

**MINUTES OF THE TOWNSHIP OF NORTH HURON**  
**REGULAR COUNCIL MEETING**



**Date:** Monday, May 1, 2017  
**Time:** 7:01 p.m.  
**Location:** HELD IN THE TOWNSHIP COUNCIL CHAMBERS

**MEMBERS PRESENT:** Reeve Neil Vincent  
Deputy Reeve James Campbell  
Councillor Ray Hallahan  
Councillor Yolanda Ritsema-Teeninga  
Councillor Trevor Seip  
Councillor Brock Vodden  
Councillor Bill Knott

**STAFF PRESENT:** Sharon Chambers, CAO  
Kathy Adams, Director of Corporate Services / Clerk  
Donna White, Director of Finance  
Pat Newson, Director of Recreation and Facilities  
Jeff Molenhuis, Director of Public Works  
Kirk Livingston, CBO/Property Standards/Zoning  
Richard Al, Manager of Employee and Business Services  
Laura Young, Huron County Planner

**OTHERS PRESENT:** Denny Scott, Citizen  
Kelsey Dunbar, Advance Times  
Adam Bell, CKNX  
Jason Coultres, Joan Vincent, Dan Bailey, Mike McDonald,  
Michelle McDonald, Jeff Josling, Robert Wheeler, Melinda  
Wheeler, Ken De Vries, Robb Fitch, Kelsey Long

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**1. CALL TO ORDER**

Reeve Vincent called the meeting to order at 7:01 pm.

**2. CONFIRMATION OF THE AGENDA**

**M213/17**

**MOVED BY:** J. Campbell

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron; accept the Agenda for the May 1, 2017 Council Meeting; as presented.*

**CARRIED**

**3. DISCLOSURE OF PECUNIARY INTEREST**

None disclosed.

**4. CONSENT AGENDA**

**M214/17**

**MOVED BY:** B. Vodden

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 to 4.1.3;*

*AND FURTHER THAT all other Consent Items be received for information.*

**CARRIED**

**4.1 Minutes**

4.1.1 Minutes of the Regular Council Meeting held April 18, 2017

4.1.2 Minutes of the Court of Revision held April 18, 2017

4.1.3 Minutes of the Budget Meeting held April 24, 2017

4.1.4 Minutes of the North Huron Police Services Board Meeting held March 21, 2017

4.1.7 Minutes of the Musical Muskrat Festival Meeting held April 17, 2017

4.1.5 Minutes of the Wingham BIA Executive Meeting held March 30, 2017

4.1.6 Minutes of the Blyth BIA Meeting held April 5, 2017

4.1.8 Minutes of the Musical Muskrat Festival Meeting held April 18, 2017

4.1.9 Minutes of the East Wawanosh 150th Anniversary Committee Meeting held March 7, 2017

4.1.10 Minutes of the East Wawanosh 150th Anniversary Committee Meeting held April 4, 2017

4.1.11 Minutes of the Wingham Town Hall Theatre Committee Meeting held April 19, 2017

4.2 Reports

4.2.1 Bills and Accounts

4.2.2 Clerk's Department Report 05-01-17 (Department Update)

4.2.3 Public Works Report 05-01-17 (Department Update)

4.2.4 Economic Development Report 05-01-17 (Department Update)

4.3 Correspondence

4.3.1 OPP Calls for Service (CFS) Billing Summary Report - January to March 2017

4.3.2 Westario Power - Notice of Chair & Vice Chair

**5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**

5.1 Committee of Adjustment Hearing

File A01-2017 Minor Variance Application

Plan 451 Lot 12, Wingham Ward, North Huron (449 Carling Terrace)

Applicant/Owners: Ken and Shelly De Vries

**M215/17**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby adjourns the Regular Council meeting at 7:02 pm. to enter a Committee of Adjustment Hearing.*

**CARRIED**

**M216/17**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron reconvene the Regular Council meeting at 7:14 pm.*

**CARRIED**

**M217/17****MOVED BY:** T. Seip**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby accept the recommendation of the Committee of Adjustment; that the Minor Variance A01-2017 as it applies to Plan 451 Lot 12, Wingham Ward, North Huron (449 Carling Terrace) Applicant/Owners: Ken and Shelly De Vries; be approved with the following conditions:*

- 1. The pool be located within the footprint contained on the sketch that accompanied the application;*
- 2. The pool maintains a distance of 1 metre from the fence;*
- 3. The fence is either removed to the satisfaction of the Chief Building Official or an Encroachment Agreement is entered into with the Township of North Huron; and*
- 4. The variance approval is valid for a period of 18 months from the date of the Committee's decision.*

**CARRIED****5.2 Musical Muskrat Festival - Update on 2017 Event**

Robert Wheeler and Melinda Wheeler presented an update on the events and activities planned for the 2017 Musical Muskrat Festival. The festival will be taking place at Riverside Park in Wingham on June 9, 10, and 11 2017.

**M218/17****MOVED BY:** T. Seip**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby receives the Musical Muskrat Festival 2017 Update for information purposes;*  
*AND FURTHER THAT Council authorizes an exemption to Noise Control By-law 20-2009, extending the Noise By-law from 11:00 p.m. to 1:00 a.m. on the dates of June 9 and 10, 2017;*  
*AND FURTHER THAT a Terms of Reference for the Musical Muskrat Festival Committee be presented to Council for consideration prior to the event.*

**CARRIED**

Mr. Wheeler and Ms. Wheeler were thanked and departed.

### 5.3 Director of Finance - 2017 Budget

Director of Finance, Donna White reviewed the budget process, provided highlights of the 2017 Budget and requested that Council adopt the 2017 Budget as presented.

**M219/17**

**MOVED BY:** T. Seip

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby receives the 2017 Budget Report from the Director of Finance, and that Council considers the passing of By-law No. 37-2017 to adopt the budget and tax rates which is included in the By-law section of the agenda package;*

*AND FURTHER that Council approves an exception to Section 19.1 of the Procedural By-law to allow the By-law to be passed at the May 1, 2017 Council Meeting;*

*AND FURTHER THAT the Reeve and Clerk be authorized to sign By-law No. 37-2017.*

**CARRIED**

## 6. REPORTS

### 6.1 Clerks Department

### 6.2 Finance Department

### 6.3 Recreation and Facilities Department

#### 6.3.1 Huron Pioneer Threshers Log Cabin Veranda

**M220/17**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby approve the proposed veranda project for the Threshers Log Cabin, and direct the Clerk to prepare an authorizing by-law to adopt an Agreement to approve the Huron Pioneer Threshers and Hobby Association Inc. to build a veranda around the Log Cabin located at the Blyth Campground;*

*AND FURTHER THAT the project may proceed once the Agreement is adopted, and the terms of the Agreement are met by the Huron Pioneer Threshers and Hobby Association Inc. including but not limited to: insurance, building permit, and health and safety.*

**CARRIED**

6.4 Public Works / Utilities Department

6.4.1 2017 Surface Treatment Award

**M221/17**

**MOVED BY:** R. Hallahan

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby accepts the report of the Director of Public Works titled 2017 Surface Treatment Award, for information purposes;*

*AND FURTHER THAT Council awards the 2017 tender for Supply and Application of Surface Treatment to Cornell Construction Inc. in an amount of \$454,947.89 including HST, with the North Huron portion being \$87,489.98 including HST;*

*AND FURTHER THAT that Council approves an exception to Section 19.1 of the Procedural By-law to allow the By-law to be passed at the May 1, 2017 Council Meeting.*

**CARRIED**

6.4.2 Curbside Collection Second Survey Results and Recommendation

**M222/17**

**MOVED BY:** B. Vodden

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron hereby directs the Director of Public Works to formalize contract terms with Waste Management of Canada Corporation for Option A-A Weekly both (urban) and Bi-weekly both (rural) as well as Option D Recycling Bins at the Landfill and report back to Council with the formal contract for execution.*

**CARRIED**

6.5 Fire Department of North Huron

6.6 Building Department

6.6.1 Building By-law and Consolidated Fees

**M223/17**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby accepts the By-law respecting Construction, Demolition, and Change of Use Permits and Consolidated Fees and Charges Report for information purposes;*

*AND FURTHER THAT the Council of the Township of North Huron desires to repeal By-law 19-2015 to enact a new By-law respecting Construction, Demolition and Change of Use Permits and Inspections for the issuance of permits and related matters;*

*AND FURTHER THAT the Council of the Township of North Huron desires to amend By-law 09-2017 to include the establishment of Schedule "C" Fee Schedule into the annual Consolidated Fees and Charges By-law;*

*AND FURTHER THAT the Council of the Township of North Huron approves an exception to Section 19.1 of the Procedural By-law to allow By-law No. 38, 2017 and By-law No. 39, 2017 to be passed at the May 1, 2017 Council Meeting;*

*AND FURTHER THAT the Reeve and Clerk be authorized to sign By-law No. 38 and By-law No. 39, 2017.*

**CARRIED**

6.7 CAO

CAO Sharon Chambers provided a verbal update on status of the Township solicitor's comments regarding wording of the draft extension of the A2A Development Agreement.

**7. CORRESPONDENCE**

7.1 Minister of Seniors Affairs - 2017 Seniors' Month Proclamation

**M224/17**

**MOVED BY:** T. Seip

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby proclaims June 2017 as Seniors' Month.*

**CARRIED**

- 7.2 Township of Adjala-Tosorontio Resolution - Request to waive taxes on Canadian flags and Canada 150 Anniversary flags

**M225/17**

**MOVED BY:** R. Hallahan

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby support the resolution passed by the Township of Adjala-Tosorontio at their April 10, 2017 Council meeting requesting that in recognition of Canada's 150th birthday, the federal and provincial governments be requested to waive applicable taxes on the purchase of a Canadian flag or Canada 150 Anniversary flag for the year 2017;  
AND FURTHER THAT this motion be forwarded to the Prime Minister of Canada and the Premier of Ontario.*

**CARRIED**

- 7.3 Lewis Flowers - Request for Street Light

**M226/17**

**MOVED BY:** T. Seip

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby directs the Director of Public Works to prepare a report regarding the request from Allan Dickson for the installation of a streetlight at 135 Frances Street in Wingham.*

**CARRIED**

**8. COUNCIL REPORTS**

**8.1 REEVE ACTIVITY REPORT**

Reeve Vincent reported being quite busy due to undergoing surgery recently.

**8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)**

Councillor Seip congratulated the Building Bridges to Our Future Committee on a successful gala event held April 29, 2017. It was noted that the committee is approximately \$30,000 away from their fundraising goal to complete the playground at Maitland River Elementary School.



Councillor Ritsema-Teeninga reported that the Wingham Town Hall Theatre grand opening is scheduled to take place on May 28, 2017, with Phil Mann acting as MC. Tickets are available at the Gift Chest in Wingham.

Councillor Ritsema-Teeninga reported that the Alice Munro Festival is scheduled to take place on June 2, 3, and 4, 2017. It was noted that the theme this year is Alice goes to the movies.

### 8.3 REQUESTS BY MEMBERS

Councillor Seip requested that Council further discuss proposed By-law No. 36-2017.

Discussion took place regarding proposed By-law No. 36-2017 and a motion was made to defer consideration of the proposed By-law to allow time to receive input from the public.

#### **M227/17**

**MOVED BY:** J. Campbell

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby defer consideration of By-law No. 36-2017 to a future Council Meeting to allow sufficient time to hold a Public Meeting and receive feedback regarding the proposed By-law;*

*AND FURTHER THAT a Public Meeting be scheduled to consider By-law No. 36-2017.*

**CARRIED**

## 9. NOTICE OF MOTION

## 10. BY-LAWS

### 10.1 By-law No. 36-2017

Being a by-law to prohibit and regulate the discharge of guns or firearms.

Consideration of By-law No. 36-2017 was deferred by Resolution M227/17.

## 10.2 By-law No. 37-2017

Being a by-law for the purposes of levying and collecting rates for various purposes and provide for the payment of taxes and to provide for penalty and interest.

**M228/17**

**MOVED BY:** T. Seip

**SECONDED BY:** R. Hallahan

*By-law No. 37-2017; being a by-law for the purposes of levying and collecting rates for various purposes and provide for the payment of taxes and to provide for penalty and interest; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law Book.*

**CARRIED**

## 10.3 By-law No. 38-2017

Being a by-law to Amend Schedule "C" to By-law No. 9-2017; being a by-law to Establish Fees and Charges for the Township of North Huron.

**M229/17**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT By-law No. 38-2017; being a by-law to Amend Schedule "C" to By-law No. 9-2017; being a by-law to Establish Fees and Charges for the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law Book.*

**CARRIED**

## 10.4 By-law No. 39-2017

Being a by-law respecting Construction, Demolition and Change of Use Permits and Inspections.

**M230/17**

**MOVED BY:** J. Campbell

**SECONDED BY:** R. Hallahan

*THAT By-law No. 39-2017; being a by-law respecting Construction, Demolition and Change of Use Permits and Inspections; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.*

**CARRIED**

## 10.5 By-law No. 40-2017

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Binding Letter of Engagement - Design, Upgrade and Transfer Agreement between The Corporation of the Township of North Huron and RealTerm Energy Corp. for the proposed upgrade of existing street lighting system to LED luminaries.

**M231/17**

**MOVED BY:** R. Hallahan

**SECONDED BY:** B. Vodden

*THAT By-law No. 40-2017; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Binding Letter of Engagement - Design, Upgrade and Transfer Agreement between The Corporation of the Township of North Huron and RealTerm Energy Corp. for the proposed upgrade of existing street lighting system to LED luminaries; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law Book.*

**CARRIED**

## 10.6 By-law No. 41-2017

Being a by-law to authorize the signing of a Cross Border Servicing Agreement between the Corporation of the Township of North Huron and the Municipality of Morris-Turnberry.

**M232/17**

**MOVED BY:** Y. Ritsema-Teeninga

**SECONDED BY:** T. Seip

*By-law No. 41-2017; being a by-law to authorize the signing of a Cross Border Servicing Agreement between the Corporation of the Township of North Huron and the Municipality of Morris-Turnberry; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law Book.*

**CARRIED**

**10.7 By-law No. 42-2017**

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement between the Corporation of the Township of North Huron and Cornell Construction Ltd. for the Supply and Application of Surface Treatment.

**M233/17**

**MOVED BY:** R. Hallahan

**SECONDED BY:** T. Seip

*THAT By-law No. 42-2017; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement between the Corporation of the Township of North Huron and Cornell Construction Ltd. for the Supply and Application of Surface Treatment; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law Book.*

**CARRIED**

**11. ANNOUNCEMENTS**

Councillor Seip read aloud an article from the Huron Culture Awards which recognized Brock and Janice Vodden on their work preserving the history of Blyth.

Reeve Vincent announced that the Grand Re-opening of the Blyth Memorial Hall is scheduled for May 19, 2017.

Councillor Vodden reported recently touring the renovated Memorial Hall and noted that the renovations are coming along well and the result is impressive.

Director of Recreation and Facilities, Pat Newson added that the May 19, 2017 Grand Re-opening event of the Memorial Hall will provide the public a chance to see various behind the scenes areas of the building.

**12. OTHER BUSINESS**

**13. CLOSED SESSION AND REPORTING OUT****M234/17****MOVED BY:** R. Hallahan**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby proceeds at 8:46 pm. to an In-Camera Session (Closed to the Public) to discuss the following:*

- A proposed or pending acquisition or disposal of land by the municipality or local board (Wingham Property);*
- A proposed or pending acquisition or disposal of land by the municipality or local board (Blyth Property);*
- Personal matters about an identifiable individual, including municipal or local board employees (Administration Personnel).*

**CARRIED****M235/17****MOVED BY:** T. Seip**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 9:32 pm.*

**CARRIED****M236/17****MOVED BY:** B. Knott**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby confirm the direction given to staff, in Closed Session.*

**CARRIED****14. CONFIRMATORY BY-LAW**

- 14.1 By-law No. 43-2017, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

**M237/17****MOVED BY:** R. Hallahan**SECONDED BY:** T. Seip

*THAT By-law 43-2017; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.*

**CARRIED**

**15. ADJOURNMENT**

**M238/17**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 9:33 pm.*

**CARRIED**

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Neil Vincent, Reeve

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Kathy Adams, Clerk