

WINGHAM TOWN HALL THEATRE COMMITTEE MEETING

Tuesday May 3, 2016 - 7:00pm

Attendance: Doug Kuyvenhoven, Dr. Dave Magee, Yolanda Teeninga, Karen Kleist, Pat Jamieson, Cherilyn Trick and Art Fitzgerald

1. Approval of Agenda - Motion made by Cherilyn Trick and seconded by Art Fitzgerald to accept Agenda as distributed. Carried
2. Approval of Minutes from January 6, 2016. Motion made by Dave Magee and seconded by Art Fitzgerald to approve the minutes as distributed. No Errors or omissions noted.
3. Financial Update: To date funds raised close to \$55,000 raised, plus \$5,000 pledge to come, plus \$30,000 OTF grant = \$90,000 raised to date.
4. Ontario Trillium Foundation has approved our grant application for \$30,000 with the stipulation that once work has begun it must be completed within 1 year. We have a target start date of Aug 1st 2016 with all funds to be raised by July 31, 2016 and project completed by July 31, 2017. Town will have to sign off on the Grant ****Action Item: Doug K. will follow up with Pat on the projector/screen option as to if it needs to be included in this or we can remove it.**
5. Theatre Upgrades
 1. HVAC – The Town Hall itself is in need of a new system and would like to piggyback onto the theatre system installation.
 2. Sprinkler & Fire Doors : There has been no firm answer to this to date but with the deadline of July 31st coming up Doug felt this issue will be resolved
 3. Ceiling Insulation & House Lights – these are items considering if budget allows
6. Grant Submissions to date
 1. There are 5 other grant applications pending and we should be hearing from some this month and some into July. Art will keep us abreast of any developments with the grant applications
7. Business and Individual donors – Committee decided to hold off on approaching any business's until the grant submissions are known
8. Stage Curtains – last meeting we had indicated that the Almost Famous group would like to see Stage Curtains installed if monies allowed. As this is not an item in the present budget it was decided to wait and see closer to the end of the project and the possibility of another group fund raising for this.
9. Other Items
 1. Spotlight on our Sponsors - It was felt that until we have a better idea on number of donors in each level we can decide on the design. No hurry until we are approaching reopening the theatre.
 2. Dave and Doug reported that the Barn Dance Society looks to do approx. 7 travelling shows around the area each year. Doug went to one of their meetings to see if they could/would consider helping out with a fundraiser for the theatre. They would be interested. They did raise the concern that the theatre lacks an area for the performers

backstage. Importance of a greenroom. Discussion on the use of council chambers if properly setup with the proper security and measures laid out in the rental agreements. More discussion needs to take place around this issue.

3. Hank Williams Concert Fund Raiser - **Action Item: Doug K. will contact Joe White with the Hank Williams concert held in town to see how it went.**
4. Pat J. reported that the Alice Munro Festival being an Annual event is hoping they will be able to have it at the theatre next year. They were disappointed it could not be held there this year.
10. Motion to Adjourn made by Dave Magee
11. Next meeting June 8th 2016 at 6:30 PM Town Hall Council Room