



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Pat Newson, Director of Recreation and Facilities
Kathy Adams, Clerk
DATE: 06/06/2016
SUBJECT: Huron Pioneer Threshers Fee Waiving Request
ATTACHMENTS: Donation Request Form

RECOMMENDATION:

THAT the Council of the Township of North Huron adhere to the Donation and Fee Waiving Policy and decline the request to have the building permit fees waived for the Huron Pioneer Threshers new shed at the Blyth Campground.

EXECUTIVE SUMMARY

In 2015, Council approved their new policy on fee waiving. The request from the Huron Pioneer Threshers to have the building permit fees waived does not meet the criteria in the policy for the fee to be waived. Only Council has the authority to deviate from the policy.

DISCUSSION

Building permit fees are paid to the Building Department Budget which operates on a cost recovery basis. The Threshers submitted a donation request form by the November 1, 2105 deadline, however this request is not a donation request. It is a request for fee waiving. Regardless of how the request was submitted, based on the policy approved by Council, the request does not meet the criteria to be considered for fee waiving.

The structure of the Building Department is that it operates on a cost recovery basis, and fees are collected to offset the expenses and the goal of this department is to break even. Municipal projects are not exempt from building permit fees, and projects requiring permits pay the Building Department for any required permits.

If Council were to approve waiving the fees the expense would be directed from Council Contingency to the Building Department revenues.

FINANCIAL IMPACT

The estimated new shed project budget is \$65,000.00. The building permit fee is estimated to be \$714.00.

FUTURE CONSIDERATIONS

It is recommended that Council adhere to their policy so that a precedence is not set to waive fees for the Building Department (i.e.: building permits, sign permits, tent permits).

RELATIONSHIP TO STRATEGIC PLAN

Our administration is fiscally responsible and strives for operational excellence.

Pat Newson, Director of Recreation and
Facilities

Sharon Chambers, CAO

Kathy Adams, Clerk