



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Jeff Molenhuis
DATE: 4/3/2017
SUBJECT: Public Works Activity Report – March 2017
ATTACHMENTS: Veolia Monthly Report

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the Public Works Activity Report for March 2017 for information purposes.

EXECUTIVE SUMMARY

The Public Works department provides updates to Council on activities within the department

DISCUSSION

Administration

2017 Road Tour

Staff are planning a Road Tour for Council along with the Public Works management in late April early May. Our goal is to acquaint the group with various roadside sections and municipal facilities that are earmarked for construction and maintenance in 2017 and represent infrastructure items that require attention. Please let Nicole know your availability in late April and early May so that this can be arranged.

Policy and Procedures

Staff are currently reviewing industry standard and best practices for PW services such that quality and timely service is provided to our residents while balancing the Township's need to reduce risk and enforce regulations or by-laws. Some of the policies currently under review are Road Closure requests, Entrance Permit Applications, Road Occupancy, Service Replacements and Asset Management related policy. These will be brought forward to Council when the final drafts have been completed.

Fleet

Staff are reviewing the fleet inventory and detailed condition assessment that has been collected over the month of March. Our goal is to consolidate information to optimize fleet and equipment through a Fleet Management Strategy. The program will also look to establish preventive maintenance measures to ensure our equipment is in optimal operating condition at all times, avoids costly downtime, and avoids unexpected significant repairs. A report to Council will be submitted in the coming months.

Roadside

This year, we will be utilizing internal staff resources and equipment to complete roadside grass cutting. We will not be tendering this work out this year.

Hardtop

A reminder to Council and residents that this time of year and the freeze thaw condition will create ideal pothole conditions. Roadwork for patch and pothole repair will be on-going.

With budget approval for LCB work in East Wawanosh, staff will be conducting minor repairs to Moncrief and Reed Road from CR 4 to Currie Line in preparation for the last lift of tar and chip.

We are currently developing a framework for a pilot project to conduct patch repairs and road rehabilitation with a mix of in-house resources and contractor/material supply.

Loosetop

Half Load Season

Half Load season is currently in effect on Township roads until April 30th.

Maintenance Gravel

On March 20, 2017, Council awarded Joe Kerr Limited the contract for Crushing, Loading, Hauling, and Spreading of Maintenance Gravel within North Huron. Work is being coordinated with the Operations Supervisors and is to be completed by June 15th as per the tender documentation.

Winter Control

With winter concluding, Staff is completing a full review on the winter operations from the 2016/2017 season and indicating best practises and ways to improve for the 2017/2018 season. Upon completion, a full Winter Operations Plan will be developed, which will likely be in the fall timeframe.

Safety Devices & Signage

With the nicer weather approaching, staff will be completing sign inventory in house and the remainder of the retro-reflectivity testing.

Bridges & Culverts

This spring, staff will be conducting a smaller sized culvert inventory to supplement the current inventory of bridges and culverts that meet the OSIM inspection minimum size requirements.

Cemetery

Staff were on site reviewing the condition of the storage facility at the Wingham Cemetery. The parts of the façade and roof are in need of repairs. As discussed at the budget meeting on March 27th, these will be presented in the coming budget iterations.

Streetlights

As discussed at the budget meeting on March 27th, Staff will be providing Council with a report on April 4th regarding the LED conversion for 2017 with particular focus around funding options.

Municipal Gravel Pit

Staff and Joe Kerr Limited will be utilizing the municipal pit this spring during the preparation of maintenance gravel.

Solid Waste and Recycling

The RFP for curbside collection closed on March 16th. The report recommending award will be at Council on April 4th. The service line for solid waste is currently under review with respect to revenues and expenditures, as noted within the report.

Huron County has confirmed that household hazardous waste day will be hosted in North Huron on June 17th at the Wingham Public Works shed. The service provider will be undertaking marketing and promotion for the event in consultation with Township staff.

Capital Projects

Howson Dam Safety Assessment – The RFP is currently in draft format, undergoing final review. We anticipate it being circulated during the week of April 4th to qualified firms experienced in undertaking LRIA permitting under Section 16 of the Act to conduct Hazard Potential Classification and Intake Design Flood, with provisional items for further analysis.

OCIF application – The OCIF formula funding applications were submitted to the Ministry during the week of March 27th. The formula funded projects for PW are LCB/tar and chip project and facility condition assessment and space needs analysis for Wingham Public Works facilities.

CWWF application coordination with the Ministry – the application for funding of Master Plans for water and wastewater systems in Blyth and Wingham is currently being reviewed by the funding bodies. We should know more about status within the next month.

Westmoreland/Mill Street, Blyth – With pre-budget approval, Burnside was given direction to proceed with tender documents. The project will likely be completed at the tail end of the construction season into the fall.

LCB/Tar and Chip – Staff have been working with area municipalities in preparation for a joint tender. With pre-budget approval, staff will move forward with confirming inclusion of North Huron work on the joint tender.

Road Needs Study and Bridge Inspections – Staff received final reports during the week of March 13th. The reports are being consolidated for reporting purposes to Council. We anticipate a report in late April or early May summarizing the study results.

Water & Wastewater

Monthly Reports

Attached is the February Monthly Report from Veolia Water for information purposes.

Township staff and Veolia staff have been working to refine processes related to service backup issues, water meter replacement scheduling and service replacement scheduling.

FINANCIAL IMPACT

No immediate financial impact at this time.

FUTURE CONSIDERATIONS

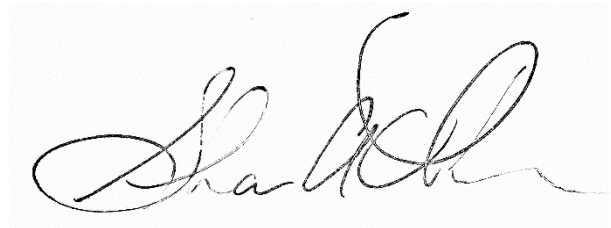
No future considerations at this time.

RELATIONSHIP TO STRATEGIC PLAN

Goal 3 the Township is healthy and safe. Goal 4 the administration is fiscally responsible and strives for operational excellence.



Jeff Molenhuis, Director of Public Works



Sharon Chambers, CAO