skills as approved by the ministry.
4. The officer, who performs a forensic identification function, shall have successfully completed the required training or have equivalent qualifications and skills.
5. The officer, who performs a forensic identification function, shall have reviewed the tombstone elements of judicial authorizations (search warrants) and any endorsements where applicable. Tombstone elements include but, are not restricted to, Items to be searched for, location(s) to be searched, grounds to believe that the items searched for will be found at the location(s) searched and that the items will afford evidence of a crime.

Field Investigation

1. In every threshold major case, a Field Investigator shall be selected and assigned by the Primary Investigator based on the nature of the investigation and the experience of the person to undertake the following functions and duties:
- a) report directly to the Primary Investigator;
 - b) perform investigative duties assigned by the Primary Investigator;
 - c) perform various non-investigative duties in support of the Investigative Team; and,
 - d) prepare and forward reports as required by the Primary Investigator.

Canvass Coordination

1. In every threshold major case, a Canvass Coordinator may be selected and assigned by the Primary Investigator to undertake the following canvass coordination functions and duties:
 - a) report to the Primary Investigator;
 - b) map out the area to be canvassed in conjunction with the Primary Investigator;
 - c) establish a Canvass Command Post, taking into account the location, nature and extent of the canvass;
 - d) secure adequate resources for the canvass;
 - e) consult with the Primary Investigator on the types of questions to be asked during the canvass;
 - f) brief canvass personnel on the types of questions to ask and the types of information to be collected, emphasizing that any person interviewed during the canvass may become a suspect(s);
 - g) ensure appropriate canvass forms are used, taking into account the nature and extent of the canvass; and,
 - h) liaise with canvass personnel to determine necessary follow-up activity.
2. The officer performing a canvass coordination function shall have the knowledge, skills and abilities to perform the functions outlined in section 1.

Multi-jurisdictional Major Case Manager

1. In addition to the investigative functions and responsibilities of a Major Case Manager in a single jurisdiction investigation, the Multi-jurisdictional Major Case Manager shall undertake the additional functions and duties assigned to the case manager as follows:
 - a) report to the Joint Management Team as required regarding the overall direction and management of the investigation and decisions to change investigative strategies or directions;
 - b) at the commencement of a multi-jurisdictional major case investigation, consult with the Joint Management Team to establish the need for an Investigative Consultant Team, and meet as a member of the Investigative Consultant Team as required;
 - c) at the earliest opportunity, consider the need for a case conference involving representatives from identified stakeholders (e.g., Centre of Forensic Sciences, Office of the Chief Coroner, Ontario Forensic Pathology Service, other expert forensic resources, Crown Attorney, Behavioural Sciences and Analysis Section and involved police services) to review the known facts of the case from an inter-disciplinary perspective to develop protocols, for the processing of forensic exhibits, and to gather expert input to assist the Multi-jurisdictional Major Case Manager in developing an investigative plan;
 - d) assume overall control, responsibility and accountability for the direction, speed and flow of the linked multi-jurisdictional major case investigations, and any related cases to which he/she is assigned;
 - e) if at any time during the multi-jurisdiction investigation, there is any potential linkage identified through any triggering mechanism between the major cases under investigation and any other major case outside of the investigation, ensure the linkage is investigated as soon as possible;
 - f) if there is a reasonable likelihood that the same person(s) has committed the additional reported major case(s), then the Serial Predator Crime Investigations Coordinator shall be notified within seven days;
 - g) address investigative issues, strategies, policy issues and problem areas to ensure the effective management of the overall investigation is consistent with major case management standards;
 - h) in consultation with the members of the respective Command Triangle(s) of the linked investigations, identify and obtain the necessary human and material resources;
 - i) in consultation with the Major Case Managers of the linked investigations, liaise with the Crown Attorney on matters as required;
 - j) in consultation with the members of the respective Command Triangle(s) of the linked investigations, develop an operational plan to be approved by the Joint Management Team;
 - k) where necessary, in consultation with the Serial Predator Crime Investigations Coordinator, prepare a request for provincial funding;
 - l) ensure adherence to the Ontario Major Case Management Manual by all members of the Investigation Teams;
 - m) ensure duplication of effort and counterproductive interference are eliminated;
 - n) ensure detailed written progress updates, reports and briefing notes are prepared;
 - o) ensure the detailed investigation chronology is prepared and maintained by the File Coordinator(s) in consultation with the Primary Investigator(s);

- p) ensure that detailed and accurate financial records pertaining to the investigation are maintained and reported in accordance with established funded joint forces operation procedures;
 - q) coordinate the preparation of comprehensive court briefs;
 - r) participate in a case review or operational de-briefing for the purpose of making recommendations relating to the direction, speed and flow of the investigation; and,
 - s) participate in a case review, or operational de-briefing, convened by the Serial Predator Crime Investigations Coordinator, to review the concluded investigation(s).
2. The Multi-jurisdictional Major Case Manager shall have the knowledge, skills and abilities to perform the functions outlined in section 1.
 3. The Multi-jurisdictional Major Case Manager shall:
 - a) be appointed by the Joint Management Team;
 - b) have experience as a major case manager in homicide and/or sexual assault investigations;
 - c) have experience directly relating to the nature of the crime(s) under investigation;
 - d) have successfully completed the Ontario Major Case Management course;
 - e) be an active member of the provincial Multi-jurisdiction Major Case Management resource pool; and,
 - f) have successfully completed the ministry-approved Multi-jurisdictional Major Case Management course or equivalent.

Criteria and Activation

1. The following criteria must be met for a case to be a multi-jurisdictional investigation:
 - a) two or more police services working on independent major case investigations establish a link; and,
 - b) a reasonable likelihood exists that the same person(s) has committed the crimes.
2. Once the criteria in section 1 have been met, the Major Case Managers shall, within seven days, notify the Serial Predator Crime Investigations Coordinator.
3. In every multi-jurisdictional investigation, a Joint Management Team shall be formed comprising representatives from senior management of each involved service. The Joint Management Team shall meet with the involved Major Case Managers and the Serial Predator Crime Investigations Coordinator.
4. The Joint Management Team shall appoint a Multi-jurisdictional Major Case Manager. A Command Triangle shall be formed consisting of the Multi-jurisdictional Major Case Manager and the Command Triangles of the police services involved. Large or complex investigations may require the Multi-jurisdictional Major Case Manager be dedicated full-time to the investigation.

5. The Joint Management Team shall consider the need to integrate the linked investigations. If two or more investigations are integrated, the Multi-jurisdictional Major Case Manager shall consider blending the existing command triangles.
6. The Major Case Managers, Victim Liaison(s) and Media Liaison(s) functions within each linked investigation shall report directly to the Multi-jurisdictional Major Case Manager.
7. Where deemed necessary, the Major Case Management Executive Board shall review the appointment of the Multi-jurisdictional Major Case Manager. The Major Case Management Executive Board may appoint a Multi-jurisdictional Major Case Manager from the provincial pool after consideration of all relevant factors, including:
 - a) the nature of the offences;
 - b) scope and complexity;
 - c) number of victims;
 - d) time frame;
 - e) likelihood of escalation;
 - f) the involved police services' degree of compliance with the Major Case Management System; and,
 - g) the suitability of the incumbent Multi-jurisdictional Major Case Manager.

Joint Management Team

1. A Joint Management Team shall be formed, comprised of representatives from the involved police services and other disciplines as appropriate, to undertake the following functions and duties:
 - a) upon confirmation of a multi-jurisdictional investigation, meet with the involved Major Case Managers and the Serial Predator Crime Investigations Coordinator to appoint a Multi-jurisdictional Major Case Manager;
 - b) at the commencement of a multi-jurisdictional major case investigation, consult with the Multi-jurisdictional Major Case Manager to establish an Investigative Consultant Team;
 - c) determine the frequency of reviews of the investigation by the Investigative Consultant Team;
 - d) monitor the expenditure, financial accountability and cost effectiveness of the investigation;
 - e) provide general oversight of the investigation without participating in investigative decisions unless they involve a major change of direction or policy;
 - f) authorize additional resources;
after consultation with the Multi-jurisdictional Major Case Manager, termination of the investigation;
 - h) review the progress of the investigation and audit reports submitted by the Multi-jurisdictional Major Case Manager, which shall be retained in the records of the investigation;

- i) provide advice and support to the investigation and facilitate its progress;
- j) consult with the Serial Predator Crime Investigations Coordinator throughout the investigation; and,
- k) ensure the minutes of Joint Management Team meetings are retained in the records of the investigation.

Investigative Consultant Team

1. The Investigative Consultant Team shall perform the following functions and duties:
 - a) meet to review the investigation as required or by the Joint Management Team; and,
 - b) provide support to the Multi-jurisdictional Major Case Manager, through guidance, assistance and support.
2. Members of the Investigative Consultant Team shall be assigned on the basis of the knowledge, experience and expertise specific to the investigation.
3. Membership on the Investigative Consultant Team will be dependent on the requirements of the investigation, but consideration shall be given to include representatives from:
 - a) Centre of Forensic Sciences;
 - b) Office of the Chief Coroner;
 - c) Office of the Crown Attorney;
 - d) Forensic Pathology Service;
 - e) forensic psychiatry; and,
 - f) any other discipline that can provide value to the investigation.