

MEMBERS PRESENT:	Richard Al, Barb Black, Pat Newson, Pat Fraser, Kathy Adams, Sharon Chambers, Jeff Howson, Carol MacPherson, Jared Weishar
MEMBERS ABSENT:	Scott Schiestel, Scott Price, Rob Kolkman, Sonya Gibson, Denise Lockie, Larry Meyer
Call to Order:	Richard Al called the meeting to order at 10:00 a.m.
Minutes of Previous Meeting:	

JHSC05/17: MOVED: Kathy Adams SECONDED: Pat Fraser
That the Health & Safety Committee hereby adopts the Minutes of the Meeting held
January 26, 2017 as printed and circulated. DISPOSITION: Motion Carried.

Jeff Howson representing the Fire Department and Carol MacPherson, Day Care Representative were welcomed to the meeting. Committee Members introduced themselves.

1.
 - a) Inspection Schedule:
April – Jared Weishar and Facilities Representative
First Aid Kits are to be put up during this inspection and placement documented.
May – Public Works
June – Recreation and Fire Department
Fire Chief Ryan Ladner is to be invited to familiarize location of North Huron facilities.
 - b) Review of Inspections:
 - Veolia Inspection Forms – January 27, February 27 and March 2017
 - The Inspection reporting sheets were reviewed.
2. Occurrence Reports / Near Misses (reported to the JH&SC):
 - There were 2 reports submitted involving staff – no loss time;
 - 8 occurrences were reported involving the Public.

Occurrence and Insurance Forms are to be placed in Township vehicles, circulated and posted on the Intranet.

3. Employee Trainings:
 - i) One Staff member completed Training at Heights.
Police Services Staff completed First Aid/CPR.
Internal Training for Supervisors.
There are new requirements for First Responders training;
Five Staff - Webinar held February 3rd re Post-Traumatic Stress Syndrome
A Working Group – February 9th – Richard and Jared attended
4. Revised Health and Safety Policy – Richard and Jared continue to work with the Public Services Health and Safety Association reviewing the current management systems.
Committee Members were asked to continue reviewing the policy and provide feedback.

5. MSDSonline – A request to purchase the MSDSonline Program was sent to the Senior Management Team for budget consideration. Richard advised that the MSDSonline Program has been ordered. The library being constructed will be automatically updated. Departments are to give Richard their current MSDS sheets. A designated Operator in each department will be assigned to update the program to keep it current. Further discussion will be held to decide whether binders will be prepared according to location or if one large binder will be prepared. Decision on location of the binders must also be addressed.
6. Promoting Health & Safety:
7. Video viewing: Committee Members viewed the Safety Care Video “Child’s Play”.

Correspondence:

- Public Services Health & Safety Association: Health & Safety Anywhere – February Edition.
- Public Services Health & Safety Association: Upcoming Workplace Health & Safety Training Sessions.
- Safety Now, March 17, 2017 – 10 Questions Young and New Workers Need Answered.
- Safety Now, March 24, 2017 – Bad Housekeeping Can Bring Unthinkable Consequences.
- Safety Now, March 27, 2017 – Hand and Power Tools – 10 Tips for Safe Use.
- HR Insider – Tip of the Week – Workplace Cyberbullying: What It Is, What It Does and What the Law Says.

Other Business/Member Reports:

There were no Public Works Representatives in attendance. Committee Members would like the appointment of the Public Works Worker Representatives confirmed. If a Member is unable to attend a meeting, a replacement from their department should be appointed to attend in their absence.

Next Meeting:

The next meeting is scheduled for Thursday, June 29, 2017 @ 10:00 a.m. in North Huron Council Chambers.

Adjournment:

JHSC06/17: MOVED: Pat Fraser

SECONDED: Pat Newson

That there being no further business before the Health & Safety Committee, the meeting be hereby adjourned @ 10:57 a.m.

DISPOSITION: Motion Carried.

Committee Member Richard Al

Secretary Barb Black