

MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING



Date: Monday, October 16, 2017
Time: 7:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor Bill Knott

STAFF PRESENT: Dwayne Evans, CAO
Richard Al, Clerk/Manager of Information Technology
Kathy Adams, Director of Corporate Services/Deputy Clerk
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
Sean McGhee, Director of Public Works
Larry McGregor, Interim Director of Public Works

OTHERS PRESENT: Kelsey Dunbar, Advance Times
Denny Scott, Citizen
Adam Bell, CKNX

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:00 pm.

1.1 Introduction of Sean McGhee, Director of Public Works

Reeve Vincent introduced Sean McGhee, Director of Public Works and thanked Larry McGregor for filling in as Interim CAO and Director of Public Works.

2. CONFIRMATION OF THE AGENDA

M474/17

MOVED BY: T. Seip

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron; accept the Agenda for the October 16, 2017 Council Meeting; as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

4. CONSENT AGENDA

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held October 2, 2017

4.1.2 Minutes of the Wingham BIA Executive Meeting held September 28, 2017

4.2 Reports

4.2.1 Bills and Accounts

4.2.2 Finance Department Report 10-16-17 (Department Update)

4.2.3 Finance Department Report 10-16-17 (September Year to Date)

4.2.4 Finance Department Report 10-16-17 (OCIF Top-Up)

4.2.5 Fire and Emergency Services Report 10-16-17 (Department Update)

4.2.6 Building Department Report 10-16-2017 (Department Update)

4.3 Correspondence

M475/17

MOVED BY: B. Vodden

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby adopts Consent Item 4.1.1;

AND FURTHER THAT all other Consent Items be received for information.

CARRIED

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

5.1 Huron County Cycling Advisory Committee - Update on Huron County Cycling Strategy & Successes in 2017

Bob Pike and Julie Sawchuk delivered a presentation on behalf of the Huron County Cycling Advisory Committee.

Mr. Pike explained the different types of cyclists, noted that cycling is one of the fastest growing recreational activities and discussed the benefits of cycling.

Ms. Sawchuk provided an overview of the Huron County Cycling Advisory Committee, noting the various community programs in which the Committee is involved and outlined the Committee's plans for 2017 through 2019. Ms. Sawchuk also noted that June is Bike Month and challenged North Huron to affix "I Share the Road" decals to all municipal vehicles.

Mr. Pike and Ms. Sawchuk where thanked and departed the meeting.

M476/17

MOVED BY: B. Knott

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby receive the presentation from the Huron County Cycling Advisory Committee for information purposes;

AND FURTHER THAT the Clerk shall be the main point of contact for the Huron County Cycling Advisory Committee to send communications to be distributed;

AND FURTHER THAT "I Share the Road" decals be affixed to all municipal vehicles.

CARRIED

5.2 Kathy Adams - Retirement Recognition

Reeve Vincent and Council thanked Kathy Adams for her many years of dedicated service.

6. REPORTS

6.1 Clerks Department

6.1.1 Repeal of By-law No. 1488

M477/17

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby receives the report of the Clerk/Manager of IT dated October 16, 2017, regarding the repeal of By-law No. 1488 for information purposes;

AND FURTHER THAT Council approves an exception to Section 19.1 of the Procedural By-Law to allow By-Law No. 93-2017 to be passed at the October 16, 2017 Council Meeting.

CARRIED

6.1.2 Emergency Management Program Committee

M478/17

MOVED BY: J. Campbell

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby receive the October 16th, 2017 report of the Clerk / Manager of IT regarding appointments to the Emergency Management Program Committee for information purposes;

AND FURTHER THAT Council amend Schedule "B" to By-law No. 63-2017 to appoint Alternate CEMCs and appoint the CAO as Emergency Information Officer;

AND FURTHER THAT Council amend Schedule "C" to By-law No. 117-2016 to appoint five (5) individuals to the Emergency Management Program Committee (EMPC) as required by the Emergency Management and Civil Protection Act and Regulation 380/04;

AND FURTHER THAT the primary members appointed to the EMPC be the Huron County CEMC, the Alternate CEMC, the CAO, the Director of Public Works, and the Director of Fire and Emergency Services;

AND FURTHER THAT the Alternate CEMC be appointed to chair the committee;

AND FURTHER THAT Council approves an exception to Section 19.1 of the Procedural By-Law to allow By-Law 91-2017 to be passed at the October 16, 2017 Council Meeting.

CARRIED

6.2 Finance Department

6.2.1 Source Protection Plan Transfer Agreement

M479/17

MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby enters into an agreement with the Ausable Bayfield Conservation Authority for the Implementation of Part IV of the Clean Water Act –Risk Management Services;

AND FURTHER THAT THE 2017 Water Budget be amended to reflect the amount due on December 1, 2017 and the balance required to be transferred from reserve;

AND FURTHER THAT council approves an exception to Section 19.1 of the Procedural By-law to allow By-Law #90-2017 to be passed at the October 16, 2017 council meeting.

CARRIED

6.3 Recreation and Facilities Department

6.3.1 North Huron Museum Facility Condition Assessment

M480/17

MOVED BY: B. Vodden

SECONDED BY: B. Knott

*THAT the Council of the Township of North Huron hereby receive the report on the North Huron Museum Facility Condition Assessment from the Director of Recreation and Facilities for information purposes;
AND FURTHER THAT Council direct staff to review future options for the facility and bring a report back to North Huron Council.*

CARRIED

6.4 Public Works / Utilities Department

6.5 Fire Department of North Huron

6.6 Building Department

6.7 CAO

6.7.1 Land Purchase from Bi-Ax

M481/17

MOVED BY: B. Knott

SECONDED BY: R. Hallahan

*THAT the Council of the Township of North Huron hereby receives the report of the CAO dated October 16, 2017 regarding the purchase of land from Bi-Ax International;
AND FURTHER THAT Council adopts By-law No. 89-2017 being a By-law to enter into a purchase and sale agreement with Bi-Ax International Inc. for the purchase of a twenty (20) feet strip of land along the south side of North Street for the purposes of road widening;
AND FURTHER THAT Council approves an exception to Section 19.1 of the Procedural By-Law to allow By-Law No. 89-2017 to be passed at the October 16, 2017 Council Meeting.*

CARRIED

7. CORRESPONDENCE

7.1 Victim Services Huron County - Request for reduced ice rental rate

M482/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby receives the correspondence from Victim Services Huron County;

AND FURTHER THAT Council directs the Director of Recreation and Facilities to prepare a report and recommendation addressing Victim Services Huron County's request for a discounted rental rate for the Blyth Arena Ice to hold a hockey game on March 24, 2018.

CARRIED

7.2 Wingham Golf and Curling Club - Request for donation

M483/17

MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby receive the correspondence from the Wingham Golf and Curling Club for information purposes;

AND FURTHER THAT Council directs the Director of Recreation and Facilities to review and make a decision regarding the sponsorship request after evaluating advertising budgets.

CARRIED

8. COUNCIL REPORTS

8.1 REEVE ACTIVITY REPORT

Reeve Vincent reported that unfortunately to the weather, the second day of the Festival of Wizardry event had to be cancelled.

Reeve Vincent reported attending the opening dinner for the Festival of Wizardry event and noted that many attendees travelled significant distances to attend the event. Reeve Vincent commended the organizers, staff and all those involved.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Knott commented that the Festival of Wizardry event was well organized and noted observing many attendees visiting the downtown area. Councillor Knott requested that a letter be sent on behalf of Council, to the organizers of the Festival of Wizardry event commending them on their event.

M484/17

MOVED BY: B. Knott

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby direct staff to send a letter on behalf of Council to the organizers of the Transfigured Town Festival of Wizardry event to commend them on the successes of their event.

CARRIED

Councillor Hallahan reported attending the Victim Services Huron County Dancing with the Stars event and noted that the event was well attended.

Councillor Vodden reported attending a CHIPS meeting and noted that new speed reading devices were discussed.

Councillor Vodden reported making a request that a speed sign be placed in Blyth near the south end of Queen Street. Councillor Vodden further noted that Huron County Council discussed the possibility of a flashing light at the corner of Highway 4 and County Road 25, however decided not to proceed.

Discussion took place regarding traffic control options for the intersection at Highway 4 and County Road 25 south of Blyth and communications with Huron County regarding concerns at the intersection.

Councillor Knott proposed a motion requesting that the County Engineer for the County of Huron be requested to attend a future Council meeting to discuss traffic control concerns at the intersection of Highway 4 and County Road 25 south of Blyth.

M485/17**MOVED BY:** B. Knott**SECONDED BY:** B. Vodden

THAT the Council of the Township of North Huron hereby request that the County Engineer for the County of Huron attend a future North Huron Council Meeting, to discuss traffic control concerns at the corner of Highway 4 and County Road 25, south of Blyth.

CARRIED**8.3 REQUESTS BY MEMBERS****8.3.1 Deputy Reeve Campbell - Request for delegation from OPP****M486/17****MOVED BY:** J. Campbell**SECONDED BY:** B. Vodden

THAT the Council of the Township of North Huron hereby direct the Clerk to request that a representative of the OPP attend Council to provide information regarding call statistics as well as an update regarding criminal activity in the Blyth and East Wawanosh wards.

CARRIED**9. NOTICE OF MOTION****10. BY-LAWS****10.1 By-law No. 89-2017**

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement of Purchase and Sale between the Corporation of the Township of North Huron and BI-AX International Inc., for a portion of land for the purpose of street widening. The lands, approximately .4 of an acre, are geographically located on the south side of North Street, legally described as Plan 410 Park Lots 19, 20, 21; Park Lots 22, 23 as RP; 22R3635 Parts 1 to 7, 596 Cedar Street, Wingham Ward, Township of North Huron.

M487/17**MOVED BY:** T. Seip**SECONDED BY:** B. Knott

By-law No. 89-2017; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement of Purchase and Sale between the Corporation of the Township of North Huron and BI-AX International Inc., for a portion of land for the purpose of street widening. The lands,

approximately .4 of an acre, are geographically located on the south side of North Street, legally described as Plan 410 Park Lots 19, 20, 21; Park Lots 22, 23 as RP; 22R3635 Parts 1 to 7, 596 Cedar Street, Wingham Ward, Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and engrossed in the By-law book.

CARRIED

10.2 By-law No. 90-2017

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Source Protection Plan Part IV Enforcement Transfer Agreement with Ausable Bayfield Conservation Authority.

M488/17

MOVED BY: B. Vodden

SECONDED BY: J. Campbell

By-law No. 90-2017; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Source Protection Plan Part IV Enforcement Transfer Agreement with Ausable Bayfield Conservation Authority; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and engrossed in the By-law book.

CARRIED

10.3 By-law No. 91-2017

Being a by-law to amend Schedule "B" of By-law No. 63-2017 and Schedule "C" of By-law No. 117-2016, Being a by-law to adopt an Emergency Management Program for the Township of North Huron.

M489/17

MOVED BY: B. Knott

SECONDED BY: T. Seip

By-law No. 91-2017; Being a by-law to amend Schedule "B" of By-law No. 63-2017 and Schedule "C" of By-law No. 117-2016, Being a by-law to adopt an Emergency Management Program for the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and engrossed in the By-law book.

CARRIED

10.4 By-law No. 92-2017

Being a by-law to appoint a Director of Public Works for the Township of North Huron.

M490/17

MOVED BY: T. Seip

SECONDED BY: R. Hallahan

By-law No. 92-2017; Being a by-law to appoint a Director of Public Works for the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the By-law book.

CARRIED

10.5 By-law No. 93-2017

Being a by-law to repeal By-law No. 1488, A by-law to permit public games and sports in the afternoon of the Lord's Day.

M491/17

MOVED BY: B. Vodden

SECONDED BY: B. Knott

By-law No. 93-2017; Being a by-law to repeal By-law No. 1488, A by-law to permit public games and sports in the afternoon of the Lord's Day; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the By-law book.

CARRIED

10.6 By-law No. 94-2017

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement with RealTerm Energy Corporation for the Design-Build of LED Street Lights in the Township of North Huron.

M492/17

MOVED BY: J. Campbell

SECONDED BY: B. Vodden

By-law No. 94-2017; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement with RealTerm Energy Corporation for the Design-Build of LED Street Lights in the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the By-law book.

CARRIED

11. ANNOUNCEMENTS

12. OTHER BUSINESS

12.1 Appointment of two Councillors to the Township of North Huron Economic Development Committee

Councillor Hallahan nominated Councillor Seip.

Deputy Reeve Campbell nominated Councillor Knott.

Councillor Ritsema-Teeninga nominated herself.

M493/17

MOVED BY: R. Hallahan

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby close the election of members to the North Huron Economic Development Committee.

CARRIED

A vote by secret ballot was held with the resulting votes in favour of electing Councillor Knott and Councillor Seip.

M494/17

MOVED BY: J. Campbell

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby direct the Clerk to destroy the ballots for the election of members to the North Huron Economic Development Committee.

CARRIED

M495/17

MOVED BY: B. Vodden

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby appoints the following members of Council to the Township of North Huron Economic Development Committee; Councillor Bill Knott and Councillor Trevor Seip.

CARRIED

12.2 Scheduling of a Budget Meeting

M496/17

MOVED BY: B. Knott

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby approve an initial Budget Meeting date to be scheduled for November 13, 2017 at 6:00pm, to be held in the Township of North Huron Council Chambers.

CARRIED

12.3 Scheduling of a Town Hall Public Meeting

M497/17

MOVED BY: J. Campbell

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby schedule a Town Hall Public Meeting to be held on November 14, 2017 from 6:00pm to 7:00pm at the Belgrave Community Centre.

CARRIED

13. CLOSED SESSION AND REPORTING OUT

M498/17

MOVED BY: T. Seip

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby proceeds at 9:35 pm. to an In-Camera Session (Closed to the Public) to discuss the following:

- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employee and Section 239 (2) (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Property Damage);*
- *Section 239 (2) (e) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Joint Use Agreement);*
- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal (Property Standards);*
- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employee and Section 239 (2) (d) Labour relations or employee negotiations (Building department)*

CARRIED

M499/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 10:11 pm.

CARRIED

Clerk Richard Al reported out that four items were discussed in Closed Session. Three of the items discussed have resolutions associated for Council's consideration following in Open Session. The fourth item was a discussion to provide Council with an update on litigation or potential litigation affecting the municipality.

13.1 Property Damage

M500/17

MOVED BY: T. Seip

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby instruct staff to send a notice to a land owner to restore property grading along a property line wall;

AND FURTHER THAT failure to do so will require that the Township of North Huron enter onto the property for the purposes of restoring the property grading and the cost of these repairs will be invoiced to the owner;

AND FURTHER THAT the deadline for these repairs be Tuesday November 3, 2017, to prevent any damage from frost;

AND FURTHER THAT staff are directed to have the notice sent by Township legal counsel to notify the resident that if the repairs are not completed, any Township expense will be recovered through legal action in Small Claims Court, including any damage to the facility resulting from this land owner's actions.

CARRIED

13.2 Joint Use Agreement

13.3 Property Standards

M501/17

MOVED BY: B. Knott

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby accepts the report dated October 16, 2017 of the Chief Building Official for information purposes;

AND FURTHER THAT Council hereby authorize the Chief Building Official to retain legal counsel to move forward with legal proceedings against the owner of the subject lands.

CARRIED

13.4 Building Department

M502/17

MOVED BY: R. Hallahan

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby receives the report of the CAO dated October 16, 2017, regarding Joint Building Department Services negotiations;

AND FURTHER THAT the Council of the Township of North Huron supports staff efforts to maintain our current building services and authorizes staff to join the Municipality of Morris-Turnberry in making an offer to the Township of Howick as discussed.

CARRIED

14. CONFIRMATORY BY-LAW

- 14.1 By-law No. 95-2017, being a By-law of the Township of North Huron to confirm generally previous actions of the Council of the Township of North Huron.

M503/17

MOVED BY: B. Vodden

SECONDED BY: T. Seip

THAT By-law 95-2017; being a by-law to confirm generally previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M504/17

MOVED BY: R. Hallahan

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 10:15 pm.

CARRIED

Neil Vincent, Reeve

Richard Al, Clerk