### **MINUTES**

# OF THE NORTH HURON POLICE SERVICES BOARD MEETING HELD AT THE WINGHAM POLICE STATION BOARD ROOM TUESDAY, MARCH 21, 2017 AT 6:00 P.M.

MEMBERS PRESENT: Chair Trevor Seip, Vice-Chair Joan van der Meer,

Bill Gregoriadis.

**MEMBERS ABSENT:** Yolanda Ritsema-Teeninga

STAFF PRESENT: Chief of Police Tim Poole

Kathy Adams, Board Secretary.

#### 1. **Call to Order**

Chair Seip called the meeting to order at 7:00 p.m.

#### 2. **Accept or Amend Agenda**

PSB19/17: MOVED: J. van der Meer

SECONDED: B. Gregoriadis THAT the North Huron Police Services Board accepts the Agenda for the March 21, 2017 Police Board Meeting, as amended to include under New Business - 2017-2018 Proceeds of Crime Front-Line Policing Grant Program.

**DISPOSITION: Motion Carried** 

### 3. **Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest declared.

### **Reading of the Minutes from the Previous Meetings**

PSB20/17: MOVED: J. van der Meer

SECONDED: B. Gregoriadis THAT the North Huron Police Services Board hereby adopts the Minutes of the

meeting held February 21, 2017, as printed and circulated.

**DISPOSITION: Motion Carried** 

### 5. **Delegations/Petitions/Invited Guests**

None in attendance.

### 6. **Business Arising from the Minutes**

### (a) **Review of Board Policies**

Chair Seip noted that he would have the changes to the Policies ready for review at the next Board Meeting.

#### (b) Police Chief's Evaluation

Chair Seip noted that he has received input from the Board Members and the Association and has scheduled the Chief's evaluation for March 31, 2017.

### 7. **Police Chief's Report**

### <u>Department Update – March 2017</u> (a)

# **Calls for Service**

During the month of February, 2017 Wingham Police responded to 110 calls for service. During the same period in 2016, we had 121 calls.

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# **Training**

By our meeting date, all but one member will have completed refresher training for Standard First Aid with the assistance of the Recreation Department instructors. The one that has not completed, will be done before his certificate expires.

Sergeant Foxton has attended the Sexual Assault Investigators Seminar in Toronto from 27 February to 3 March. He will be at the Ontario Police College for the Domestic Assault Coordinator Seminar from 20-24 March.

I have been offered a position on the Military Senior Officers Course at the Canadian Police College in Ottawa. This course will be no cost to the service. It will be beneficial to the service with the information I can glean from it as a senior manager and it will assist me in my retirement plan. I am requesting that the board consider allowing me to take the course as part of my regular duty and not having to take vacation time to attend if I am one of the final selected personnel. This is an opportunity for 20 people across Canada and it is run every two years.

March and April we will be conducting our Use of Force Refresher Training with Saugeen Shores Police.

### **Grants**

I attended the Webinar on 27 February regarding the grant process. The following pertinent information was passed on during this session:

- Funding is not affected during the FY 17/18;
- We could apply for either grant this year but if we were to switch to the PEM, that would depend on approval;
- Current grant is to be extended to 31 March 2018. We have to advise the Ministry if we want to remain with the CPP/1,000 Officer Grants (this was done):
- Current grant is for salaries only while the PEM will include other things such as capital purchases and training;
- The PEM does not have to be totally new as we were informed. We can use some items that are currently ongoing;
- There is no additional funding for the new PEM grant. Funding is to come from existing grants;
- Multiple grant requests can be submitted if our max of \$90,500 is not met;
- We are not required to work with partners;
- Money can be used to hire students for projects; and
- Money can be used for web development.

# **Crime Statistics for February**

The stats were circulated for the Board's information.

### In Camera

I have an in camera issue to discuss a personnel matter.

**PSB21/17:** MOVED: B. Gregoriadis SECONDED: J. van der Meer THAT the North Huron Police Services Board hereby approves the Police Chief's Report for March 2017.

**DISPOSITION: Motion Carried** 

# 8. <u>Treasury Report</u>

(a) Bills & Accounts

**PSB22/17:** MOVED: B. Gregoriadis SECONDED: J. van der Meer THAT the North Huron Police Services Board hereby authorizes and approves payment of the Bills and Accounts in the total amount of \$9,488.78 for the period ending March 17, 2017, as supported by the Secretary-Treasurer's list of vouchers.

DISPOSITION: Motion Carried

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(b) YTD Financial Statement to December 31, 2016.

The financial statements were circulated for the Board's information.

# 9. <u>By-laws and Policies for Consideration</u>

None for consideration.

# 10. Correspondence

- (a) OPAC
  - i) "Welcome our Improved Website!"

# (b) <u>Ministry of Community Safety & Correctional Services</u>

i) Sexual Violence and Harassment.

Chief Poole noted that Sergeant Foxton was reviewing cases back to 2014 and would be submitting a report to the Ministry.

**PSB23/17:** MOVED: J. van der Meer SECONDED: B. Gregoriadis *THAT the North Huron Police Services Board agrees that the correspondence be ordered, read and filed.* 

**DISPOSITION: Motion Carried** 

### 11. New Business

- (a) <u>Ministry of Community Safety & Correctional Services</u>
  - i) 2017-2018 Proceeds of Crime Front-Line Policing Grant Program.

Chief Poole was requested to review the grant program and report back to the Board.

# 12. <u>Board Members Inquiries & Reports</u>

Joan van der Meer noted that she has attended the Zone Meeting on March 9, 2017 and updated the Board on discussions on public appointments and preferred voting for general meetings.

# 13. Public Gallery Questions and/or Comments

There was no one in attendance in the Public Gallery.

# 14. <u>In Camera Session</u>

**PSB24/17**: MOVED: J. van der Meer SECONDED: B. Gregoriadis THAT the North Huron Police Service Board hereby proceed at 7:55 pm. to a Closed Session in order to address financial or personal matters of other matters of such a nature that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

**DISPOSITION: Motion Carried** 

**PSB25/17**: MOVED: J. van der Meer SECONDED: B. Gregoriadis THAT the North Huron Police Services Board hereby moves out of Closed Session at 7:58 p.m. and returns to open session.

AND FURTHER THAT direction given to staff in the In Camera Session is hereby approved.

**DISPOSITION: Motion Carried** 

# 15. Next Meeting

Tuesday, April 18, 2017, 6:00 p.m., Police Station Board Room.

# 16. <u>Adjournment</u>

<b>PSB26/17</b> : MOVED: B. Gregoriadis  That there being no further business be Adjourned at 7:59 p.m.	SECONDED: J. van der Meer fore the Board, the meeting be hereby
	DISPOSITION: Motion Carried.
CORPORATE SEAL	Chair Trevor Seip
	Secretary Kathy Adams