

1.
 - a) Inspection Schedule:
January – Richard Al & Jared Weishar
February – Kathy Adams & Pat Fraser
March – Recreation & Public Works
 - b) Review of Inspections:
 - Veolia Inspection Forms
2. Occurrence Reports / Near Misses (reported to the JH&SC):
 - There were no reports submitted involving staff;
 - 7 occurrences were reported involving the Public.
3. Employee Trainings:
 - i) There are new requirements for First Responders training;
Webinar is scheduled for February 3rd re Post-Traumatic Stress Syndrome
 - ii) A Working Group – February 9th – Richard and Jared

4. Revised Health and Safety Policy – Richard advised that Public Services Health and Safety Association had been contracted to provide a review of current management systems. Richard and Jared will be working with Bill Sisler as the review progresses.

It was felt that the Draft Policy was very thorough, but unrealistic setting very high standards, and wondered if the Policy should be made to meet the standard requirements and not try to exceed them.

Larry questioned the lack of JH&SC representation from the Blyth and East Wawanosh Wards.

Once the Policy is reviewed by PSHSA, Committee representation will be defined. Jared was asked to follow up, and inquiry if geological regions with part time and casual employees could be representatives on the committee.

5. MSDSonline – North Huron Proposal to simplify EH&S compliance tasks. Committee Members took part in a Webinar during the meeting with MSDS online to view their offering.
 - Committee Members estimate approximately 50 MSDS sheets per department – 150 sheets total for municipality.
 - Contractors bring product on site – MDS Sheets should be on site.
 - Computer access on site? Main locations within the municipality have access, but no access in remote locations.
 - Should have paper copies / binders on site.
 - Administration Site
 - Administrator adds documents and updates
 - MSDSonline initially sets up product lists
 - Automatic updates
 - No expiration dates
 - Must update when product is updates
 - Administrator is notified by email when updates are made
 - Adding product – if not on listing – they do leg work and contact company
 - Back up tab for paper binders – by Department or complete listing
 - Revision Data Documents – alphabetically or sort as you wish
 - Plan 1 – First Responders Share – tab to forward to them
 - Reviewers
 - MSDS Search
 - Read only
 - Search by department, building, product name, manufacturer, etc
 - Employee wishes to add in new product – follows procedure by submitting request to Administrator for approval.

MSDSonline Presenter was thanked at conclusion of presentation.

Discussion was held following the presentation. Positive feedback was received from Committee members. The annual cost of \$2,400 divided between departments is cost efficient. The Committee supported submitting the proposal for consideration.

JHSC03/17: MOVED: Pat Newson

SECONDED: Rob Kolkman

That the North Huron Health & Safety Committee hereby recommends that the MSDSonline Proposal be submitted to the Senior Management Team for consideration.

DISPOSITION: Motion Carried.

6. Find the Hazards Exercise

Correspondence:

- What's New – Ministry of Labour January 2017
- Health & Safety Anywhere – January Edition 2017

Other Business/Member Reports:

- Pat advised that the Ministry of Labour attended the Blyth Memorial Hall Renovations Project to do a spot check. Two Orders to Comply were issued – one involving the use of a ladder; the second was for the lack of a railing in a second story work place. No fines were handed out.
- Larry advised that there is currently a Ministry of Labour Blitz “Working at Heights”. Larry was recently asked the status of his training by a MOL Inspector.
- Huron County installed AED units in a number of North Huron facilities. These AED’s are maintained by the County and must not be moved from the sites they are installed at. It was suggested that the AED units be checked during the Workplace Inspections.
- Municipal Health & Safety Committee 2017 Meeting Schedule: January 26th, March 30th, June 29th, September 28th, and November 30th, 2017. All meetings will be held in the North Huron Council Chamber at 10 a.m. unless otherwise notified.

Next Meeting:

The next meeting is scheduled for Thursday, March 30, 2017 @ 10:00 a.m. in North Huron Council Chambers.

Adjournment:

JHSC04/17: MOVED: Rob Kolkman

That there being no further business before the Health & Safety Committee, the meeting be hereby adjourned @ 11:25 a.m.

SECONDED: Richard Al

DISPOSITION: Motion Carried.

Co-Chair Larry Meyer

Secretary Barb Black