



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Sharon Chambers, CAO
DATE: 13/05/2016
SUBJECT: Shared Services Project Update
ATTACHMENTS: Report to Shared Services Committee re: Ministry Participation in the Shared Services Project.

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby accepts the report of the CAO for information purposes;

AND FURTHER THAT Council accepts the recommendation of the Shared Services Steering Committee and directs the CAO to follow up with the Ministry of Municipal Affairs and Housing to obtain their assistance in developing performance measures for the Shared Services Pilot Project.

EXECUTIVE SUMMARY

The CAO for North Huron and Administrator for Morris Turnberry are working with staff to implement the Shared Service Project. Below is a summary of activities that have been undertaken over the past month.

DISCUSSION

1. Employment contract issues have been resolved and the shared services team is now in place.
2. Director of Public Works Jeff Molenhuis starts work on May 16th.
3. Project implementation starts on May 16th, however the Director will require a transition period with supervisory staff to determine the logistics of how the shared Public Works service will rollout. A review of the Transitional Organizational Chart will be undertaken in light of the resignation of the Morris Turnberry Director of Public Works to determine how duties will be reallocated.
4. An ad has been circulated to hire a new Chief Building Official. Building Department operation will remain status quo until the new CBO is hired.
5. A combined Morris Turnberry/North Huron staff meeting was held on May 10th to provide an update on activities to date.
6. An Implementation Team meeting was held on May 10th to discuss IT and payroll requirements for the shared services.
7. A Shared Services Steering Committee meeting was held on May 5th to provide an update on employment and implementation activities. A report was presented by the CAOs regarding a teleconference with the Ministry of Municipal Affairs and Housing Advisor regarding Ministry participation in the project. The Committee provided direction for the CAOs to work with MMAH to develop performance measures for the Shared Services Project.

FINANCIAL IMPACT

n/a

FUTURE CONSIDERATIONS

n/a

RELATIONSHIP TO STRATEGIC PLAN

List the Goal and Outcome that the project or activity meets within the Strategic Plan.

Sharon Chambers, CAO