

Minutes of the Ontario Association of Police Services Board, Zone 5

Hosted by the Orangeville Police Service

Tuesday, December 12, 2017

Lord Dufferin Centre, 32 First Street, Orangeville, Ontario L9W 2E1

www.lorddufferincentre.ca

9:00 am Refreshments and 9:30 am Business Meeting

Business Meeting

Chair – Jim Dietrich

Secretary/Treasurer – Jo-Anne Fields

Attendance - Police Services Board

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| • Grey Highlands | Lynn Silverton, Gord Hedges, Thomas Foster, Paul McQueen |
| • Guelph | Don Drone |
| • Orangeville | Ken Krakar, JoAnne Glazier |
| • Shelburne | Len Mikulich |
| • Southgate | Jim Frew, Josh Brick, Anna-Marie Fosbrooke |
| • South Huron | Jim Dietrich, Jo-Anne Fields |
| • Wellington County | Jeremy Vink, Lisa MacDonald |
| • West Grey | Cam McCracken, Kevin Eccles |

Shared Business Meeting – Chiefs and Boards

- Orangeville Chief Wayne Kalinski brought greetings to everyone on behalf of Orangeville Police Services Board. It has become tradition that the December meeting be hosted in Orangeville and also it is normally a snowy day. Today is no exception. He thanked everyone for venturing out to the meeting today
- Ken Krakar, Chair of the Orangeville Police Services Board welcomed the membership and suggested that before venturing home, everyone take some time to check out the shops on Broadway in Orangeville and purchase some Christmas presents
- Introduced Board Secretary, Jo Anne Glazier who was in attendance

Ministry Report – Ministry Advisor

- A joint report with the OACP and Zone 5 Board members was presented by Ministry Advisor Duane Sprague
- Individual Q & A session to follow later in each respective meeting
- **Strategy for Safer Ontario and the Safer Ontario Act**
- On November 2, 2017, The Hon. Marie-France Lalonde moved first reading of Bill 175 (as a Government Bill), An Act to implement measures with respect to policing, coroners

and forensic laboratories and to enact, amend or repeal certain other statutes and revoke a regulation, in the Legislative Assembly of Ontario.

- Bill 175 contains various proposed Acts, including the Police Services Act, 2017.
- The House has completed the First Reading of Bill 175. Generally, First Reading is the part of the legislative process used to explain the purpose of the bill.
- Bill 175 is now being debated in principle at Second Reading. Should the bill pass Second Reading, it would then be reviewed by a standing committee of the Legislature.
- Should the bill receive sufficient votes to pass through standing committee, it would be reported back to the Legislature for Third Reading when MPPs will decide whether the bill will pass and ultimately receive Royal Assent prior to being proclaimed into law.
- The proposed legislation would introduce a new Police Services Act, which would modernize Ontario's policing framework by:
 - o Shifting to a collaborative approach to community safety and well-being planning to help municipalities lead partnerships that would provide collaborative solutions to local needs.
 - o Outlining police responsibilities and community safety service delivery to clarify fundamental police responsibilities and ensure Ontario's highly-trained police officers focus on core community safety issues.
 - o Enhancing police accountability to the public by creating a new police Inspector General with a mandate to oversee and monitor police services and police services boards to ensure the delivery of adequate and effective policing.
 - o Strengthening the police oversight system by expanding and clarifying the mandates of the three oversight bodies, establishing strong penalties for officers who do not comply with investigations, setting strict timelines for investigations and public reporting, and releasing more information about the results of investigations and disciplinary hearings by oversight agencies.
 - o Supporting the sustainability of First Nations policing by enabling First Nations to choose their policing service delivery mode, including the option to come under the same legislative framework as the rest of Ontario, and ensuring First Nations communities receive sustainable, equitable, and culturally responsive delivery of police services.
- There will be significant number of regulations that would need to be developed to operationalize the new PSA before it is proclaimed. The ministry intends to work collaboratively with stakeholders to develop those regulations.
- Since this legislation has not yet passed it is subject to change. We recognize that you may have a lot of questions that we are not able to answer at this time. You may wish to engage your own legal counsel on any interpretations. When passed more information will become available.
- In anticipation of this work it is recommended that you read the Act and familiarize yourself with the details. The Act is available online at http://www.ontla.on.ca/bills/bills-files/41_Parliament/Session2/b175_e.pdf
- **Provincial Board Member Re-Appointments**
- All reappointments undergo a process of review, and are not automatic.
- The ministry requests the submission of a reappointment application if members are interested in being considered. For all appointments and reappointments, following the review process, successful appointees will always receive a new legal appointment via Order In Council.

- When provincial appointments are made by the Lieutenant Governor In Council (LGIC), the completed Order in Council (OIC) is provided to the successful applicant and the board. The OIC confirms the date until which the appointment is effective.
- Appointments made by the LGIC are effective only in accordance with the terms of the written OIC instrument creating the appointment. This generally means that the expiry of the member's term also results in the expiry of their right to sit as a member of a police services board. Under section 27(10) of the PSA, if the position of a member appointed by the Lieutenant Governor in Council becomes vacant (i.e. lapses), the Solicitor General may appoint a replacement to act until the Lieutenant Governor in Council makes a new appointment.
- There is no provision which permits persons with lapsed appointments to continue without temporary appointment by the Solicitor General or a renewed appointment by the LGIC.
- As of November 22, 2017, there are 21 board vacancies.
- **Proceeds of Crime Front-Line Policing Grant Program**
- Ministry of Community Safety and Correctional Services (Ministry) is now accepting applications under the Proceeds of Crime (POC)
- Front-Line Policing (FLP) Grant for the 2018/19 & 2019/20 fiscal years. For the first time since its inception, the Ministry is extending the POC FLP Grant from a one-year program to a two-year program.
- Funding is available to municipal and First Nations police services, as well as the Ontario Provincial Police, for projects that focus on the theme "Creating a Safer Ontario through Community Collaboration".
- Police services may submit a maximum of two applications. The maximum funding for each project is \$200,000 (up to \$100,000 per fiscal year). However, proposals submitted in partnership with multiple police services for funds exceeding this amount will be considered.
- The grant application process will be administered online through a centralized system called Grants Ontario.

1. Introduction and Welcome

- Chair Jim Dietrich welcomed everyone to the meeting and thanked the Orangeville Police Services Board for hosting
- We encourage all Boards to submit a report which can be included in the minutes. This practice enables effective communication within Zone 5
- Verbal Board reporting has been removed from the agenda and has been replaced with a Q & A period, time permitting

2. Approval of Agenda

Motion - Len Mikulich/Thomas Foster

"That the agenda be approved as presented."

Disposition - Carried

3. Approval of Minutes

Motion - Lynn Silverton/Lisa MacDonald

“That the minutes of the September 12, 2017 meeting be approved as circulated.”

Disposition - Carried

3.1 Errors or Omissions

- No errors or omissions noted in the minutes from the previous meeting

3.2 Discussion pertaining to the minutes

- No discussion in reference to the minutes of the previous meeting

4. Secretary/Treasurer's Report

- Treasurer, Jo-Anne Fields prepared and presented the financial report – as per documentation distributed at meeting
- Bank balance as at November 18, 2017 was \$6,569.26
- Disbursements – \$20.25 – Outstanding – \$37.00
- Scotiabank Investment as of September 30, 2017 was \$4,158.17
- RBC initial Investment matured on February 5, 2017. Interest incurred was \$36.91 for the one year term
- RBC Investment will mature on February 5, 2018 at 0.9% interest. Anticipated interest generated at maturity on February 5, 2018 will be \$37.24
- Fields provided an overview of the 2017 financial snapshot and a projection for 2018
- 25 Boards remain in the Zone 5 membership
- Please remember to notify Secretary/Treasurer of any changes to your membership ... thanks
- Appreciate Boards forwarding their respective report for submission into the minutes

Motion - Lynn Silverton/Thomas Foster

“That Zone 5 donate \$1,000.00 towards supporting the OAPSB Spring Conference.”

Disposition - Carried

- Questioned if \$1,000.00 would impact the Conference greatly? Kevin noted that the OAPSB Conference Committee will be seeking more engagement from supplies and that any contribution is greatly appreciated
- When the conference is hosted in the Zone 5 area, through the Zone 5 By-law, a donation would automatically be made towards supporting the event

Motion - Paul McQueen/Cam McCracken

“That the Treasurers report be accepted as presented.”

Disposition - Carried

Motion - Don Drone/Thomas Foster

“That the Treasurer pay the necessary invoices between this and the next meeting.”

Disposition - Carried

5. Ministry Report – Ministry Advisor

- Ministry Advisor Duane Sprague presented independently to both the Zone 5 Board and the OACP
- Q & A session followed
- Strategic/OPP Business Plan/Action Plan – questioned if documents are considered the same/similar (yes) – Boards are encouraged to provide input into the development of the respective plan
- Noted that the information shared in the Ministry Advisors report is appreciated by Zone 5 membership
- Changes to the PSA – Questioned whether or not the Ministry Advisor could elaborate on the upload on Section 31 Boards and if there would be any additional financial burden – suspect the upload to Boards to be more responsive to responsibilities – performance measures, training, increased accountability, should not be more financial commitment, core vs subcontracting of services, more requirements, more expectations on Boards in moving forward
- Board governance – do not interfere in operations
- A Zone 5 Board member noted that they had recently hired a New Detachment Commander. His first report presented to the Board did not include a complaint area. Complaints would only be highlighted if they were received. The Board voted to have Complaints included on future reports. Discussion centred around process for levels of complaints, outcome of complaints and process for notifying the Board. Many complaints are addressed and resolved. Details of the specific complaint are never shared in reports
- Provincial Appointee process was discussed – identified challenges in the process
- Increased Board compliment will make operations more challenging with the delay in securing Appointments
- When a Police Services Board has no interested candidates for the position of Provincial Appointee, it was suggested that a notice *can* be placed on Municipal website to indicate the Board is seeking a Provincial Representative as well as noting the process required to apply – this may generate some interest

6. Educational Session

- D/St Tanya Tremble presented a power point to the Zone 5 membership
- Behavioural Sciences and Analysis Section (BSAS) is comprised of three units. The Criminal Behaviour Analysis Unit (CBAU), Ontario Sex Offender Registry (OSOR), and Violent Crime Linkage Analysis System (ViCLAS). These units are staffed by a group of dedicated and well trained professionals who support both the OPP and other police agencies
- Requested that the power point be share with the Board
- Excellent and very informative presentation
- Chair Dietrich thanked Tanya for attending today and sharing her knowledge, expertise and time

7. Correspondence

- No outstanding correspondence to discuss
- All correspondence is shared with Zone 5 membership as received

8. Zone Director's Report

- Kevin Eccles, Zone Director presented the OAPSB report
- The labor conference was held the third week of November and was focused on two main themes this year. First was a full and complete review of the rewrite of the PSA now that it has past second reading and is off to public consultation and comment
- Three things that are of concern are the suspension without pay, the requirement for mandatory training for board members and the appeals board process or revamping of OIRPD and SIU divisions
- The second part of the conference was around coordinated bargaining and which boards are taking the lead on this front for 2018 round of the majority of boards are up for contract negotiation
- OAPSB is finishing the year in a good position financially but our membership is now down to 51 section 31 boards and may drop as a few smaller boards are looking at OPP coatings and less section 10 boards as the new act is also allowing detachment to have only one board representing the detachment
- Looking forward to a great spring conference back at Blue Mountain resort in the Town of the Blue Mountains in May. Book early to take advantage of reserving your spot at the another chance to meet some old friends and make new connections in the police governance field and learn what is happening in police governance

9. New Business

Motion

- Lynn Silverton/Lisa MacDonald

"That the New Business items identified on the Agenda be deferred until the March meeting for discussion."

Disposition - Carried

10. Key Zone Updates and Q & A Period

- Verbal reports have been eliminated from the Agenda, however we encourage Boards to share a written report for inclusion in the minutes
- Any items of significance can be shared at the meeting

Individual Board Updates

Georgian Bluffs

- Report submitted for inclusion
- Violent crimes are up slightly year to date vs 2016
- Property crime violations are down slightly year to date vs 2016
- Operational billing category incidents are down 435 vs 463 in 2016
- Clearance rate is down slightly
- Traffic: criminal code and prov. statute charges laid to date are down 3104 to 5165 vs 2016
- Traffic related charges are up from 47 (2016) to 73
- We still have a high number of calls for animal collisions
- Overtime hours are up from 277.5 (2016) to 326.25 to date in 2017
- Our new Commander, Martin Murray has a lot of enthusiasm (good)

Guelph

- Report submitted for inclusion
- The Guelph Police Service Annual Report for 2016 was presented to the Board in September. Highlights included: Although there was an increase in the crime rate in each of the last three years, there has been improvement in the clearance rate of violent crime. There has been an increase in sexual assaults as well as property crimes. The increase in property crime can be attributed to the drug addiction problem in the community. The Service is becoming busier with an increase in calls for service, so less time is spent on proactive policing. There is growth in the City, but many calls are related to mental health. The IMPACT team has increased to four members, and as a result, time spent on mental health calls is reduced
- The medication naloxone, an opioid receptor antagonist that reverses the effects of opioid overdose and restores normal respiration, will be issued in the form of a nasal spray to 156 Guelph Police Service front-line personnel to be used in the event that a member is in medical distress due to an exposure to fentanyl or other opioid. Also, in emergent situations where an opioid overdose is suspected and Emergency Medical Services' arrival is not imminent, naloxone carried by a member will be administered if that member believes it is required to save a life, and the member will remain with the subject until transfer of care to EMS takes place
- In 2014, the Guelph Police Service started a program called the Youth Engagement Program. The primary focus was to be law enforcement, criminal justice and social issues facing the youth of today. Students from grades 10, 11 and 12 apply and are selected to participate. Weekly meetings are held for 10 weeks, where students will learn about youth crime trends, traffic enforcement, sexual assault topics, drug investigations, police training, and other policing topics. The program is designed to enhance relations between youth and the police in our community, to assist youth in better understanding youth-related crime

trends in our schools and neighbourhoods, and to give youth a different perspective into their community through the eyes of the police. 2017 was the fourth year of the program and saw a record 40 students graduate from the program

- University of Guelph's Homecoming 2017 was a challenge for the Guelph Police Service this year. A party developed on Chancellors Way, where several apartment buildings and townhouses provide student housing off campus. News of the party travelled through social media and many people arrived from other cities. At one point, there were 4000 to 5000 people. Police closed the road in an attempt to maintain order and safety and the event was a drain on police resources, impacting their ability to police elsewhere. There were between 50 and 60 parties that police were also aware of taking place in the city's south end. The warm weather and the fact that it was a Saturday, were contributing factors. Generally, the crowd was friendly, but there were some unwanted activities, some damage occurring and lots of garbage. Waterloo, Kingston and North Bay have dealt with such parties at Homecoming as well. Chief DeRuyter has contacted neighbouring Chiefs and the University partners to discuss strategies to prevent these large parties from occurring again. There were no significant incidents, but it was an unpleasant experience for many residents. Despite this one incident, being a university community has many benefits for the community
- The Guelph Police Service Information Technology department, which has a staff of 7, and an operating budget of \$2.6M, recently completed projects including a 3-year project to replace the public safety grade radio system used by first responders, which was placed into operation in August 2017. A project initiated in 2013 to improve the quality of disclosure to the Crown's office was also completed August 2017. The current project is to move the email and SharePoint environments to the Office 365 cloud. Future projects include becoming NG911 compliant by June 2020 pursuant to the CRTC's mandate. Guelph Police, City of Guelph and Guelph Fire will partner on a next generation platform
- Project Corridor was a great two-week initiative by the Traffic Unit this fall in partnership with the City, monitoring traffic on the Gordon Street corridor. Last year there were 144 collisions on Gordon Street
- Vehicle thefts related to the drug subculture are dramatically increasing. Thefts appear not to be for financial gain, but to get from place to place and this causes concern from community safety perspective. A police project is being developed to address this issue

Hanover

- The Police Amalgamation Steering Committee which was set up to look into amalgamating the Hanover and West Grey Police Services passed a motion at its last meeting that it recommend to the two municipal Councils to pause the Committee and get a recommitment after the 2018 elections. The two municipal councils have each accepted the recommendation
- Board representatives subsequently met with officials from the Orangeville and Shelburne Police Services to brief them on the process and experience of exploring amalgamation.
- The Board's 2017-2019 Business Plan was presented to the Town of Hanover's Council and was well received
- Two Recruit Cadets have been hired for the January intake at the Ontario Police College and a part-time Constable has also been hired. The Chief's Secretary, Darlene Gross, retired after 24 years of dedicated service. The Service has hired one Special Constable to replace a civilian who retired earlier in the year, and a second Special Constable will fill Darlene's position. The Board feels that this approach to staffing will make the service more efficient and effective

Owen Sound

- Report submitted for inclusion
- Our 2018 Budget is now ready for Board's consideration
- The other activity of importance was the report from the City appointed consultants which compared the OPP and the Owen Sound Police Service. This 'apples to apples' comparison was presented to Council on 4 December and is currently being reviewed. According to a news report, the Mayor indicated that there did not seem to be an appetite for change

South Huron

- Report submitted for inclusion
- Duane Sprague, Police Services Advisor attended September Board meeting
- Update Board on responsibilities and Zone coverage
- Intent is to attend South Huron Police Services Board meetings on a more regular basis
- Noted that he is available to provide informal and/or formal training session – noted that training is also available on line through the OAPSB
- Explained the process of selecting and appointing Provincial reps – there are 35 steps involved in the process – very complex and the process is lengthy
- Recommends that a minimum of six months prior to Provincial Appointment expiration, contact the Appointments Officer and make him/her aware of status
- Jim Dietrich's Provincial Appointment was extended for two months until signed by the Minister – Dietrich just completed his first term of an 8 year term (2 years, 3 years and 3 years)
- Through the Police Services Board, Jamie Stanley provided a scams presentation to Grand Cove residents on October 24, 2017 – excellent presentation – engaged the audience and presentation was well received by the individuals in attendance

Waterloo

- The WRPS 2018 Operating Budget was approved at the December 6, 2017 Board Meeting, with a net levy of \$161,193,151 equating to a tax rate impact of 0.47%
- At its meeting on December 6, 2017, the Board approved its first ever Strategic Plan. The Strategic Plan for 2018-2020 includes three areas of focus: people, performance and progress and principled planning. This document will be used as an overarching document that sets the foundation and direction for the Service's Operational Plan

Future Agenda Items

- Please contact the Secretary-Treasurer if you have items that you would like to include on upcoming Agenda

11.1 Next Meeting Date

- The next regular meeting of the OAPSB Zone 5 will be hosted by the Guelph Police Services Board on Tuesday, March 6, 2018 in Guelph at the Italian Canadian Club, 135 Ferguson Street, Guelph, Ontario

- **Please note that snacks will be enjoyed at 9:00 am followed by business meeting at 9:30 am.**

12. **Adjournment**

Motion - Thomas Foster/Len Mikulich

“That the meeting adjourn at 11:45 am for lunch.”

Disposition - Carried

Chair – Jim Dietrich

Date

Secretary/Treasurer – Jo-Anne Fields

Date