

WINGHAM TOWN HALL THEATRE COMMITTEE

MEETING MINUTES APRIL 19 2017 @7:30 pm

Wingham Town Hall Council Room

Present: Doug Kuyvenoven, Art Fitzgerald, Pat Jamieson, Yolanda Teeninga, Karen Kleist, Cherilyn Trick and Dave Magee via Video Conference

Motion to Approve Agenda made by Art Fitzgerald and 2nd by Cherilyn Trick.
Carried

Motion to Approve Minutes of January 12th meeting, made by Karen Kleist, seconded by Yolanda Teeninga. Carried

No Business arising from Minutes.

Fundraising

Presently we still have one outstanding grant application out and will know more in September if approved. If approved monies are given out in Dec.

Total Fundraising to date \$120,626.

Theatre Upgrades

Sprinkler system is completed

Fire Doors – The North Huron Staff are doing the installation from surplus stock thanks to Larry Meyer. Panic hardware was purchased direct and North Huron staff are installing. With this we will come in well under budget.

HVAC – Montgomery Comfort Centre was awarded the contract for the entire town hall. Theatre portion of the bid came in under budget as well.

LED House Lighting – Doug will setup a meeting with RC Electric and see if we can put the lighting thru the SaveONEnergy Grant of 50% of the labour and materials.

Once Montgomery has completed the work on the HVAC there is some drywall repairs and painting that will need to be done Volunteers will be needed for this. Doug will be in touch when this can begin.

Doug has offered the use of his Carpet Steam cleaner – also require volunteers for this as well.

Projector and Screen and ceiling insulation – once all bills are in we will assess these options

Donor Recognition

Wall Plaques - we Have 4 GOLD, 6 SILVER – ready to give Mark Breckenridge made up the plaques - Doug will be in touch with Mark's Auto Body to setup time for getting them painted

Spotlight on our Sponsors – Cox signs will be making the Starts – final draft of what each sponsor wishes to have on their start will be complete this week and sent to Cox. Cox will also be doing the installation

Frame Lists: 3 Picture Frames will be displayed with all the donors listed

Grand Re-Opening Celebration Concert

Sunday May 28th 2:00 pm – Special VIP invitations will be sent to donor's of \$100. And up –these will include 2 tickets to the show - with front row seating

Yolanda will design the invitation VIP guests will receive name tags and special thank you from the stage during performances.

After Intermission we will honor and recognize our Gold and Silver donors and general thank you to all who donated to the project.

Town Council members will also receive tickets.

Ticket prices will be numbered tickets and will be \$5.00 each and available at the Town Hall

Refreshments, Cookies and Cake will be served on the front lawn at Intermission, weather permitting. Yolanda will take to Pat regarding Health and Safety issues.

Art has volunteered to make the cookies. Cake will be served by committee members. Itinerary

Thomas Beard is looking after the lineup for the event – there will be NO ribbon cutting

Green Room – more discussion to take place on this

Doug will MC the event and make special mention of all who made this possible

Theatre Rental Rates: The Wingham Town Hall Theatre Committee was installed to have the theatre upgraded for use. Committee feels their mandate has been completed. As for rental rates of this public facility, the committee would highly recommend to Town Council to keep rental rates Affordable to local groups and talents and have larger groups pay accordingly.

Next meeting will be scheduled once all bills are in and paid to make any further recommendations – likely sometime in June

Meeting Adjourned 8:50 pm