

April 25, 2017 Minutes East Wawanosh

Present: Reunion Chair Jamie McCallum, Secretary Joan Vincent, Elaine Snell, Jonathan VanCamp, Ray Hallahan, Alice McDowell, Linda Logan, Heather Shiell, Margaret Vincent, Kim Walker, Vicky Bremner, Neil Vincent, Meggan McCallum, Connie Goodall. Allan Walker, Steve Nixon.

Regrets: Jason Rutledge, Matt Beck, Melanie Pletch, Marvin Cook, Amelia Pletch, Ben Pletch, Scott Pletch.

Welcome: Chair Jamie McCallum welcomed everyone to the meeting

Motion to approve the minutes of the April 4, 2017 meeting was made by Vicky Bremner and seconded by Heather Shiell. CARRIED.

Financial Report given by Joan Vincent and listed separately below.

Motion to pay the bills made by Alice McDowell and seconded by Steve Nixon. CARRIED.

Motion to approve financial report made by Linda Logan and seconded by Ray Hallahan. CARRIED.

Joan provided information on obtaining ATMs, debit and/or credit card machines and the fees for them for the Reunion weekend. (Recommended to us that get two wireless credit card terminals for the weekend and then send back. Set up an e-commerce account for on line. It would be \$100. for 2 terminals and a seasonal set up fee of \$199. There would also be a processing fee for Visa and Mastercard of \$1.49 per transaction plus any applicable fees for reward card transactions or a straight flat rate fee of \$2.50/transaction overall to cover all fees. Debit card transactions would be \$.05/transaction.)

Children's Activities – Jumpy Things

Balloon & Face Painting

Zipline – waiting for invoices

Yard for games

Motion made by Alice McDowell and seconded by Meggan McCallum for Margie Beck to operate a Craft

Table on behalf of the Elementary School Fair on the Sunday afternoon of the Reunion.

CARRIED.

Golf Tournament – keeping club open but selling it

10 teams registered and would like 18 teams

Church Service – Seating and number of chairs.

Threshers have about 100 chairs for a donation. There will also be table seating in the tent.

The service is at 11 am.

Fundraising – Tickets are selling well

Take money for full books

Let Ray know if need more tickets

Jam Session _ Alex Blair and John McDowell are working on it and it is going well.

History Book – close to getting to Printer's

Going Wednesday and maybe Monday then gone.

Opening Ceremonies – suggested Cappy Onn as a possible performer

- See what kind of money she requires

Souvenirs – sold a few shirts and hats

Order sheet for clothes

Parade registration forms on line and out. They are fillable forms

Softball Tournament – is full and everything is good

Registration Packages – a few are coming in

Editable pdf

Have all forms in the same format

Want an option for those over 12 and under age of majority

Individual tickets

Packages until June 1 – will there still be packages after June 1

Possibility of printing tickets ourselves

A volunteer has offered to stuff the packages into envelopes

A motion moved by Alice McDowell and seconded by Kim Walker that we print our own tickets for the events. CARRIED.

Motion by Neil Vincent and seconded by Meggan McCallum to give Alice McDowell a budget of up to \$250. For supplies for registration materials including tickets.

Motion by Margaret Vincent and seconded by Ray Hallahan that as of June 1 the Dance and Breakfast tickets would stay the same price and the dinner tickets would each go up by \$5.

CARRIED.

Please note that as of June 1, 2017 dinner tickets will rise by \$5. and an additional \$2.50 will be charged if credit cards are used.

Find out about cost to rent an ATM machine. Question if the renter gets a percentage of the revenue that is made by the machine. Ray Hallahan will check with the Threshers to get contact information for their ATM supplier.

A motion was made by Alice McDowell and seconded by Margaret Vincent to customize packages as needed to meet family circumstances with individuals in the 13 -18 age range prior to June 1 deadline.
CARRIED.

Bar – Jonathan has spoken to Luke Lockridge

Said teams of 12 in a 3 hour window

Luke is putting together a list to get to Jonathan

Shut down for 1 hour prior to dance

Putting the information and bartender request on the Community Centre face book and on his personal face book page

Getting some replies

Figuring out how much to order

Looking for more bar tenders

Maintenance – Matt emailed site plan for comment

Notes for Matt – Souvenirs to be moved closer to the arena in the beer garden for getting supplies transported in and out.

Label the Children's area and they require enough space for the zip line.

Food – same information

Decorating – have helpers

Has some Canada Day pennants and some things in mind for decorations for the dinners

The signs have been with the County for 3 weeks will check to see if it is going to work to get them up

Get other sign to Morris-Turnberry and will decorate the signs when they are up

Entertainment – has a new contract for Karli June and is waiting for feedback from her

We are in no danger of losing her

Beard Growing – working on awards and will have more information

Art & Photography – working on promoting

Publicity – Poster and Pamphlets – one working on each

Will send to Chairs before go to Printers

Website – number of updates

People let Margaret know when want something put on the website

Looking at a woocommerce plug in

Purchase and pick up that weekend

Need to contact if want to pick up early

Working on

1.5 % administration fee

Has set up an Eventbrite account and it is ready to go if we need to

Some have purchased registration packages and are sending cheques

General enquiries for phone number to phone.

Put Jamie's phone number down for the poster

Chairs phone number on pamphlets.

Margaret will send an email to get Chairs agreement to their phone numbers on the pamphlet

Radio ads sound good

Put on Blackburn website

Include that need volunteers

May and June scripts

Do we want to give away tickets on air in 5 o'clock drive home

Motion by Alice McDowell and seconded by Ray Hallahan that we give away 5 days of give aways of 1 set of 2 Saturday night dance tickets sets. It will be the week of June 26 -30. CARRIED.

Showed ad for May Rural Voice ad and working on the June ad

Parking – request is in to Morris-Turnberry.

Ambassador – 3 contestants confirmed and possibly 1 more

Doing a radio interview the next day.

Janice Robinson and Dawn Dow are confirmed to attend and crown the Ambassador.

May 27 2-4 pm

Working on 1 more judge

Once hear about sponsors will get sashes ordered.

School Reunion – Someone working on east Wawanosh School

Elaine Snell will put up Westfield School display

On website

School Fair do a display

Signs and chairs

Other – Volunteers

- Children's 7-10 mostly covered
- Church Service – enough volunteers
- Fundraising – Ray has volunteers
- Registration – need 8 for event (2 for 4-7 Friday, 8-10 and 2-4 Saturday and 10-1 on Sunday)
 - o Are we selling event tickets at the events? If so someone needs to be there.
 - o All tickets will be sold in the upstairs
- History – good
- Souvenirs –
- Maintenance has a list of names
- Events – meals and dance
- Bar – more bar tenders, loading

- Food – needs to ask for food volunteers
- Decorating – good
- Entertainment – good
- Sell and collect for meal and dance
- Art and Photography – good
- Parade – good
- Softball – good
- Golf -good
- Parking -Lions – Matt and Marvin double check
- Ambassador – help set up tables 12-1:30 on May 27
- School Reunion – looking for more help

Confirmed that the regular ball team is still able to use the ball diamond on the Thursday night

- Probably 40-50 more needed for the bar
- Margaret Vincent and Jamie McCallum will be floater helping were needed.
- 3 or 4 needed to help with money envelopes and have deposit bags.

Taping Parade – Margaret Vincent get drone quotes. put on CD and buy it

Someone to video tape it

Day Lily – planting Mays 27 – urns are at the Community Centre

Next meeting is May 10.

Following dates of May 10, 23, June 6, 20, 27 and set up on June 29.

Motion to adjourn made by Heather Shiell and seconded by Jonathan VanCamp.

CARRIED.

FINANCIALS

Balance as of April 25, 2017	\$14,819.31
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Bills to be Approved

Blyth Printing (signs)	\$695.54
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Jumpy Things	\$440.70 (may be modified)
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The Workshop	\$279.11
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Kim Walker

Listowel Banner	\$43.05
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Wendt's	\$53.68
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\$96.73