



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Pat Newson, Director of Recreation and Facilities
DATE: 16/05/2016
SUBJECT: Wingham Town Hall Theatre
ATTACHMENTS: [Click here to enter text.](#)

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby approves project schedule and draft budget presented in this report, and permits staff to proceed with purchase and installation of the Sprinkler System, Fire Door upgrades, Emergency Lighting, and Engineering for the HVAC system. The projected total expense is estimated to be \$52,250.

AND FURTHER THAT the funds allocated for the project are coming from the donations made by the Wingham Town Hall Theatre Committee from grants and private donations.

AND FURTHER THAT the Wingham Town Hall Committee will return to Council with an updated report in September 2016, prior to proceeding with the HVAC or any other portion of the project to confirm balance of spending to date, and balance of fundraising to date.

AND FURTHER THAT the Council of the Township of North Huron will not open the theatre until both the fire code upgrades AND the HVAC system is installed. The Town Hall Theatre has committed to ensuring these are completed prior to opening.

AND FURTHER THAT the sprinkler system will be procured using the Request for Quotation Process.

EXECUTIVE SUMMARY

The Wingham Town Hall Theatre received \$30,000 from the Ontario Trillium Foundation, moving them closer to their fundraising goal. In order to proceed with the project, Council needs to approve the renovations that the committee is able to fund to date, with the expectation that the committee will receive the remaining funds required for the project, and will be approved to proceed once those funds are in place. It is understood by both North Huron Council and the Wingham Town Hall Theatre Committee that both the HVAC upgrades and the Fire Code upgrades must be completed and are mandatory conditions of the Theatre re-opening.

DISCUSSION

The Wingham Town Hall Theatre Committee is attending the May 16, 2016 Council meeting as a delegation to update Council on the status of their fundraising to date, and expected funding. Their goal continues to be to complete the Fire Code Upgrades and the HVAC system and if funds permit the projector and screen, energy efficient lighting, and new attic insulation.

The Ontario Trillium Foundation funding has been allocated to the sprinkler system, estimated at \$30,000. The project must be completed between August 2, 2016 and May 2, 2017. This is a specialized type of equipment, and for that reason staff recommend approaching three Fire and

Safety Equipment providers to quote on the project, rather a public tender. Using the Request for Quotation Process will ensure transparency and fair bidding on the project, and eliminate unnecessary expenses associated with public bidding.

Draft Project Schedule

<u>Project Item</u>	<u>Procurement</u>	<u>Project Installation</u>	<u>Budget</u>
Spent to date			\$3,994.47
Sprinkler System	June 1-July 29, 2016	August 2-December 31, 2016	\$33,000
Fire Doors and Lighting	June 1- July 29, 2016	August 2-Dec 31, 2016	\$14,250
HVAC Engineering	Completed May 31, 2016	Completed by July 29, 2016	\$5,000
SUBTOTAL			\$52,250
HVAC Structural work		October 31, 2016	\$4,000
HVAC equipment	Sept 20 – Dec 20, 2016	March 1-June 1, 2017	\$51,500
Insulation	Sept 20 – Dec 20, 2016	March 1-June 1, 2017	\$10,000
Projector/Screen	Sept 20 – Dec 20, 2016	March 1-June 1, 2017	\$12,000
Energy Efficient Lighting	Sept 20 – Dec 20, 2016	March 1-June 1, 2017	unknown

Note: Shaded items not approved to proceed by Council until funding is confirmed.

FINANCIAL IMPACT

The Wingham Town Hall Theatre Committee is attending May 16 Council meeting as a delegation to update Council on their fundraising success so far.

The Town Hall Theatre Committee has achieved a total of \$89,625.95 of fundraising.

Total estimate for mandatory projects \$111,794.47

Balance fundraising required for mandatory project items \$22,168.52

Total project expenses of project requested to proceed now: \$52,250

Assuming budgeted projects are accurate, the committee is required to fundraise an additional \$22,168.52 to complete the required components of the project (fire code and HVAC). The committee plans to share the plan for the additional fundraising at the May 16, 2016 meeting. The committee is committed to fundraising all the funds required to re-open the theatre.

FUTURE CONSIDERATIONS

It is recommended that the Committee return to Council in September, once the actual quotes for each the approved parts of the project are in and the actual projected spending can be reported, along with fundraising progress. The committee is waiting on some grant funds that will be reported over the summer.

RELATIONSHIP TO STRATEGIC PLAN

Our community is attractive and welcoming to new business and Residents.

Our residents are engaged and well informed.

Our administration is fiscally responsible and strives for operational excellence.

Pat Newson, Director of Recreation and
Facilities

Sharon Chambers, CAO