

## MINUTES OF THE TOWNSHIP OF NORTH HURON

### BUDGET MEETING



**Date:** Monday, March 13, 2017

**Time:** 7:00 p.m.

**Location:** HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent  
Deputy Reeve James Campbell  
Councillor Ray Hallahan  
Councillor Yolanda Ritsema-Teeninga  
Councillor Trevor Seip  
Councillor Brock Vodden  
Councillor Bill Knott

STAFF PRESENT: Sharon Chambers, CAO  
Kathy Adams, Director of Corporate Services / Clerk  
Donna White, Director of Finance  
Pat Newson, Director of Recreation and Facilities  
Connie Goodall, Economic Development Officer  
Valerie Watson, Manager of Child Care Services  
Tim Poole, Chief, Wingham Police Service

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#### 1. Call to Order

Reeve Vincent called the meeting to order at 7:00 pm.

#### 2. Confirmation of Agenda

**M122/17**

**MOVED BY:** J. Campbell

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby accepts the Agenda for the March 13, 2017 Budget Meeting; as amended to include an in camera session for a Personnel Matter - FDNH.*

**CARRIED**

**3. Disclosure of Pecuniary Interest**

**3.1 Councillor Seip - Child Care**

Councillor Seip declared a conflict of interest on any discussion on wages for the Child Care Programs as his wife is an employee at the Child Care Centre.

**4. 2017 Budget Process**

Director of Finance reviewed the 2017 Budget Process and Priorities.

**5. Reports**

**5.1 2016 Fire Department Reconciliation**

Council reviewed the report from the Director of Finance and deferred a motion until the Fire Chief was in attendance at a future budget meeting.

**5.2 2016 Additional Transfers to Reserve**

**M123/17**

**MOVED BY:** T. Seip

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby adopts the 2016 Additional Transfers to Reserves Listing as presented by the Director of Finance.*

**CARRIED**

**5.3 2016 Reserve/Reserve Fund Listing**

**M124/17**

**MOVED BY:** B. Knott

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby table the report on the 2016 Working Reserve and Reserve Fund Listing as presented by the Director of Finance to the March 27, 2017 Budget Meeting.*

**CARRIED**

5.4 2016 Development Charges Statement

**M125/17**

**MOVED BY:** T. Seip

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby adopts the 2016 Summary Statement of Development Charges Reserve Fund as presented by the Director of Finance.*

**CARRIED**

**6. Budgets Presented**

6.1 Daycare Programs

6.1.1 Child Care

6.1.2 Early Learning

6.1.3 Early Years

6.1.4 Before & After - Maitland River

6.1.5 Before & After - Sacred Heart

6.2 Economic Development

6.2.1 Community Partnership Donation List

6.3 Recreation and Facilities

6.3.1 Capital Project Summary

6.3.2 Town Hall

6.3.3 Blyth and Wingham Fire Stations

6.3.4 Police Station

6.3.5 ESTC

6.3.6 Airport

6.3.7 Daycare Building

6.3.8 Parks - Blyth

6.3.9 Parks - East Wawanosh

6.3.10 Parks - Wingham

6.3.11 Trailer Park - Wingham

6.3.12 Campground - Blyth

6.3.13 Rec Programs

6.3.14 Aquatic Programs and Building

6.3.15 Fitness Programs and Building

6.3.16 Rec Admin

6.3.17 Complex Admin

6.3.18 Arena - Wingham

6.3.19 Concession Booth - Wingham

6.3.20 Knights of Columbus Hall

6.3.21 Arena - Blyth

6.3.22 Concession Booth - Blyth

6.3.23 Hall - Blyth

6.3.24 Arena - East Wawanosh

6.3.25 Library - Wingham

6.3.26 Library - Blyth

6.3.27 Museum Building

6.3.28 Memorial Hall

6.4 Police Department

6.4.1 OPP 2017 Cost

6.5 Other Budgets

6.5.1 Maitland Valley Conservation Authority

6.5.2 Council

6.5.3 Planning and Development

6.5.4 2017 Borrowing Costs

6.6 Meeting Action Items

- Manager of Child Care Services to distribute 2017 wage enhancement to the revenue and wages sections of her budgets.
- Manager of Child Care Services to show the breakdown for parent revenue and fee subsidy on each of her budgets.
- Director of Emergency & Fire Services to provide further information on revenue from Fire Marque in comparison to 2015.
- Director of Finance to provide further clarification on donations.

- Director of Recreation & Facilities to break revenue for Airport Admissions/Rentals into two line items.
- Director of Finance to provide Council with an update on the status of the Agreement with the Wingham Knights of Columbus.
- Director of Finance to investigate adding column comparing 2017 budget to 2016 actuals.
- CAO requested moving towards more back from Department Heads on their budgets.
- 6.5 Other Budgets deferred to the March 27, 2017 Budget Meeting.

## 7. Closed Session

**M126/17**

**MOVED BY:** B. Vodden

**SECONDED BY:** R. Hallahan

*THAT the Council of the Corporation of the Township of North Huron hereby proceeds at 10:09 pm to an in-Camera Session (Closed to the Public) to discuss the following:*

- *Personal matters about an identifiable individual, including municipal or local board employees (FDNH).*

**CARRIED**

## 8. Next Meeting

The next Budget Meeting is scheduled for March 27, 2017 at 7:00 pm.

## 9. Confirmatory By-Law

- 9.1 By-law No. 19-2017; being a By-law of the Township of North Huron to confirm generally previous actions of the Council of the Township of North Huron.

**M127/17**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Knott

*THAT By-law No. 19-2017; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.*

**CARRIED**

**10. Adjournment**

**M128/17**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Knott

*THAT there being no further business before the Township of North Huron Council, the Budget Meeting be hereby adjourned at 10:32 pm.*

**CARRIED**

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Neil Vincent, Reeve

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Kathy Adams, Clerk