#### **MINUTES**

# OF THE NORTH HURON POLICE SERVICES BOARD MEETING HELD AT THE WINGHAM POLICE STATION BOARD ROOM TUESDAY, MAY 16, 2017 AT 7:00 P.M.

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**MEMBERS PRESENT**: Chair Trevor Seip, Vice-Chair Joan van der Meer,

Bill Gregoriadis, Yolanda Ritsema-Teeninga.

**STAFF PRESENT**: Chief of Police Tim Poole.

Kathy Adams, Board Secretary.

#### 1. Call to Order

Chair Seip called the meeting to order at 7:00 p.m.

#### 2. Accept or Amend Agenda

**PSB35/17:** MOVED: J. van der Meer SECONDED: Y. Ritsema-Teeninga *THAT the North Huron Police Services Board accepts the Agenda for the May 16, 2017 Police Board Meeting, as printed and circulated.* 

**DISPOSITION: Motion Carried** 

# 3. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest declared.

# 4. Reading of the Minutes from the Previous Meetings

**PSB36/17:** MOVED: B. Gregoriadis SECONDED: J. van der Meer *THAT the North Huron Police Services Board hereby adopts the Minutes of the meeting held April 18, 2017, as printed and circulated.* 

**DISPOSITION: Motion Carried** 

# 5. <u>Delegations/Petitions/Invited Guests</u>

None in attendance.

#### 6. <u>Business Arising from the Minutes</u>

# (a) Review of Board Policies

Chair Seip noted that the first three sections of the Board Policies have been reviewed with very minor changes as follows:

Policy AI-007PSB Management of Police Records Change CPIC to Canadian Police Informant Centre

Policy AI-011PSB Speed Detection Devices
Change NHTSA to National Highway Transportation Safety Authority

**PSB37/17:** MOVED: B. Gregoriadis SECONDED: Y. Ritsema-Teeninga THAT the North Huron Police Services Board hereby approve the changes to the Administration & Infrastructure, Crime Prevention and Counter Terrorism sections of the North Huron Police Board Policies;

AND FURTHER that the Secretary proceed with the changes to the Policies.

**DISPOSITION: Motion Carried** 

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# (b) Wingham Police Service – 2016 Year End Report

**PSB38/17:** MOVED: Y. Ritsema-Teeninga SECONDED: B. Gregoriadis THAT the North Huron Police Services Board hereby accept the Wingham Police Services 2016 Year End Report as presented by the Chief of Police.

**DISPOSITION: Motion Carried** 

**PSB39/17:** MOVED: B. Gregoriadis SECONDED: J. van der Meer

THAT the North Huron Police Services Board hereby request the Chief of Police to present a report to the Board comparing the Board Business Plan initiatives to the Service Plan initiatives as of June 30, 2018.

**DISPOSITION: Motion Carried** 

**DISPOSITION: Motion Carried** 

# 7. Police Chief's Report

# (a) Department Update – May 2017

#### **Calls for Service**

During the month of April, 2017 Wingham Police responded to 116 calls for service. During the same period in 2016, we had 114 calls. Attached is the crime statistics summary.

#### **Training**

Constable MacAdam is attending the Search Warrant Course at OPC.

#### **OACP**

I will be attending the OACP Zone meeting on June 6<sup>th</sup> and the OACP Annual General Meeting in Waterloo from 11 – 14 June.

# **OPP Costing**

The OPP have requested more information from the service regarding court operations in Wingham. That information has been provided. There is still no word on when the presentation to Council will take place.

#### In Camera

There is an in camera session required regarding a personnel matter.

**PSB40/17:** MOVED: J. van der Meer SECONDED: B. Gregoriadis THAT the North Huron Police Services Board hereby approves the Police Chief's Report for May 2017.

# 8. <u>Treasury Report</u>

# (a) Bills & Accounts

PSB41/17: MOVED: J. van der Meer SECONDED: Y. Ritsema-Teeninga THAT the North Huron Police Services Board hereby authorizes and approves payment of the Bills and Accounts in the total amount of \$9,271.61 for the period ending May 12, 2017, as supported by the Secretary-Treasurer's list of vouchers.

DISPOSITION: Motion Carried

# 9. By-laws and Policies for Consideration

None for consideration.

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#### 10. Correspondence

- (a) OAPSE
  - Notice of the 2017 Annual General Meeting.
- (b) Zone 5
  - i) Agenda for the Meeting to be held June 6, 2017 Goderich.
  - ii) Minutes of the Meeting held March 7, 2017.
  - iii) OAPSB Survey Results.
  - iv) Zone 5 Directory.

Vice-Chair van der Meer advised that she would be attending the Zone 5 Meeting on June 6, 2017.

**PSB42/17:** MOVED: Y. Ritsema-Teeninga SECONDED: B. Gregoriadis THAT the North Huron Police Services Board agrees that the correspondence be ordered, read and filed.

**DISPOSITION: Motion Carried** 

# 11. New Business

- (a) Requests from OPP Municipal Policing Bureau:
  - (i) <u>Dispatch Services Contract</u>

Chief Poole advised that he had has been in contact with the Owen Sound Police Services and they are not agreeable to release of this information. Permission of both parties to a contractual agreement should be obtained before release of information.

**PSB43/17:** MOVED: B. Gregoriadis SECONDED: B. Gregoriadis THAT the North Huron Police Services Board deny the request from the OPP Municipal Policing Bureau to provide the Dispatch Contract with the Owen Sound Police Services.

**DISPOSITION: Motion Carried** 

Chair Seip noted that he would advise CAO Chambers of the Board's decision.

(ii) Overtime Hours

The Bureau has also requested the overtime hours for the officers for the years 2014-2015-2016 broke down by court, worked and training hours.

**PSB44/17:** MOVED: Y. Ritsema-Teeninga SECONDED: B. Gregoriadis THAT the North Huron Police Services Board hereby authorizes the Chief of Police to provide the overtimes hours for 2014 to 2016 as requested by the OPP Municipal Policing Bureau.

**DISPOSITION: Motion Carried** 

# 12. <u>Board Members Inquiries & Reports</u>

There were no Board Member inquiries or reports.

#### 13. Public Gallery Questions and/or Comments

There was no one present in the Public Gallery.

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# 14. In Camera Session

#### (a) Personnel Matter

**PSB45/17**: MOVED: J. van der Meer SECONDED: B. Gregoriadis THAT the North Huron Police Service Board hereby proceed at 7:53 pm. to a Closed Session in order to address financial or personal matters of other matters of such a nature that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

**DISPOSITION: Motion Carried** 

**PSB46/17**: MOVED: J. van der Meer SECONDED: B. Gregoriadis

THAT the North Huron Police Services Board hereby moves out of Closed Session
at 8:17 p.m. and returns to open session.

AND FURTHER THAT direction given to staff in the In Camera Session is hereby approved.

**DISPOSITION: Motion Carried** 

Secretary Kathy Adams

# 15. Next Meeting

Tuesday, June 20, 2017, 7:00 p.m., Police Station Board Room.

# 16. Adjournment

PSB47/17: MOVED: B. Gregoriadis

That there being no further business before the Board, the meeting be hereby Adjourned at 8:18 p.m.

DISPOSITION: Motion Carried.

CORPORATE SEAL

Chair Trevor Seip