

MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING



Date: Monday, May 16, 2016
Time: 7:01 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor Bill Knott

STAFF PRESENT: Sharon Chambers, CAO
Kathy Adams, Director of Corporate Services / Clerk
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
David Sparling, Director of Fire and Emergency Services
Richard Al, Manager of Employee and Business Services

OTHERS PRESENT: Denny Scott, The Citizen
Kelsey Dunbar, Advance Times
Joe Hallahan, Chris Vankoughnett, Tim Kuntz, Tom Inglis,
Don Thompson, Diane Thompson, Doug Kuyvenhoven,
David Magee, Art Fitzgerald, Henry Van Heesch, Brad
Carther, Steve Hill, David Armstrong

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:01 pm.

2. CONFIRMATION OF THE AGENDA

M299/16

MOVED BY: B. Vodden

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron; accept the Agenda for the May 16, 2016 Council Meeting; as printed.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

- 3.1 Councillor Hallahan declared a conflict of interest on Agenda Item 6.3.3 Huron Pioneer Threshers New Shed.

4. CONSENT AGENDA

4.1 Minutes

- 4.1.1 Minutes of the Regular Council Meeting held May 2, 2016

- 4.1.2 Blyth BIA Minutes - April 6, 2016

- 4.1.3 Wingham BIA Minutes - April 28, 2016

- 4.1.4 Wingham Town Hall Theatre Committee Minutes - May 3, 2016

4.2 Reports

4.2.1 Finance Department

- 4.2.1.1 May Activity Report

- 4.2.1.2 Bills and Accounts

Accounts Payable	May 13, 2016
General Account	\$293,424.43
Water Account	\$113,431.57
Sewer Account	\$4,148.31
General Internet/Pre-authorized	\$40,906.05
Water Internet/Pre-authorized	\$5,784.52
TOTAL	\$457,694.88

4.2.2 Public Works Department

- 4.2.2.1 Information Report

4.2.3 Fire Department of North Huron

- 4.2.3.1 Monthly Activity Report - April 2016 Activity

- 4.2.3.2 Pre Position Planning

- 4.2.3.3 Tanker 8 Repairs

Discussion took place regarding the Director of Fire and Emergency Service’s report on Tanker 8 repairs.

4.3 Correspondence

- 4.3.1 Notice of Proposed Road Closures for a portion of Road Allowances in the Municipality of Morris-Turnberry

4.3.2 Healthy Kids Community Challenge Think Tank

M300/16

MOVED BY: T. Seip

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby adopts Consent Item 4.1.1;

AND FURTHER THAT all other Consent Items excluding Item 4.2.3.3 Tanker 8 Repairs; be received for information.

CARRIED

M301/16

MOVED BY: R. Hallahan

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby accept the report of the Director of Fire and Emergency Services in regards to Tanker 8 repairs.

CARRIED

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

5.1 Wingham Town Hall Theatre Committee Update

Doug Kuyvenhoven presented an update and financial information on behalf of the Wingham Town Hall Theatre Committee.

Mr. Kuyvenhoven was thanked and resumed a seat in the public gallery.

5.2 Henry Van Heesch - Airport

Henry Van Heesch delivered a presentation in support of the Richard W. LeVan airport, noting that that airport is used frequently by Orng, the Wingham Air Cadets, Apex Helicopters, and various other hobbyists.

My Van Heesch reported that there are currently two hangars waiting to be built.

Mr. Van Heesch was thanked and resumed a seat in the public gallery.

5.3 Chris Vankoughnett - Airport Feasibility Study

Chris Vankoughnett owner of Apex Helicopters, delivered a presentation in support of the Richard W. LeVan airport, noting that the airport has potential for economic development in North Huron and the surrounding area.

Discussion took place regarding options for the future of the airport. CAO Sharon Chambers reported that Huron County is reviewing airports this summer as part of their economic development strategy. It was also noted that the original intent for the farm land in which the airport is located, was to offset operating costs of the airport.

Reeve Vincent left the Chair and it was assumed by Deputy Reeve Campbell so that Reeve Vincent could comment on the airport discussions. Reeve Vincent reassumed the Chair after making his comments.

A Special Meeting of Council with the Airport committee will be set up in near future.

M302/16

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby continue operation of the Richard W. LeVan Airport as outlined by Option A of the Airport Feasibility Study with an emphasis on development and working with airport users to ensure future growth and viability of the airport;

AND FURTHER THAT a meeting be held with representatives from North Huron and Morris-Turnberry Councils and Airport Committee users.

CARRIED

6. REPORTS

6.1 Clerks Department

6.2 Finance Department

6.3 Recreation and Facilities Department

6.3.1 Wingham Town Hall Theatre

M303/16

MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby approves project schedule and draft budget presented in this report, and permits staff to proceed with purchase and installation of the Sprinkler System, Fire Door upgrades, Emergency Lighting, and Engineering for the HVAC system. The projected total expense is estimated to be \$52,250;

AND FURTHER THAT the funds allocated for the project are coming from the donations made by the Wingham Town Hall Theatre Committee from grants and private donations;

AND FURTHER THAT the Wingham Town Hall Theatre Committee will return to Council with an updated report in September 2016, prior to proceeding with the HVAC or any other portion of the project to confirm balance of spending to date, and balance of fundraising to date;

AND FURTHER THAT the Council of the Township of North Huron will not open the theatre until both the fire code upgrades AND the HVAC system is installed. The Town Hall Theatre Committee has committed to ensuring these are completed prior to opening;

AND FURTHER THAT the sprinkler system will be procured using the Request for Quotation Process.

CARRIED

6.3.2 Fitness Equipment Purchase

Discussion took place regarding minimum bids for equipment sale/auction.

M304/16

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby authorize North Huron staff to use the negotiated method for the purchase of six new pieces of cardiovascular fitness training equipment for the Fitness Centre.

AND FURTHER THAT the Council of the Township of North Huron authorize the purchase of new fitness equipment from Advantage Fitness Equipment Inc. for the expense of \$28,147.08. This purchase includes the following breakdown:

Equipment Piece	Cost	# of Pieces	Total Cost
Life Fitness Classic Elliptical Cross-Trainer (Integrity Series)	\$5864.81	3	\$17,594.43
Life Fitness Classic Upright Lifecycle Bike (Integrity Series)	\$3646.68	1	\$3,646.68
Life Fitness Recumbent LifeCycle Bike (Elevation Series)	\$5129.48	1	\$5,129.48
Concept 2 Rower Model D	\$1376.49	1	\$1,376.49
Shipping, Delivery, Installation	\$400	1	\$400.00
Total Cost	6	\$28,147.08	

AND FURTHER THAT staff are instructed to dispose of the six pieces of existing equipment that are being replaced by Silent Auction held in the Fitness Centre over a two to three week period where public will have an opportunity to submit sealed bids. Subject to a reserve bid, equipment will

be auctioned off in "as is" condition and a waiver must be signed. The six pieces include: 2 Life Fitness Elliptical Trainers, 2 Upright Life Fitness bikes, and 2 Life Fitness recumbent bike. Any unsold pieces of equipment will be donated to a community group or removed to the landfill. Proceeds from the sale of the equipment will be put into reserves for future equipment replacement.

CARRIED

6.3.3 Huron Pioneer Threshers New Shed

M305/16

MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby direct the Clerk to prepare an authorizing by-law for the June 6, 2016 Council meeting, to adopt the Agreement to approve the Huron Pioneer Threshers and Hobby Association Inc. to erect a new shed at the Blyth Campground.

CARRIED

6.4 Public Works Department

6.5 Utilities Department

6.6 Fire Department of North Huron

6.6.1 Relief Firefighters for Fort McMurray

Discussion took place regarding the number of personnel that would potentially deploy from each station.

M306/16

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby approve 2 FDNH personnel to deploy to Fort McMurray, Alberta if their assistance is requested.

CARRIED

6.7 CAO

6.7.1 Shared Services Project Update

Discussion took place regarding Ministry involvement in the Shared Services Project.

M307/16

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby accepts the report of the CAO for information purposes;

AND FURTHER THAT Council accepts the recommendation of the Shared Services Steering Committee and directs the CAO to follow up with the Ministry of Municipal Affairs and Housing to obtain their assistance in developing performance measures for the Shared Services Pilot Project.

CARRIED

7. CORRESPONDENCE

8. COUNCIL REPORTS

8.1 REEVE ACTIVITY REPORT

Reeve Vincent reported that he attended a meeting earlier that day with representatives from North Huron, Central Huron and Ashfield-Colborne-Wawanosh, regarding the extension of Union Gas services from Blyth to Auburn.

Reeve Vincent reported that earlier that day he delivered a presentation to two high school civics classes and will be presenting to another class the following morning.

Reeve Vincent noted that Saturday May 14, 2016 was the first tasting at Cowbell Brewery. The event was well attended with representatives from Huron County Municipalities as well as Provincial and Federal representatives in attendance.

Reeve Vincent reported that Joint Services Meetings are ongoing.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Ritsema-Teeninga reported on the Alice Munro Festival of the Short Story which is taking place the first week of June. Councillor Ritsema-Teeninga noted that Margaret Atwood will be headlining the event and that Readers and Writers passes are still available.

Deputy Reeve Campbell reported that teenagers have been camping and starting camp fires in a County forest area. The Fire Chief was notified and it was discussed that a letter should be sent to the County suggesting the installation of signage to indicate that campfires are prohibited in the forest area.

Councillor Seip made a notice of motion indicating his wish to explore parking restrictions on John Street by the former Wingham Public School during school hours.

8.3 REQUESTS BY MEMBERS

9. NOTICE OF MOTION

10. BY-LAWS

10.1 By-law No. 50-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Grant Contract between Ontario Trillium Foundation and the Corporation of the Township of North Huron to deliver improved infrastructure with a \$30,000 grant over 11 months to install a sprinkler system in the Wingham Town Hall Theatre.

M308/16

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT By-law No. 50-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Grant Contract between Ontario Trillium Foundation and the Corporation of the Township of North Huron to deliver improved infrastructure with a \$30,000 grant over 11 months to install a sprinkler system in the Wingham Town Hall Theatre; be introduced, read a first and second time.

CARRIED

M309/16

MOVED BY: B. Vodden

SECONDED BY: B. Knott

THAT By-law No. 50-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Grant Contract between Ontario Trillium Foundation and the Corporation of the Township of North Huron to deliver improved infrastructure with a \$30,000 grant over 11 months to install a sprinkler system in the Wingham Town Hall Theatre; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

10.2 By-law No. 51-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Land Lease Agreement between the Corporation of the Township of North Huron and William Versteeg for the lease of lands at 86165 Currie Line for the 2016 calendar year.

M310/16

MOVED BY: J. Campbell

SECONDED BY: R. Hallahan

THAT By-law No. 51-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Land Lease Agreement between the Corporation of the Township of North Huron and William Versteeg for the lease of lands at 86165 Currie Line for the 2016 calendar year, read a first and second time.

CARRIED

M311/16

MOVED BY: B. Knott

SECONDED BY: Y. Ritsema-Teeninga

THAT By-law No. 51-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Land Lease Agreement between the Corporation of the Township of North Huron and William Versteeg for the lease of lands at 86165 Currie Line for the 2016 calendar year; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

10.3 By-law No. 52-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement for the purpose of operating the Optimist Ball Park Snack Bar for the 2016 season, between the Corporation of the Township of North Huron and The Wingham Scouts.

M312/16

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT By-law No. 52-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement for the purpose of operating the Optimist Ball Park Snack Bar for the 2016 season, between the Corporation of the Township of North Huron and The Wingham Scouts; be introduced, read a first and second time.

CARRIED

M313/16

MOVED BY: R. Hallahan

SECONDED BY: B. Vodden

THAT By-law No. 52-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement for the purpose of operating the Optimist Ball Park Snack Bar for the 2016 season, between the Corporation of the Township of North Huron and The Wingham Scouts; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

10.4 By-law No. 53-2016

Being a by-law of the Corporation of the Township of North Huron to regulate the construction or alteration of any entranceways, private roads or access to a municipal road.

M314/16

MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT By-law No. 53-2016; being a by-law of the Corporation of the Township of North Huron to regulate the construction or alteration of any entranceways, private roads or access to a municipal road; be introduced, read a first and second time.

CARRIED

M315/16

MOVED BY: R. Hallahan

SECONDED BY: B. Vodden

THAT By-law No. 53-2016; Being a by-law of the Corporation of the Township of North Huron to regulate the construction or alteration of any entranceways, private roads or access to a municipal road; ; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

11. ANNOUNCEMENTS

12. OTHER BUSINESS

13. CLOSED SESSION AND REPORTING OUT

M316/16

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby proceeds at 9:05 p.m. to an In Camera Session (Closed to the Public) to discuss the following:

- *Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Insurance claims)*
- *A proposed or pending acquisition or disposal of land by the Corporation (Proposed Acquisition of Property)*

CARRIED

M317/16

MOVED BY: B. Vodden

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 10:08 p.m.

CARRIED

M318/16

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby authorizes the tendering process for the Memorial Hall Renovation Project to proceed as per the contract schedule, with the condition that the contract be awarded after 14/19 Inc has signed a funding Agreement with the Province of Ontario and an Agreement with the Township of North Huron regarding the flow of funds to North Huron for project costs;

AND FUTHER THAT the Council of the Township of North Huron, hereby acknowledges that, due to the strict time lines of the project and process for submission of expenses under the Provincial Funding Agreement, it may be necessary for the Township of North Huron to advance temporary funding to cover payments under the contract, until the Province reimburses 14/19 Inc. for submitted expenses;

AND FURTHER THAT the renovation project substantial completion date be changed to from May 1, 2017 to March 31, 2017 in order to comply with the expiration date for funding from the Province of Ontario.

CARRIED

14. CONFIRMATORY BY-LAW

- 14.1 By-law No. 54-2016, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

M319/16

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT By-law 54-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.

CARRIED

M320/16

MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT By-law 54-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M321/16

MOVED BY: R. Hallahan

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 10:10 pm.

CARRIED

Neil Vincent, Reeve

Kathy Adams, Clerk